



Notice of meeting of

Executive Members for Childrens Services and Advisory Panel

To: Councillor Keith Aspden, Youth & Social Exclusion
Councillor Paul Firth
Councillor Carol Runciman, Childrens Services
(Executive Member)
Councillor James Alexander (Chair)
Councillor Julie Gunnell
Councillor David Merrett
Councillor Jenny Brooks (Vice-Chair)
Councillor Andy D'Agorne

Co-opted Statutory Members:

Dr David Sellick
Mr John Bailey

Co-opted Non-Statutory Members:

Ms Fiona Barclay
Mrs Ann Burn
Mrs Jona Ellis
Ms Barbara Reagan
Mr Mike Thomas
Mr Mike Galloway

Date: Tuesday, 12 June 2007

Time: 6.00 pm

Venue: Guildhall

AGENDA

1. Declarations of Interest (Pages 1 - 2)

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. **Minutes** (Pages 3 - 10)

To approve and sign the minutes of the meeting held on 14th March 2007.

3. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Monday 11th June 2007 at 5pm.

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00am on Monday 11th June 2007, if an item is called in *before* a decision is taken, *or*

4:00pm on Thursday 14th June 2007, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

4. **Proposed Sale of Land at Entrance to Burton Green Primary School, Clifton** (Pages 11 - 20)

This report seeks approval that the 370m² site shown by the black verge ("the School Land") on the plan at Annex 1 be declared surplus to the school's needs and sold, with the initial proceeds to be allocated to Burton Green school.

The decision is referred to the EMAP because the recommendation is that the first part of the proceeds of sale are allocated to Burton Green School and this is a departure from the policy to apply the proceeds of sales to fund the approved capital programme.

5. Local Authority School Governor Appointments (Pages 21 - 26)

This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex One, and requests the appointment, or re-appointment, of the listed nominees.

6. Service Plan Year End Monitoring Report (Pages 27 - 94)

This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Children's Services budget.

7. 2006/07 Capital Outturn Report (Pages 95 - 106)

The purpose of this report is to:

- inform Members of the final out-turn position of the 2006/07 Capital Programme
- advise Members of changes to existing schemes to allow the more effective management and monitoring of the future Capital Programme
- inform Members of any new externally funded schemes and seek approval for their addition to the 2007/08 to 2009/10 Education Capital Programme
- inform Members of any financial slippage to or from future financial years.

8. New Learning for Life Programme (Pages 107 - 114)

This report proposes the setting up of new self-financing programmes within Adult and Community Education in order to maintain and develop learning for personal development.

9. Adult and Community Education Ofsted Inspection - Action Plan (Pages 115 - 134)

This report provides Members with information about the recent inspection of the council's post-16 adult and community learning and work-based learning provision and asks them to approve the post-inspection action plan, as agreed with the body responsible for funding this provision, the Learning and Skills Council (LSC).

10. Children's Centre Progress Report (Pages 135 - 148)

This report informs the Executive Member and Advisory Panel of progress to date on the development of the eight Children's Centres in York under Phase 2 of the national programme.

11. Term Dates 2008/09 (Pages 149 - 158)

This report recommends term dates and holidays for the school year 2008/2009.

12. Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name – Tracy Wallis

Telephone No. – 01904 552062

E-mail – tracy.wallis@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

**MEETING OF THE EXECUTIVE MEMBER FOR EDUCATION &
CHILDREN'S SERVICES AND ADVISORY PANEL**

Agenda item I: Declarations of interest.

The following Members and Co-optees declared a general personal interest in the items on the agenda:

Councillor Runciman – Governor of Joseph Rowntree School and Trustee of the Theatre Royal.

Councillor Aspden – Governor of Knavesmire Primary School. Member of the National Union of Teachers (NUT). Teacher at Norton College, Malton, North Yorkshire.

Councillor D'Agorne – Governor of Fishergate School, Employee of York College Student Services.

Councillor Firth

Councillor Alexander

Councillor Gunnell

Councillor Merrett

Councillor Brooks

Co-opted statutory members

Dr D Sellick – Governor of Derwent Infant & Junior School

Mr J Bailey – Governor of Huntington School

Co-opted non-statutory members

Ms F Barclay – Teacher at All Saints School and ATL Branch Secretary for City of York.

Mrs J Ellis – Governor of Burton Green Primary School and Governor of Canon Lee School.

Mrs A Burn – Headteacher and Governor of Yearsley Grove Primary School. Secretary of the York branch of the NAHT

Ms B Reagan is a teacher at Joseph Rowntree School, SENCO and Secretary of the York Association of the National Union of Teachers.

Mr M Thomas is the secretary of the York Association of NASUWT.

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City of York Council

Minutes

MEETING	EXECUTIVE MEMBERS FOR CHILDRENS SERVICES AND ADVISORY PANEL
DATE	14 MARCH 2007
PRESENT	COUNCILLORS RUNCIMAN (EXECUTIVE MEMBER), JAMIESON-BALL (EXECUTIVE MEMBER), BRADLEY (CHAIR), ASPDEN, CUTHBERTSON, KIND STATUTORY CO-OPTED MEMBERS DR D SELICK NON STATUTORY CO-OPTED MEMBERS MRS A BURN, MS B REAGAN, MR M THOMAS
APOLOGIES	COUNCILLORS KING, D'AGORNE MS F BARCLAY, MRS J ELLIS, MR M GALLOWAY, MS C DUFFY, MR A LAWTON AND MR J BAILEY

54. Declarations of Interest

At this point Members were asked to declare any personal or prejudicial interests they had in the items on the agenda. The following general personal non-prejudicial interests were declared.

Councillor Runciman:	Governor of Joseph Rowntree School Trustee of the Theatre Royal
Councillor Aspden:	Governor of Knavesmire Primary School. Member of National Union of Teachers (NUT) Teacher at Norton College, Malton, North Yorkshire
Councillor Bradley:	Governor of Poppleton Ousebank School
Councillor Cuthbertson:	Governor of Headlands Primary School Governor of Burnholme Community College
Councillor Kind:	Governor of Burnholme Community College Governor of Haxby Road Primary School
Dr D Sellick:	Governor of Derwent Infant & Junior School
Ms B Reagan:	Teacher at Joseph Rowntree School SENCO Secretary of York association of the National Union of Teachers
Mr M Thomas	Secretary of York Association of NASUWT

Mrs A Burn

Headteacher & governor of Yearsley Grove School
Secretary of the York branch of the NAHT

Cllr Bradley also declared a personal non-prejudicial interest in Agenda Item 9: Progress Report on Major Capital Schemes in York Secondary Schools as his son attended Manor School.

55. Minutes

RESOLVED: That the minutes of the meeting held on 22nd January 2007 be approved and signed as a correct record subject to change set out below:

In minute 49 in the fifth paragraph the word employees was changed to read employers.

56. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

57. Service Plans 2007/2008

Members considered a report that sought approval for the Service Plans for Council Services that are wholly or partially funded from the Children's Services budget.

The Officer stated that service planning was now more complex, challenging and difficult to present and that Annex 1 (The Service Plans) was a shortened version of the final document.

Members made various comments on the Service Plan reports. It was noted that Members were pleased to see that the Education Development Service (EDS) continued to make progress with able, gifted and talented pupils. Members asked whether all schools would need to have learning platforms in place to ensure that Virtual Learning Environments (VLEs) were implemented and Officers confirmed that all schools would need this.

Regarding the School Governance Service section of the report it was confirmed by Officers that they now had a good team of governance clerks and all previous staff issues had been resolved.

Members asked for an update on pupils outside of mainstream schools which was covered in the Access and Inclusion section of the report. Officers said that they were proposing radical changes at Danesgate and were proposing to restructure the pupil referral unit and were going to be extending the range of Key Stage 4 provisions for these pupils. The development of the Skills Centre at Danesgate was underway and this site would offer courses in construction, hairdressing and horticulture. This will be a more reliable source of provision which was a very positive move.

Members raised questions about the York Independent Living Travel Skills (YILTS) programme and asked if there was any further work planned for this area to help reduce the costs of Special Educational Needs (SEN) transport. The Officer responded that YILTS was a very positive programme and good for the children as well, giving them a sense of independence as well as leading to reduced costs for SEN transport by taxi.

In the section regarding the Youth Service Members asked if there was any additional information available and Officers said they were looking to support these families as well as forming partnerships to aid in the continuity of provision. A query was raised regarding the establishment of an Integrated Youth Support Service and merging with Connexions and the impact this would have on improving efficiency in future years. The Officer stated that it was too early to quantify these efficiencies yet.

Members raised a query about the percentage of growth regarding looked after children in the Children and Families section of the report and the Officer responded by clarifying that more looked after children are choosing to stay with foster carers until a later age and that they are happy to do so. There have been several inspections of the adoption service in York recently and the reports have been very favourable.

In the Section on Adult and Community Education Members raised concerns about the effectiveness of the in-house website for training. The Officer replied that as many Adult Education tutors are part time it allows the Council to make a very extensive provision that would be otherwise impossible.

Members stated that they were very pleased with the progress of the 2 year pathfinder in the Early Years and Extended Schools section of the report and agreed that the target of 500 children was ambitious. Officers responded that they wanted to give the best chance they could to all 2 year olds within the groups targeted.

In the ICT section Members noted that there were a vast amount of projects currently being undertaken and they raised concerns about prioritisation. Officers confirmed that work was going ahead to look at how effectively this could be managed.

Advice of the Advisory Panel:

The Executive Members are advised to approve the Service Plans as set out in Annex 1 of the report.

Decision of the Executive Members:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To ensure that service and group managers are in a position to implement the strategic priorities for the directorate.

58. Local Authority School Governor Appointments

Members considered a report that provided information about the current position with regard to vacancies for Local Authority seats on governing bodies, listed current nominations for those vacancies (detailed in Annex 1 of the report) and requested the appointment, or re-appointment, of the listed nominees.

Advice of the Advisory Panel:

That the Executive Member appoint the LA Governors as proposed in Annex One of the report in order to fill vacant seats.

Decision of the Executive Member:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To appoint School Governors.

59. Lottery Funding - Revision to Taking Play Forward Policy

Members considered a report that presented a revised version of the Taking Play Forward Policy. The Officer stated that this was a follow on report from the one presented at the Executive Members for Children's Services meeting in January 2007 and predominantly highlighted the developments in the policy. Some of the key changes have been:

- The age range of the policy now covers children and young people up to 18 years old
- The agreement that the Play Team are informed and will have a contribution and influence on the design and nature of any new development that will be funded through 106 payments.

Advice of the Advisory Panel:

That the Executive Member approve the revised Taking Play Forward Policy.

Decision of the Executive Member:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To ensure that York has an up to date framework to promote and deliver play opportunities and to deliver a successful portfolio to the Big Lottery to enable our play sector to benefit from the funding on offer.

60. Purchasing from the Voluntary Sector

Members considered a report that sought approval for the purchase of Play services through service level agreements.

Officers said that the City of York was committed to Play. Applications for funding were received from Bell Farm Adventure Playground, SNAPPY and Playspace.

Members asked how Bell Farm Adventure Playground was progressing as there had been a few problems in the past. The Officer stated that its lack of shelter was one of the bigger issues and hopefully the funding could address this. The organisation had a very strong play development worker and was developing in a positive manner.

Members had a query concerning Playspace withdrawing their delivery of summer static play schemes and the Officer stated that they were aiming for more permanent and sustainable schemes.

Advice of the Advisory Panel:

That the Executive Member agree the award amounts for the three organisations as set out in the report to be issued initially for one year.

Decision of the Executive Member:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To continue funding quality play provision across the city in line with the Taking Play Forward policy recommendations.

61. Future of School Organisation Committee and Local Admissions Forum

Members considered a report that informed them of changes introduced by the Education and Inspections Act 2006 regarding the abolition of the School Organisation Committee (SOC) and the revised responsibilities and functions of the Local Authority and Local Admission Forum (LAF). Members were asked to determine new membership arrangements for the Local Admission Forum.

The Officer stated that since the report had been written he had received a letter from the Department for Education Services (DfES) which said that the new Local Admissions Forum could not be implemented until 25th May 2007. The Officer had also made a telephone call to DfES to query that all maintained schools nominate a member and was awaiting a detailed response from them. Members supported the Officer in this and were very aware that if all schools nominated a member to attend this meeting and they all attended it could make for a very large, and possibly, unmanageable meeting.

The Officer also stated that events and information was changing on a daily basis and some of the finer details would not be agreed until a later date.

Members pointed out that there was no proposal to include representation from the local community or specific representation of teachers; the Officer confirmed this. Both Members and Officers agreed that there were weaknesses in the guidance at this stage and therefore it was important to look out for further developments and details regarding the implementation of this Forum.

Advice of the Advisory Panel:

That the Executive Member:

- Note the abolition of the Schools Organisation Committee and the new duties of the Local Authority and the Local Admissions Forum.
- Approve the proposed membership of the Local Admissions Forum set out in the table at paragraph 8 of the report.

Decision of the Executive Member:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: to establish the Local Admission Forum

62. Major Capital Schemes Update

Members considered a report regarding recent progress with four major secondary school capital schemes in York (Huntington, York High, Manor and Joseph Rowntree Schools). The report also detailed a proposal from Fulford School to enter into a prudential borrowing arrangement with the Local authority in order to finance a scheme that would significantly improve teaching facilities.

Officers stated that there had been very good progress with the four major schemes stated above. He said that the proposal from Fulford School was very innovative. The main risk was that the Government would stop funding schools through devolved capital but he was confident that the governing body at the school had considered the proposal properly.

Advice of the Advisory Panel:

That the Executive Member:

- Note the updates to the major schemes within the Children's Services Capital Programme.
- Approve the amendment to the capital programme reported above and summarised in paragraph 25 of the report.

- Recommend to the Executive for approval the request from Fulford School to use prudential borrowing of £670k to fund part of the cost of the building project, and to include this in the capital programme.
- Recommend to the Executive for approval the revised capital programme summarised in the report.

Decision of the Executive Member:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In order to allow the effective monitoring of the capital programme.

63. Inclusion Strategy and services for disabled children and young people

Members considered a report that sought their approval for the Inclusion Strategy 2007-2010.

The Officer stated that this was the second Inclusion Strategy there had been in the City and the objectives of the last one had all been successfully achieved.

Members commented on the information in paragraph 24 of the Strategy regarding racism and asked what steps could be taken to make sure all relevant incidents were reported as such. Officers said that there was a willingness from Headteachers to address these issues and much was being done to try and ensure all racist incidents were logged accordingly.

Members raised a query regarding the amount of young people leaving mainstream education before the end of compulsory schooling and the Officer recognised that there was a need to reduce this number. There was now a reintegration panel in place which had been built on an agreement by secondary school Headteachers.

Members suggested an addition to the wording in paragraph 66 of the strategy and suggested that the second to last paragraph should read as follows:

Our current practice, which must also be maintained, includes promoting all schools as ones where children can achieve and providing advice and guidance for parents of children with learning difficulties and disabilities from Years 4 and 5 onwards to support them in making informed choices *about secondary education*.

Advice of the Advisory Panel:

That the Executive Member:

- consider the proposals and approve the Strategy document.

- Approve the amendment to the wording in paragraph 66 of the Strategy document.

Decision of the Executive Member:

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To fulfil the requirement to set up the Local Authority's response to national guidance and legislation.

64. Chair's Remarks

The Chair gave thanks to both Officers and Members for their attendance at and commitment to the Executive Members for Children's Services meetings.

Cllr C Runciman
Executive Member for Children's Services

Cllr C Jamieson-Ball
Executive Member for Youth and Social Inclusion

Chair of Advisory Panel
The meeting started at 6.05 pm and finished at 8.20 pm.



Meeting of Executive Members and Children's Services Advisory Panel

12 June 2007

Report of the Corporate Landlord

Burton Green Primary School – Land Adjoining The Entrance

1.0 Summary

- 1.1 That the 370m² site shown by black verge ("the School Land") on the plan at Annex 1 be declared surplus to the school's needs and sold, with the initial proceeds to be allocated to Burton Green school.
- 1.2 The decision is referred to the EMAP because the recommendation is that the first part of the proceeds of sale are allocated to Burton Green School and this is a departure from the policy to apply the proceeds of sales to fund the approved capital programme.

2.0 Background

- 2.1 At minute 51 to the meeting of 25 July 2006, the Executive approved that the former Clifton Family Centre, adjoining Burton Green School and shown hatched black on the plan at Annex 1, be demolished and the site sold for residential development. This is referred to as 'The Family Centre site' in this report. A new Family Centre has been provided at Clifton Green School.
- 2.2 Outline Planning Permission for residential development of the Family Centre site was granted on the 25 January 2007, reference 06/02648/OUT.
- 2.3 The Headteacher and Governors of Burton Green School, and Clifton Ward Members, requested that the School Land verged black could be added to the Family Centre site. The school land is forward of the School gates and surplus to operational needs. A sale would raise funds for outdoor activity provision at the school. A letter dated 7 March 2007 from the school is attached at Annex 2, confirming their position.
- 2.4 Planning and Highway Officers have given an officer opinion that the School Land is suitable for an additional 2 x two bedroomed houses, subject to a detailed application in due course. A site plan illustrating this will be available at the meeting.
- 2.5 The release of the School Land will necessitate the following works by the developer: -
 - Move the electricity and gas supply services to the school.
 - Re-align the school drive.
 - Put up a new security fence on the revised boundary.

These works need to take place when the school is closed. They may cost around £25,000.

3.0 Consultation

- 3.1 Ward Councillors – Supportive of the sale providing that it benefits the school.
- 3.2 Burton Green School – Proposed the sale; see letter at Annex 2
- 3.3 Officers -The Director of Leisure, Culture and Children’s Services supports the School’s request.
 - The Director of City Strategy raises no objection to the principle of the sale and development.
- 3.4 Department for Education and Skills – Consent to the sale under the Education Acts 1996 and 2002 received.

4.0 Options

Option A –

Sell the School Land - to take advantage of the sale of Family Centre site to sell the School Land verged black on the plan at Annex 1 in order to raise money for outdoor activity provision at Burton Green School.

Option B -

Retain the School Land - to retain the land as part of the school curtilage.

5.0 Analysis

- 5.1 Whereas it would be possible to sell the School Land in the future, selling now should provide a more integrated housing layout which maximises the value of the School Land because of economies of scale. The consultees prefer Option A and this is recommended.
- 5.2 The School Land may attract a value in the region of £80,000 without abnormal development costs. However, the works listed in paragraph 2.5 will cost perhaps £25,000. The school require up to £30,000 for their outdoor activity provision and this net amount should therefore be achievable. The surplus will benefit General Fund capital receipts, for allocation to approved schemes in the capital programme.

The sale price for the School Land would be ascertained by selling the Family Centre site as Lot 1 and the School land as Lot 2, at the same time. If the sale price of the School Land does not reach £25,000, a decision on whether to proceed with the sale should be taken by the Head of Property Services acting in consultation with the Governors of Burton Green School and Director of Learning, Culture and Children’s Services.

6.0 Corporate Priorities

6.1 The Council's Corporate Strategy 2006-09 sets out 13 priorities. This proposed sale does not contradict any, and supports:

- Improve health and lifestyles of people in York – The sale proceeds could first go to a scheme to improve outdoor activity provision at Burton Green School.
- Improve efficiency and reduce waste to free-up more resources – The sale of land to raise money for play provision at the school avoids making a claim on other funds to provide this service.

7.0 Financial Implications

7.1 The site of the former Clifton Family Centre was earmarked for sale to contribute to the financing of the 2005/06 to 2008/09 Capital Programme. The addition of the School Land will help to maximise the overall capital receipt for the Council.

7.2 The sale of the School Land in isolation would be expected to raise approximately £80k. However, the works highlighted in para 2.5 are likely to cost about £25,000 and will be borne by the developer, which will depress the value that will be received for the plot.

7.3 Approval is sought for the first £25 - 30k of the capital receipt to be used to invest in outdoor activity equipment at Burton Green Primary School and for this expenditure to be added to the Children's Services capital programme. The balance of the receipt will contribute to the Council's capital receipt target.

7.4 If the receipt is less than £25k the school will receive up to the value of the receipt or withdraw from the sale.

Human Resources (HR) and other implications

No implications.

Equalities Implications

No implications.

Legal Implications

(Contact Brian Gray, Principal Property Lawyer) – the council have good title to the land.

Crime and Disorder Implications

No implications.

Information Technology Implications

No implications.

Property Implications

All the implications are contained within the report.

7.0 Risk Management

8.1 Failure to sell at the required minimum price.

Likelihood – Possible (3) (due to the works needed)

Impact – Low (2) (the Council would be no worse off)

Score = 6 – Low Risk

8.2 Disruption to the school (by moving the drive, electric and gas services)

Likelihood – Unlikely (2) The works will be done out of school hours and supervised by the Council's engineer.

Impact – Medium (3) – some disruption could result but not cause actual harm.

Score = 6 – Low Risk

9.0 Recommendations

9.1 That the Advisory Panel advise the Executive Member that Option A is preferred; i.e.,

That the School Land verged black on the plan at Annex 1 be declared surplus to the needs of Burton Green School and be sold on the open market by informal tender in conjunction with the site of the former Clifton Family Centre, adjoining, and that the proceeds of the sale of the School land be allocated in the first instance to the Director of Learning, Culture and Children's Services to implement the provision of outdoor activity equipment at the School at an approximate cost of £25 - £30,000, with any surplus being applied to the approved General Fund capital programme.

Reason

To take advantage of the sale of adjoining land for the benefit of the School and General Fund Capital Programme.

Contact Details

Author:

David Baren

Property Manager – Commercial
Resources

Tel: (01904) 553306

Chief Officer responsible for the report:

Neil Hindhaugh
Head of Property Services
Resources

Tel: (01904) 553312

**Report
Approved**

Date 14 May 2007

Patrick Scott
Director of Learning, Culture and Children's
Services

**Report
Approved**

Date 14 May 2007

Specialist Implications Officer(s)

Financial

Tom Wilkinson

Corporate Finance Manager

Tel: (01904) 551187

Children's Services

Kevin Hall

Assistant Director, Resource Management

Tel: (01904) 554202

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

Sketch scheme of proposed development layout.

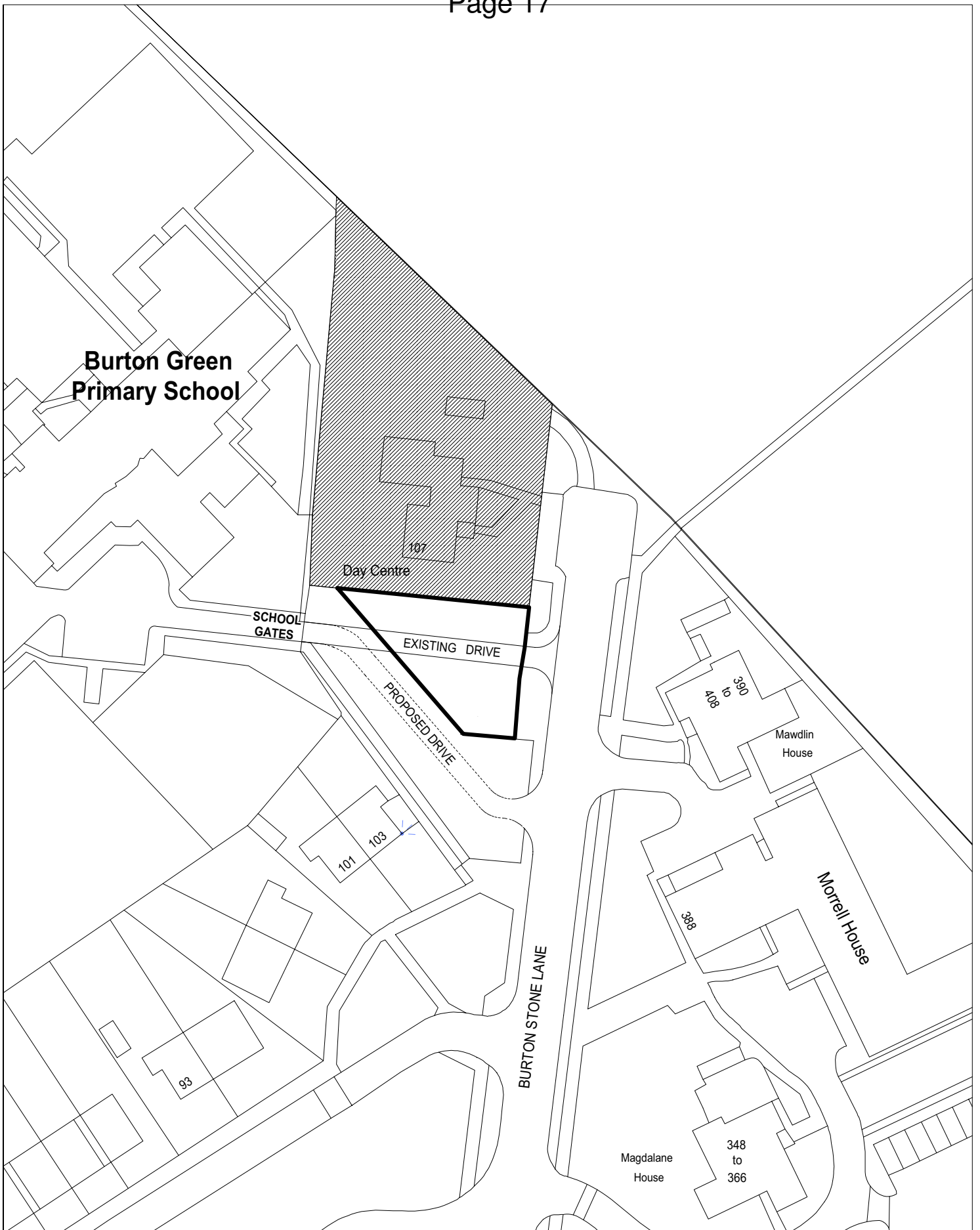
David Baren Tel: (01904) 553306 email david.baren@york.gov.uk

Annex

Annex 1 – Plan

Annex 2 – Letter from Burton Green School

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Clifton Family Centre

SCALE: 1:750

DRAWN BY: GR

DATE 19/2/2007

Originating Group:

Property Services

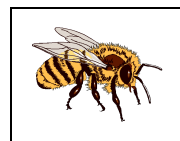
Drawing No.

PS/A4/107180

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Burton Green Primary School

Burton Green Clifton York YO30 6JE
Tel: 01904 655028 Fax: 01904 656092
email: burtongreenschool@hotmail.com



Headteacher - Mrs S. L. Taylor
Deputy Headteacher - Mrs S. Dawson
29/05/07

Dear Mr Baren,

Re: Proposed Sale of Land at Burton Green Primary School

Thank you for your letter of 20th February regarding the possible sale of land to the front of the school.

The Governors have discussed this matter and are happy for the sale to proceed on the proviso, as discussed previously, that the school benefits from any sale.

It is a matter of concern to the Governors that there are so few resources in the Key Stage Two playground. Advice has been sought from firms providing activity equipment, but the costs are currently prohibitive; to install a small range of durable outdoor activities will cost in the region of £25,000 - £30,000.

Since the school is working with an in-year deficit budget, money from this sale is likely to be the only funding to achieve the target of properly resourcing outdoor provision. It is therefore the desire of the Governors that this sum be set aside from the sale, in order that our pupils directly benefit from any transaction.

I hope this meets with the approval of the Education EMAP.

Yours sincerely,

Mrs S. L. Taylor

Mr D. Baren
Property Manager - Commercial
Resources Directorate
City Finance Centre
PO Box 31
Library Square
York
YO1 7DU

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Meeting of Executive Members and Children's Services Advisory Panel

12 June 2007

Report of the Director of Learning, Culture and Children's Services

Local Authority (LA) School Governors

Summary

1. This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex One, and requests the appointment, or re-appointment, of the listed nominees.

Background

2. The current position of each governing body regarding re-constitution is contained with the school details in Annex 1.
3. National benchmarking data on governor vacancies indicates a national average of 11% for LA governor vacancies. York has 2.8% LA vacancies at the time of writing this report.
4. Some vacancies will be generated by those existing governors not wishing to stand for a further term of office. The following table summarises the current position of LA vacancies and appointments in City of York schools.
5. Some updating of the database to include newly federated schools and to remove the previous separate governing bodies has resulted in changes to the total number of governors.

Total number of LA seats in City of York schools	178
Number of LA seats currently filled (or held)	171
Number of new LA appointments addressed by this paper	2
Number of LA reappointments addressed by this paper	0
Number of LA vacancies remaining after this paper (excluding those where a nominee has been identified or where it has been agreed to hold vacancies)	5

Political affiliation of LA governors		
Party	Number of governors	Percentage of all LEA governors
Labour	21	12.4%
Lib Dem	18	10.7%
Conservative	3	1.8%
Green	2	1.2%
Independent	3	1.8%
Others	122	72.1%

Identification of vacancies

6. The overall picture of governor vacancies is informed by an accurate, detailed database, which includes records of all schools, the structure of their governing bodies, individuals who serve as governors and terms of office.
7. From the database can be determined such information as current vacancies and terms of office which are due to expire. In this way the Governance Service can clearly identify in advance the actions which are required and act accordingly.

Reviewing Vacancies

8. The vacancy position is under constant review. When potential new governors are identified the candidate is interviewed to discuss their interest and suitability. The Chair of Governors and headteacher are also asked to meet with the candidate and show him or her around the school prior to nomination for appointment. This allows the school to assess the potential candidate in terms of a good match for the needs of the governing body and current governors.
9. Where a term of office is due to expire, the individuals are contacted to ask whether they would like their name to be put forward again for reappointment. Chairs and headteachers are contacted to invite any relevant supporting information. Where a reappointment is appropriate, this is included on the nomination paper for consideration by the Executive member with the Advisory Panel.
10. All Local Authority governors are required to apply for an enhanced disclosure from the Criminal Records Bureau.

Political Balance

11. In York the LA governor seats are filled on merit, rather than by strict consideration of political balance. Just under a third of LA governors are, in practice, linked to one of the political parties. Amongst this number there is a balance which very broadly reflects the political balance within the authority. As and when a situation arises in which any party has significantly more seats than their political representation would indicate to be appropriate,

steps may be taken to redress the balance over a period of time, whilst always considering the need to identify the best possible governor for a school, rather than taking account of individuals' political affiliation.

Consultation

12. Consultation on the nominations for appointment has been undertaken in accordance with the agreed procedure for the appointment of LA governors.

Options

- a. Not applicable.

Analysis

- b. Not applicable.

Corporate Priorities

- c. This is a statutory function.

Implications

- d. There are none.

Risk Management

- e. There are no known risks associated with this paper.

Recommendations

- f. The Executive Member is recommended to appoint, or re-appoint, LA Governors to fill vacant seats as proposed in Annex One.

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Chief Officer Responsible for the report:

Patrick Scott
Director of Learning, Culture and Children's Services

Report Approved **Date** 18 May 2007

Patrick Scott
Director of Learning, Culture and Children's Services

Report Approved **Date** 18 May 2007

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers

None

Annexes

Annex 1 details the current position of LA governor vacancies and lists those governors who are being nominated for appointment or re-appointment.

LA GOVERNOR NOMINATIONS AND VACANCIES: SUMMER TERM 2007

PRIMARY SCHOOLS

Name of School	Burton Green – reconstituted 01/01/2006				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs J Ellis	None	01/06/2006	31/12/2009	N/a	
Vacancy					14/05/2007
Nomination(s) for 1 vacancy None					

Name of School	Federation of Rawcliffe Infant and Nursery with Clifton Without Junior School – reconstituted 04/04/2005				
Number of LA Governors	4	Total number of governors			20
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr V Paylor	None	04/04/2005	03/04/2009	N/a	
Mrs K H Fisher	None	01/12/2006	30/11/2010	N/a	
Mr A Shaw	None	01/12/2006	30/11/2010	N/a	
Vacancy					14/03/2007
Nomination for appointment Joanne Day "I am employed as a Teaching Assistant and work at different schools in York, on supply, for CYC. I am currently working at Canon Lee. I am also attending St Johns University one day a week and I am studying a foundation degree in Supporting Learning. I wish to become a school governor as I am passionate about education and the role of the school within it. My previous career was in retail management for over 10 years and in recent years I had my own business as a property developer." Political Affiliation: None					

Name of School	New Earswick Primary School – reconstituted 31/08/2006				
Number of LA Governors	1	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Vacancy					23/04/2007
Nomination(s) for 1 vacancy None					

Name of School	St Aelred's – reconstituted 01/09/2006				
Number of LA Governors	1	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Vacancy					16/03/2007
Nomination(s) for 1 vacancy None					

Name of School	St Paul's Nursery – reconstituted 01/09/2003				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Ms J Wright	None	01/09/2003	31/08/2007	N/a	
Vacancy					14/05/2007
Nomination(s) for 1 vacancy					

None

Name of School	Westfield Primary School – reconstituted 01/09/2004				
Number of LA Governors	4	Total number of governors			20
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Dr E J Smith	None	16/03/2005	15/03/2009	N/a	
Cllr A M Waller	Lib Dem	01/05/2005	30/04/2009	N/a	
Vacancy					01/04/2007
Vacancy					29/04/2007

Nomination for appointment for 1 vacancy

Janet Waite "I feel that my business experience combined with voluntary work undertaken in the past has given me a good basis to assist and support the development of a school through what, from the outside, appears to be challenging times. Headteachers need to feel supported by a team of experts in order to allow them to further develop their schools for the benefit of pupils and staff.

I have a son at English Martyrs' School in York and help with trips and various PTA activities. I am interested in the development of the education of young people and strongly believe that encouragement and a positive surrounding will add to the value of their lives.

I have experience in managing budgets and setting strategic goals I have dealt with disciplinary processes and grievances as well as challenging personal issues where the balance of the business and the individual has to be taken.

Political Affiliation: None



Meeting of Executive Members for Children's Services and Advisory Panel

12 June 2007

Report of the Director of Learning, Culture and Children's Services

Service Plan Performance Monitoring Period 3 (Full Year): Children's Services**Summary**

1. This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Children's Services budget.

Background

2. A common proforma has been developed for all services in the directorate which summarises progress against the actions listed in the service plan, records variations from the budget, and comments on the Performance Indicators for which information has become available during the reporting period. These are attached as annex 1 to the covering report. Service Managers have been asked to use no more than 2 sides of A4 for their monitoring reports.
3. A summary of the main findings on progress on services within each of the Executive Member's portfolios is included below.

Consultation

4. Not applicable

Options

5. This report is for information only

Analysis

6. The full year evaluation of progress against the service plans for 2006 – 07 shows that that most of the action that was planned 12 months ago has been completed. Where progress has been slow, it has usually been because of delays in appointing staff to key posts or long term staff absence. However, some priorities have been re-assessed during the year in the light of feedback about the impact on outcomes for young people and actions have been postponed or modified as a consequence.
7. The most eye-catching achievements have been as follows:
 - Beacon status for school improvement,

- A significant increase in the number of schools judged 'outstanding',
 - A successful submission for the provision of specialist diplomas (14 – 19),
 - A successful submission for Independent School and State School Partnership (ISSP),
 - Improved performance in SATs and GCSE, particularly in secondary schools,
 - The establishment of Training and Development Unit for Children's Services,
 - The positive report on adoption and fostering,
 - Improvements in Initial and Core assessments by social workers,
 - Progress on the establishment of children's centres,
 - Accreditation of CYC standard for school inclusion, and development of sophisticated system for tracking performance of pupils with LDD/SEN,
 - The ALL inspection of the ACE service ('good'),
 - The establishment of the Early Years Pathfinder projects,
 - Excellent progress on extended schools as measured by regional self evaluation,
 - Successful pilot for TYS and well developed plans for Integrated Youth Service,
 - Opening of Castlegate Advice Centre,
 - Continuing growth in the scale and quality of the Schools Out programme,
 - Delivery of the biggest ever capital programme for schools,
 - Improvements in the provision of management information, including the second Parents' Survey,
 - Delivery of a balanced budget for 2006/07 despite significant inherited and in year cost pressures.
8. In addition to this, the department has embarked on a major restructure of services, the main purpose of which is to tackle some of the outstanding issues where progress has not been so rapid, or where there has been a renewed focus on improved performance. These include the need for:
- A continuing reduction in the number of NEETs,
 - Improvements in the provision of education and training particularly for young offenders and other at risk groups,
 - Improved arrangements for full time education or training for 14 – 19 year olds at Rathbone, the Skills Centre, the PRU and through WBL provision,
 - Improvements in the tracking of persistent truants and the development of individual action plans for targeted young people,
 - An appropriate response to the unexpected increase in the number of Looked After Children and the consequent impact on budgets,
 - Closer links between all services engaged in delivery of the National Strategy programme for 'Behaviour and Attendance',
 - A decrease in the number of permanent exclusions,
 - Action to manage the Home and Hospital tuition budget,
 - Delivery of the 'Youth Offer',
 - Review of the LMS scheme,
 - The delivery of the 'Music Manifesto',
 - Delivery of services in communities through locality planning.

Corporate Priorities

9. The service plans reflect the national and local planning framework, including the Local Area Agreement and the Children and Young People's Plan. In particular they take account of the need:
- To increase people's knowledge and skills to improve future employment prospects',

- To improve the contribution that Science City York makes to economic prosperity',
- To improve the health and lifestyles of people in York, in particular among people whose levels of health are the poorest',
- To improve the life chances of the most disadvantaged and disaffected children, young people and families in York.

Implications

Financial Implications

- 10 This report sets out the draft outturn figures for the financial year 2006/07. Whilst most budgets have outturned at or about the level of the current approved budget, there are still a number of exceptions to this. The individual variations are detailed in full at Annex 2 but in summary the draft net outturn for 2006/07 is £24,617k. This compares with a current approved net budget of £25,073k, a net underspend of £456k or 1.8%. It must be noted that the figures are provisional and may be adjusted. However, significant changes are not expected to be made.
- 11 Members will be aware that for the first time in 2006/07 the majority of the Children's Services budget is now funded from the ring-fenced Dedicated Schools Grant (DSG). As a consequence the net draft underspend for the portfolio is split:
- | | |
|----------------------------|---------|
| Dedicated Schools Grant | - £598k |
| General Fund (Council Tax) | + £142k |
- 12 The original net budget for Children's Services for 2006/07 was set at £23,139k. Since then there have been a number of changes made (the summary table at Annex 2 provides details) resulting in the latest approved net budget of £25,073k.
- 13 The Executive Members have also received two formal monitoring reports and have been kept informed on expenditure and income trends during the year. The latest report was presented on 7 December 2006. Further regular monitoring reports have also been considered by the LCCS Departmental Management Team throughout the year.

Dedicated Schools Grant

- 14 The net underspend has increased from a projected £367k at monitor 2, an increase of £231k. The major changes from the 2nd monitoring report are set out briefly below with full details of all variations from the approved budget at Annex 2:
- A £34k reduction in the underspend on Work Related Learning compared with the previous projection.
 - CAMHS grant of £48k carried forward from 2005/06 in error has had to be repaid.
 - An increase in the underspend on Out of City Placements of £95k but offset by increased costs on Inclusion Support Packages of £48k.
 - An increase of £60k in the net cost of support required for statemented children from School Based Area Teachers and Learning Support Assistants.
 - A reduction in the costs charged against the NQT training budget of £38k.
 - An underspend on the Schools Specific Contingency budget of £175k, mainly in

relation to provision for the West of York Review.

- An increase in the actual amount of DSG available of £98k following the completion of Children's Services Grant adjustments.
- 15 Under the terms and conditions of the DSG any in year underspend can either be allocated to schools at the year end or carried forward and added to the following financial year's DSG. Following consultation with the Schools Forum, it is proposed to carry forward the final DSG underspend of £598k to 2007/08. (Overspends either have to be funded in year by a contribution from the council's General Fund budget or carried forward and funded from the following financial year's DSG).

General Fund Budgets

- 16 The first budget monitoring report highlighted a projected net underspend of £41k. Additional funding of £79k was then provided by the Executive to help support the overspends within Children and Families budgets. This additional allocation was conditional on £120k of the Broadband underspend being transferred to the Leisure & Culture portfolio to fund one-off overspends within the Sports Facilities budgets.
- 17 By the time of the second monitoring report in December 2006 the position had worsened slightly with a net overspend of £31k after the additional funding and budget transfers referred to above.
- 18 The individual service plan financial monitoring sheets at Annex 2 now show a total net projected overspend of £448k. To offset this mitigating action has been taken to hold back expenditure or redirect resources totalling £306k, with the details again shown in Annex 2. The result of this action leaves the net overspend of £142k which represents a further worsening of the position reported in the 2nd monitoring report. The major changes from the 2nd monitoring report are set out briefly below with full details of all variations from the approved budget at Annex 2:
- A net increase in Home to School Transport costs of £53k within the SEN and discretionary elements of the budget.
 - A reduction in the net underspend within the Youth Service of £46k compared with that projected at the time of the 2nd monitoring report.
 - A significant worsening of the position within Children and Families of £164k mainly due to an increase in the number of looked after children requiring fostering support.
 - Increased savings from staff vacancies and income generation within the LCCS Finance team totalling £59k.
 - A reduction in the level of insurance premiums and costs of £34k.
 - £37k higher than expected interest income on negative school balances.
- 19 Members should be aware that the Director of LCCS has a responsibility to deliver a balanced budget across all services within the directorate. In order to balance the general fund services within the Children's Services portfolio that were heading towards significant overspends in a number of statutory services, positive action to reduce expenditure in the more discretionary Leisure & Culture budgets was taken. This resulted in a net underspend within the Leisure & Culture budget of £130k which goes some considerable way to offsetting the Children's Services general fund

overspend. Details of this underspend have been reported separately to the Executive Member for Leisure & Culture.

On-going Impact in 2007/08

- 20 Although many of the underlying variations have already been accounted for when the 2007/08 budgets were set, there are still some items that are expected to have an impact in 2007/08. Initial estimates of this impact suggest continuing net overspends in the following areas:
- Home to School Transport costs of £120k (Options for charging some of the on-going increased SEN transport costs to the DSG in 2007/08 are being explored).
 - Children's Social Care costs including Independent Foster Agencies (£100k), section 34 contact transport (£40k) and The Glen respite care home (£20k).
 - Youth Service premises costs of £30k until surplus buildings are removed from the portfolio.

Proposals to Carry Forward Unspent Budgets

- 21 In order to promote good management and allow planned 2006/07 projects to proceed, it is proposed to continue the arrangements of previous years and permit underspendings to be carried forward in certain circumstances. Rather than being a general provision, it is suggested that carry forward proposals should only be allowed where the portfolio area and directorate actually underspends due to a genuine slippage.
- 22 Because of the net overspend in the Children's Services general fund budget, no carry forwards are requested this year.

Human Resources (HR)

- 23 There are no implications for HR, other than those identified within the plans.

Equalities

24. There are no implications

Legal

25. There is no statutory requirement for the directorate to maintain service plans or to report on them. However, elected members do have a responsibility for monitoring performance and this report is a key element in the Council's arrangements for Performance Management and will be subject to scrutiny under arrangements for Comprehensive Performance Assessment.

Crime and Disorder

- 26 There are no implications

Information Technology (IT)

- 27 There are no implications

Property

28 There are no implications

Other

29 There are no implications

Risk Management

30 The risk to the authority of not monitoring service plans is that there will be no appropriate mechanism for Performance Management of the work of the directorate.

Recommendations

31. The Executive Member is recommended to note the performance of services within the directorate funded through the Children's Services budget and to approve the draft revenue outturn for 2006/07

Reason: In order to ensure appropriate performance management arrangements are in place across the department.

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**Report
Approved**

Date 29 May 2007

Specialist Implications Officer(s)

Financial Implications.
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Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report



**Learning, Culture & Children's Services
Service Plan Report, Year End 2006 – 2007**

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2006/07 Year End Monitor ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend			06/07 (05/06 academic year)					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04 (academic 02/03)	04/05 (academic 03/04)	05/06 (academic 04/05)	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average			
CYP8.1 (BVPI - 41)	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 English test	Jenny Vickers	75.3%	80.0%	81.0%	actual		82%		81%	77.3%	O3/P9	The result is the same as last year. We are 2% above the national average and ranked 36th in England. The target has not been met but it was very ambitious target.
			85%	88%	88.0%	profile			86%				
CYP8.2 (BVPI 40)	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Mathematics test	Jenny Vickers	73.7%	79.0%	78.0%	actual		78%		78%	74.1%	P8	The result is the same as last year although we are still 2% above the national figure and ranked 35th in England. The Maths team have analysed the school data to identify schools causing concern. Actions will include renewal of the framework training
			83.0%	87.0%	87.0%	profile			85%				
CYP8.3	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Science test	Jenny Vickers			88%	actual		86%		86%		P8	New PI starting in 2007/08 under LAA
CYP8.4	KS3 to KS4 Contextual Value Added score (for pupils at the end of KS4)	Jenny Vickers				actual				1000.6			New PI starting in 2007/08 under LAA
CYP8.7	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in English at KS2	Jenny Vickers			66%	actual				67%		P5/P8	New PI starting in 2007/08 under LAA
CYP8.8	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in Maths at KS2	Jenny Vickers			62%	actual				64%		P5/P8	New PI starting in 2007/08 under LAA
CYP8.9	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in Science at KS2	Jenny Vickers			76%	actual				75%		P5/P8	New PI starting in 2007/08 under LAA
CYP8.10	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining 5 A*-C including Maths and English, at GCSE	Jenny Vickers			26%	actual				25%		P5	New PI starting in 2007/08 under LAA
CYP16.2	% of young people (aged 19) with Level 2 qualifications (LSC PI)	Jenny Vickers				actual				72%			New PI starting in 2007/08 under LAA
CYP17.1	% of young people achieving at least one vocational qualification at the end of KS4	Jenny Vickers			33.3%	actual				40.5%		P5	New PI starting in 2007/08 under LAA
CYP17.2	Number of vocational entries at the end of KS4	Jenny Vickers			551	actual				787		O5/P5	New PI starting in 2007/08 under LAA
CYP17.3	Number of students starting vocational diplomas at levels 1, 2 or 3	Jenny Vickers				actual							New PI starting in 2007/08 under LAA, initiative does not commence until 9/07
BVPI 38	Percentage of 15-year-old pupils in schools maintained by the local authority achieving five or more GCSE's at grades A* - C or equivalent	Jenny Vickers	58.9%	56.6%	(60.6%) 59.8%	actual		61.7% (62.1%)		61.7% (62.1%)	53.2%	O3	The result shows a 1.7% increase compared to last year. Ranking shows us to be still high at 34th in England (end of KS4).
			63.0%	64%	64%	profile			65.0%				
BVPI 39	Percentage of 15-year-old pupils in schools maintained by the local education authority achieving 5 GCSE's or equivalent at grades A*-G (Including English & Maths)	Jenny Vickers	90.2%	90.50%	(91.2%) 89.9%	actual		90.9% (91.4%)		90.9% (91.4%)	87.8%		The result indicates a slight increase in performance. Ranking shows us to be still high at 33rd in England
			93.0%	95% (PSA 96%)	95%	profile			95.1%				
BVPI 181a	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in English	Jenny Vickers	76%	75%	79.0%	actual		77%		77%	72.17%		The result shows a 2% drop compared to last year. This mirrors the national trend where there was also a 2% drop. We are still 5% above the national and ranked 28th in England.
			79%	80%	80%	profile			82%				

2006/07 Year End Monitor ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
BVPI 181b	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Maths	Jenny Vickers	77%	77%	80%	actual		82%		82%	72.96%	The result is a 2% increase on the previous year. We are 5% above the national and ranked 15th in England.
			79%	79%	81%	profile			83%			
BVPI 181c	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Science	Jenny Vickers	74%	73%	76%	actual		78%		78%	69.11%	The result show a 2% increase on the previous year. We are 6% above the national average and ranked 20th in England.
			80%	79% (PSA 81%)	81%	profile			82%			
BVPI 181d	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in ICT	Jenny Vickers	56.2%	68.65%	79%	actual		80%		80%	67.10%	The result is an increase on last year and the target has been met.
			70%	75%	79%	profile			80%			
BVPI 194a	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 English test	Jenny Vickers	25.1%	33%	28%	actual		37%		37%	25.0%	The result is a significant increase compared to last year.
			35%	40%	41%	profile			42%			
BVPI 194b	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 Maths test	Jenny Vickers	30.8%	35%	35%	actual		37%		37%	30.0%	The result shows an increase compared to last year. We are 4% above the national average and ranked 18th in England.
			33%	38%	39%	profile			40%			
EDS5	Maintain a LEA Value Added Score of at least 100.3 for KS3	Jenny Vickers	100.7	100.2	100.3	actual				100.9		This result exceeds the target. We are ranked 8th in England.
			100.3	100.3	100.3	profile			100.4			
EDS6	% of pupils achieving A* or A in GCSE (full)	Jenny Vickers	18.8%	17.5%	20.1%	actual		20.9%		20.9%		The result indicates a rise in comparison to the previous year. This year's target has been exceeded.
				19.5%	18.8%	profile			20.0%			
EDS7	The effectiveness of the LEA's support for gifted and talented pupils (AC School Survey 3.12)	Tricia Ellison	2.7	2.38	2.21	actual		2.33		2.33		This minor fall in grading is likely to reflect schools' increasing understanding of the scope of the gifted and talented agenda, arising from the amount of work that has recently been done with them by the LA.
			3.0	3.0	3.0	profile			2.2			
EDS8	Number of pupils participating in extension and/or enrichment programmes (academic year reporting)	Tricia Ellison	114	300	405	actual				713		
				202	100	profile			450			
EDS14	No. of schools 'Causing Concern' LEA assessment	Jenny Vickers		7	4	actual				4		
					6	profile			5			
EDS15	No. of schools in 'notice to improve' Ofsted category	Jenny Vickers		0	0	actual				1		Tang Hall Primary received a notice to improve after their Ofsted Inspection in 2006. The EDS team are working intensively with the school to improve teaching, learning and standards.
					0	profile			0			
EDS16	APS at Foundation Stage profile	Jenny Vickers	6.8	7.0	7.1	actual		6.9		6.9		Slight drop in result compared to last year due to improvements in moderation. This dip mirrors the national trend.
						profile			7.1			
EDS17	APS at KS1	Jenny Vickers	15.9	15.6	15.6	actual		15.6		15.6		Result the same as last year and slightly below the target.
						profile		99.7	15.8			
EDS18	Value Added score KS1 to KS2	Jenny Vickers	99.5	99.9	100.2	actual				99.7		Slight drop compared to last year and lower than the target. This is due to lower than expected KS2 results.
						profile			100.3			
EDS19	Contextual Value Added score KS2 to KS4	Jenny Vickers		987.9	995.5	actual				1002.3		The figure is higher than last year and the target has been met.
						profile			1002.3			
EDS 22	% of 15 year old pupils in schools maintained by the LA achieving 5 GCSE or equivalent grades A*-C (including English and Maths)	Jenny Vickers				actual				48.8%		New indicator for 2007/08
						profile						

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Actual is worse than the profile by the tolerance factor

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: School Improvement & Staff Development Service Manager: Jenny Vickers

Section A: Service Plan Initiatives and Actions

1. Achievements.

- SEAL practice is becoming fully integrated into the culture and practice of many primary schools. Access to support is constrained by the limitation of resources (1 consultant, 1 day a week).
- A strategy which has included a number of high profile conferences, training opportunities and collaboration between schools has helped to improve the quality of leadership and management across the city.
- Primary headteachers have contributed to the development of a strategy for senior leadership to be implemented in September 2007. This will be part of CYCs approach to 'Succession Planning'.
- The Independent and State School Partnership for Able, Gifted and Talented pupils is ready for implementation. A co-ordinator has been appointed and takes up her post on 1st May.
- Significant progress has been made in improving the expertise and quality of staff involved in early years care and education. Networks, visits, curriculum support groups and a high profile conference are contributing to this improvement.
- The voice of children and young people is increasing in potency. Consultation as part of the development of the C&YPP and the Primary and Secondary School Council Conferences are examples of particularly good practice.
- Very good progress has been made in the work of the Training and Development Unit. All involved have clear roles and remits. Training is now well co-ordinated and a quality standard has been set for course deliveries. The range of courses and development opportunities has been enhanced and the reputation of the TDU is good. The next stage of its development will be launched with service managers in June. This will focus on the development needs of staff.
- Significant progress has been made in improving opportunities for 14-19 year olds. The seconded manager for this area is in his second term and has brought much needed capacity to this area, the 14-19 Partnership were successful in their bid for 4 Specialised Diplomas and the Skill Centre is on track to be opened in September.
- The successful track record of the Education Development Service has been acknowledged by its award of Beacon Status for school improvement.

Slippage

- Partnership working is very effective in some areas, but is an area for further development when it comes to multi-agency working. Some good practice is developing in Children's Centres. Locality working is still in the early stages due to capacity and other important priorities.

2. Actions planned but not completed. **Commentary**

2006/07 Year End Monitor ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
GOV1	% of LA Governor vacancies in a year not filled	Sue Pagliaro	1%	2%	2%	actual	2%	2%	3%	2%			
			7%	7%	2%	profile	2%	2%	2%	2%			
GOV2	% of LA Governor vacancies filled within 6 months of the post becoming vacant	Sue Pagliaro	76%	89%	97%	actual				91%			
			40%	76%	90%	profile				91%			
GOV3	% of new Governors attending training	Sue Pagliaro	51%	51%	52%	actual				65%			Estimate based on historical evidence. In 05/06 76 new governors attended training out of 143 new appointments made. Because a new database has been introduced for this year, the data on how many new governor appointments have been made cannot be ascertained. This has been resolved for the current year however. This year 93 new governors have attended training. Given that appointment rates have remained consistent over the year, the estimated figure has been based on the same appointment figure as last year of 143.
			70%	55%	53%	profile				55%			
GOV4	Service satisfaction survey (% attaining Satisfactory, Good or Very Good response from AC Schools survey 2.2.5)	Sue Pagliaro	89%	96%	96%	actual		100%		100%			
			90%	89%	96%	profile				96%			
GOV5	% of buy back by schools for the clerking service	Sue Pagliaro	52%	54%	55%	actual				60%			
			60%	55%	55%	profile				55%			
GOV6	Governance Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction	Sue Pagliaro				actual	83%			83%			Baseline established by 2006/7 Governance Service Survey.This is a bi-annual survey
						profile							
GOV7	Clerking Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction	Sue Pagliaro				actual	81%			81%			Baseline established by 2006/7 Governance Service Survey.This is a bi-annual survey
						profile							
GOV8	Number of schools carrying out a governing body self review	Sue Pagliaro				actual							New PI for 2007/08
						profile							

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**Learning, Culture & Children's Services
Service Plan Monitoring Report Year End,
2006 – 2007**

**Service: Governance Service
Service Manager: Sue Pagliaro**

Section A: Service Plan Initiatives and Actions

1. Achievements.

- New LA governor recruitment process in place, including CRB checks
- Governing body self-evaluation tool launched in September 2006.
- Clerks' Support Group established
- Training on areas to support headteachers' work/life balance delivered
- Customer Satisfaction Survey done and action plan to address concerns prepared
- Governors kept informed of progress of White Paper and issues it raised
- "Governing Schools of the Future" seminar delivered
- Buyback into the clerking service has exceeded PI
-

2. Actions planned but not completed. Commentary

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-

2006/07 Year End Monitor ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
CYP2.1 (EDS9 & 10)	% schools achieving the healthy school standard	Sue Foster	7%	14%	23.5%	actual			52.9%	52.9%		O1	Very pleased with the profile of the healthy schools standard. Links to ECM clear to head teachers online to meet national target by Dec 07.
					profile					50%			
CYP2.2 (EDS22)	% of Year 7 & 8 pupils eating 5 fruit & veg a day (most or every day)	Sue Foster			39.4%	actual			41.5%	41.5%			Schools in general are now much more aware of healthy eating both in school lunches and breaks most primary schools offer free fruit to all pupils.
						profile				40.0%			
CYP4.4 (EDS9 & 10)	Number of schools where PHSCE drug and alcohol education, policies and practices are in line with the national standard	Sue Foster	5	10	15	actual			37	37			see CYP2.1
						profile				35			
TD1	Number of schools buying into the LCCS Training & Development Service (in the buy-back)	Sue Foster				actual							Base data to be in place in six months time
						profile							
TD2	Number of schools accessing CPD activities	Sue Foster				actual	100%	100%	100%	100%	100%		
						profile	100%	100%	100%	100%	100%		
TD3	Number of LCCS staff accessing CPD actives	Sue Foster				actual	30%	31%	34%	37%			We are now actively seeking to meet the professional development needs of staff.
						profile	20%	20%	20%	20%			
TD4	Number of joint CPD activities (eg courses/conferences) offered by new TD Unit- joint provision from at least 2 departments within the directorate e.g. EDS and Governance, or Early Years and Children & Families	Sue Foster				actual							Base data to be in place in six months time
						profile							
TD5	% of positive evaluations received in top 2 categories - 'very good' and 'excellent' (post training evaluation forms)	Sue Foster				actual		96%	97%	97%			Quality assurance systems working well.
						profile		85%	85%	85%			
EDS11	No. of schools who are involved in the secondary school question times (per academic year)	Sue Foster	7	10	6	actual		10		10			This has become one of the best collaborative activities for student voice in the city.
						profile				6			
EDS13	No. of primary schools involved in the school council conference (per academic year)	Sue Foster	New	22	29	actual		31		31			The target was not met this year mainly due to dates not convenient for some schools and some schools already committed that week. E.g. Ofsted inspections
						profile				35			
EDS20	No. of secondary schools with an active school council	Sue Foster	1	3	3	actual		8		8			2 of the 3 schools were unable to make the date due to timetabling and other commitments
						profile				11			

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**Learning, Culture & Children's Services
Service Plan Monitoring Report Year End,
2006 – 2007**

**Service: Staff development (Training and Development Unit)
Service Manager: Sue Foster**

Section A: Service Plan Initiatives and Actions

1. Achievements.

- created an effective communication strategy, which involved consultation with all service managers and training providers
- recruited staff to additional posts
- re-designed job descriptions in accordance with HR and CYC procedures,
- continued to provide specialist CPD activities in Education, Early Years and Children & Families,
- began to work towards a team approach to training and development across Learning, Culture & Children's Services,
- supported the workforce strategy group and the training and development group of YorOK Board,
- developed a web-based database to facilitate improved access to CPD activities,
- worked in partnership with other departments, EYES, Sport and Active Leisure, HR, Finance, Governance and Children & Families in developing a culture and method of operation which is inclusive of all those working for and with children in LCCS,
- began to address common issues in training and development for Learning, Culture & Children's Services and planned core training for 2007/8.

2. Actions planned but not completed.

- No joint CPD activities undertaken as part of the core purpose for the TDU

Commentary


Some have been planned but not been executed by March 2007 – will take place in summer term.


2006/07 Year End Monitor ~ Access & Inclusion


Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
CYP3.1 (BVPI 197)	Reduction in the number of conceptions recorded for females aged 15-18 years old, per thousand resident in the area from 1998 recorded figures.	YorOK	16.3%	3.2%	3.5%	actual			24.2%	24.2%	-11.0%	O1/P8	Although there has been a 24.2% rise in the teenage pregnancy since the 1998 baseline year, The York rate is still lower at 42.2 per thousand than the regional rate of 47.7 per thousand. A faster rate of decrease will be needed if the 2010 target of 17 per thousand is to be met.
			-5%	-10%	-15%	profile				-20%			
CYP6.1 (PU12)	The proportion of secondary school pupils who have experienced regular bullying (Yr 7 & 8 May survey)	Mark Ellis	6.8%	6.8%	6.5%	actual			5.1%	5.1%		O2	
			8%	8%	6.8%	profile				6.5%			
CYP12.1	% of 16-19 year olds who are NEET with LDD	Connexions			11.1%	actual				17.6%		P8	New PI starting in 2007/08 under LAA
CYP13.1 (AE1)	Number of pupils in 'Out of School' provision	Chris Nicholson	203	216	177	actual	178	95	108	125		O4	
					150	profile	200	110	130	130			
CYP13.2 (AE2)	Number of days provided in 'Out of School' provision	Chris Nicholson	2	2	2.4	actual	3	3	3.2	3.6		O4	
					2.5	profile	3	3	3.5	4			
CYP13.3	Number of schools achieving CYC Inclusion Award	Marion Weeks			3	actual				9		P8	New PI starting in 2007/08 under LAA
CYP16.1 (LPSA 11.1)	% of 16-19 year olds not in Education, employment or Training	Connexions		4.5%	3.8%	actual			3.73%	3.73%		O5/P5/ P8	
					4.5%	profile				4.4%			
PU 14	% of 16-19 year olds whose outcome are not known	Connexions	17.0%	3.9%	1.8%	actual				1.25%			
PU1	No. of pupils permanently excluded in the primary sector	Mark Ellis	2	2	6	actual	1		2	2			
			1	2	2	profile	1		5	5			
PU2	No. of pupils permanently excluded in the secondary sector	Mark Ellis	11	25	53	actual	11		26	44			The number of permanent exclusions have risen significantly during the last school term. A meeting of all secondary heads will take place to look at the reasons and to review strategies around behaviour, including looking at reducing the use of exclusions in schools. A Behaviour and attendance strategy group has also been set up recently to look at linking local strategies/initiatives to DfES latest guidance.
			18	20	20	profile	7		23	30			
PU3	No. of pupils permanently excluded in the special school sector	Mark Ellis	0	0	0	actual	0		0	0			
			0	0	0	profile	0		0	0			
PU4	No. of fixed term exclusions in the primary sector	Mark Ellis	171	143	214	actual	46		151	254			see PU2
			240	240	150	profile	45		135	200			
PU5	No. of fixed term exclusions in the secondary sector	Mark Ellis	843	976	1161	actual	269		517	1084			see PU2
			800	800	850	profile	200		600	800			
PU6	No. of fixed term exclusions in the special school sector	Mark Ellis	8	12	21	actual	8		3	15			
			60	60	15	profile	3		9	15			
ES9	Percentage of parents satisfied with secondary education in York (based on recorded appeals received for Secondary school placing)	Mark Ellis			99%	actual				99%			
					99%	profile				99%			
EP 15	Percentage of parents satisfied with primary education in York (based on recorded appeals received for Primary school placing)	Mark Ellis			99%	actual				99%			
					99%	profile				99%			
PU8	No. of racial incidents recorded in a year - Information only	Mark Ellis/ Catherine Leonard	45	39		actual	11	16	27	29			Monitored for information only
			30	30	43	profile							
PU9	No. of complaints received in relation to primary education.	Mark Ellis	30	24	30	actual	12	18	27	21			Monitored for information only
			30	30	30	profile							
PU10	No. of complaints received in relation to secondary education	Mark Ellis	33	35	36	actual	12	22	31	22			Monitored for information only
			40	40	40	profile							


2006/07 Year End Monitor ~ Access & Inclusion


Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
PU11	No. of complaints received in relation to special school education	Mark Ellis	0	1	1	actual	1	4	6	1		Monitored for information only
			4	2	2	profile						
ET2	% of attendance of Traveller Pupils in York Primary schools (academic year reporting)	Sylvia Hutton	85%	82%	82%	actual		85.0%		85.0%		
			88%	90%	85%	profile				87.0%		
ET3	% of attendance of Traveller Pupils in York Secondary schools (academic year reporting)	Sylvia Hutton	68%	83%	73%	actual		76.5%		76.5%		
			72%	73%	70%	profile				76%		
ET4	% of attendance of Traveller Pupils in York Special schools (academic year reporting)	Sylvia Hutton	62%	62%	94%	actual		92.5%		92.5%		
			65%	70%	90%	profile				96%		
ET6	The effectiveness of your council's support for combating discrimination and racism (AC Q 2.6)	Catherine Leonard	2.42	2.32	2.47	actual		2.26		2.26		
						profile				2.50		
ET7	The effectiveness of your council's support for meeting the needs of pupils from minority ethnic groups, refugee families and Traveller communities (AC Q 3.11)	Catherine Leonard	2.29	2.04	1.97	actual		2.24		2.24		
						profile				2.50		
BVPI 45	Percentage of half days missed due to the total absence in secondary schools maintained by the local education authority.	Mark Smith	7.82%	7.89%	7.13%	actual		7.28%		7.28%	8.08%	Although there has been a slight dip in performance from last year, we are still a top quartile performing Authority when compared to the region and national averages, we are ranked 2nd in Yorkshire & Humber region and only bettered by 26 of 149 other authorities (national average of 7.92%)
			7.8%	7.6%	7.57%	profile				7.05%		
BVPI 46	Percentage of half days missed due to the total absence in primary schools maintained by the local education authority	Mark Smith	5.29%	4.78%	4.70%	actual		5.23%		5.23%	5.59%	The national drop in performance this year has been reflected here although not as significantly, we are still a top quartile performing Authority when compared to the region and national averages, we are ranked 4th in Yorkshire & Humber region and only bettered by 25 of 149 other authorities (national average of 5.76%)
			4.8%	4.7%	5.12%	profile				4.59%		
SOC4	Percentage of half days missed due to unauthorised absences in primary schools	Mark Smith	0.45%	0.32%	0.30%	actual		0.38%		0.38%		Monitored for information only
						profile						
SOC5	Percentage of half days missed due to unauthorised absence in secondary schools	Mark Smith	1.14%	1.05%	1.04%	actual		1.13%		1.13%		Monitored for information only
						profile						
SOC6	Percentage of half days missed due to unauthorised absence in special schools	Mark Smith		3.22%	0.88%	actual				1.04%		Monitored for information only
						profile						
SOC7	Number of referrals to EWO service.	Mark Smith			N/A	actual	45	42	72	124		Monitored for information only
						profile						
SOC8	Number of prosecutions for non attendances in an academic year.	Mark Smith			18	actual		6	7			Monitored for information only (August to end October only)
						profile						


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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Access

Service Manager: (Murray Rose)

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Children's Fund Projects maintained as planned with increased involvement from schools. Nurture Groups funded from base budget with support from schools forum until April 08, with review commissioned to inform future provision.
- Teenage pregnancy co-ordinator for York appointed within the Children's Trust Unit
- Work on sexual health for young people from Traveller families established through partnership work between TESS, Youth Service and Voluntary sector
- Internal safeguarding audit against LSCB guidelines completed
- Bullying survey undertaken and findings distributed, 'Beat the Bullies' DVD launched, several primary schools using adapted bullying survey and on line survey being developed
- Pathfinder for parenting strategy established with the Children's Trust Unit
- Action in response to growing needs of BME groups include production of CD of resources for schools to support beginners in KS1&2, and employment of teaching assistants to help meet needs of increased numbers of international new arrivals.
- Action to raise attainment of Traveller children in Early Support project, dissemination of best practice and training
- Attendance, Behaviour, Traveller Education and EAL offers published within the new Inclusion Strategy
- Annual programme of Truancy watch maintained and increase in use of legal sanctions for poor attendance including issue of 1st fixed penalty notice
- Tasking meetings established and action taken
- Hard to Place protocol implemented and reintegration panel meeting on a regular basis – report produced for LAF. Numbers on Education Otherwise register significantly reduced
- Plans for PRU and for Skills Centre now agreed – implementation later than originally anticipated, but capacity at PRU increased to meet new statutory requirements for full time education to be provided from Day 6 of perm exclusion.
- Plans on track for established of Integrated Youth Service and delivery of Connexions contract through the local authority
- YILTS maintained to support independent use of public transport by young people with LDD.
- New Home to School Transport management system purchased and training provided, new contracts in place from Sept 06, draft policy on SEN transport to consultation in Autumn 2007

2. Actions planned but not completed.

- Audit of Racial Harassment incidents not completed for 06/07
- Move of EAL and TESS to EDS to establish closer links with National Strategies for Raising Achievement
- Slow start in tracking and bringing forward action plans for each truant
- Concern about increase in perm exclusions
- Action on locality planning delayed

Commentary

Lack of management capacity

W.e.f April 2007

Data not available, but closer working with National Strategies in future
Further work with schools needed
Further work awaiting appointment of new AD

2006/07 Year End Monitor ~ Access & Inclusion

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
CYP12.2 (BVPI 43a)	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (a) excluding those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	100%	100%	90%	actual	100%	100%	100%	100%	95.2%		On target.
			96.0%	100%	100%	profile	100%	100%	100%	100%			
BVPI - 43b	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (b) including those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	86.6%	80%	79.4%	actual	100%	93%	95%	96%	84.0%		Ahead of target. Filling staff vacancies within Statutory Assessment team has resulted in improved performance. Target revised upward for 2007/08, to maintain at or above 90% (100% unrealistic because of complexity of individual case circumstances).
			83.0%	84%	81%	profile	82%	82%	82%	82%			
EN6	Percentage of 0-19 year olds attending special schools (based on numbers from the national census), to record inclusion rates in schools.	Steve Grigg	0.55%	0.50%	0.49%	actual	0.50%	0.48%	0.47%	0.50%			On target.
			0.58%	0.56%	0.49%	profile	0.49%	0.48%	0.48%	0.48%			
SEN2	% of all 0-19 year olds schools with statements	Steve Grigg	1.81%	1.59%	1.33%	actual	1.33%	1.20%	1.20%	1.17%			this has taken effect more quickly than initial cautious projections. Target revised for 2007/08 to maintain at or below 1.2%.
			1.85%	1.80%	1.55%	profile	1.35%	1.35%	1.35%	1.35%			
SEN3	Number of children in out of city placements funded by LEA	Steve Grigg	23	25	27	actual	28	24	23	27			Slightly above target due to placements of pupils Looked After by CYC but placed with Foster Carers in other LEA areas - under Belonging Regulations the 'host' LEA decides placement and the 'home' LEA funds it.
			26	25	25	profile	26	26	25	25			

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Special Educational Needs and
Educational Psychology
Service Manager: Steve Grigg

Section A: Service Plan Initiatives and Actions Achievements.

- 100% of Statutory Assessments, excluding exceptions, completed within time scale (PI 43A)
- Completion and publication of Accessibility Strategy.
- Completion of Inclusion Support Service review leading to the Learning and Curriculum team becoming part of the School Improvement Service arm from September 2007.
- Completion of the review of Enhanced Resource Centres.
- Training re Disability Discrimination Act for secondary schools aimed at senior staff and governors with follow up workshops. Primary training to follow.
- Maintenance of low level of Out of City placements.
- YILTS achieved a net £40,000 cost saving to the Local Authority.
- Moving and handling training delivered to staff in special and mainstream schools by the Physical Disability and Medical Needs team.
- Weekly asset forms for the Youth Offending team completed to provide educational information for young offenders.
- Evaluation of SEAL project using PASS methodology.
- Mainstreaming of the Key Worker Scheme for young children as part of the Early Support Programme.
- Reduction in the number of secondary age pupils experiencing regular bullying.
- Nine schools have achieved the SRF Inclusion Award.
- Improved outcomes for Looked After Children in GCSE pass rates in comparison to other pupils in the City.
- Relocation of the York Rathbone Centre to the new site of the Holgate Family Centre.
- Development, consultation and publication of the Inclusion Strategy for 2007/2009.
- Evaluation of Wave 3 interventions by Learning & Curriculum Team in collaboration with York University
- Delivery of training programme for T.A.s about Speech and Language by E.P.S. in collaboration with Language Therapists.
- Launch of CYC 'Medicines in Schools' Policy by P.D. & Medical Team

1. Actions planned but not completed.

- Review of home tuition arrangements.

- The second pupil consultation exercise re Special Educational Needs.

Commentary

Plans are well underway to realign budget arrangements and responsibility for ensuring quality and management of provision not yet finalised, will be completed by June 2007.

Extensive pupil consultation exercises have been undertaken. This specific initiative has been rescheduled for later in the year.

2006/07 Year End Monitor ~ Access & Inclusion

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
CYP4.8	Number of schools with dedicated counselling resource	Paul Herring			10	actual				10		P8	New PI starting in 2007/08 under LAA
CYP14.2	Number of organisations awarded the Youth Charter	Paul Herring			1	actual				0			New PI starting in 2007/08 under LAA
BVPI 221a	Percentage of young people aged 13-19 involved in youth work gaining a recorded outcome (A young person who shows development through intervention of a youth worker and can be written down to show 'distance travelled' in the development of outcomes for the young person)	Paul Herring			56%	actual	22%	34%	42%	58%	43%		
					60%	profile	20%	35%	45%	60%			
BVPI - 221b	Percentage of young people aged 13-19 gaining an accredited outcome (a specific award or recognition for the young person).	Paul Herring			28%	actual				30%	19%		A target of 764 has been exceeded by 16.
					30%	profile				30%			
Y6	Total numbers of young people whose name is known and an interaction has taken place with a youth worker either individually or as part of a group.	Paul Herring			4091	actual	1390	2571	3324	4198			The service provides universal access at most provision for all young people , some of whom choose not to be involved on a regular basis.
					4179	profile	1413	2485	3213	4284			
Y7	Number of young people participating in youth work for the youth services.	Paul Herring			2562	actual	876	1519	1976	2564			Many young people taking part in positive activities.
					2507	profile	848	1491	1928	2570			

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**Learning, Culture & Children's Services
Service Plan Monitoring Report Year End,
2006 – 2007**

**Service: Youth Service
Service Manager: Paul Herring**

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Castlegate - City centre one-stop shop opened January 2007.
- YouthZone MIS set up and ready for use from April 2007.
- Youth Service leading on establishing a York Youth Offer.
- URBIE mobile resource and outreach provision extended to new areas of city.
- YorKash incorporating YOF and YCF distributed to 64 separate projects.
- The PAYP project delivered to 5 areas during all school holidays.
- Speedier referrals to Network 2, YISP and the Island established.
- Annual report produced and circulated in January.
- Service providing alternative individual learning programmes for hard to engage young people.
- Duke of Edinburgh's Award presentation.
- Evening of celebrating achievements of young people.

2. Actions planned but not completed.

- Youth Offer not yet completed.

Commentary

I.T. issues have held up the production of web site.

2006/07 Year End Monitor ~ Children & Families


Code	Description of PI	Service Manager	Historical Trend			06/07					05/06 Unitary Average	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/T erm	3rd Mon Target (Whole Year)			
CYP6.4 (PAF CF/CG4)	% of completion rates (within 35days) - Core Assessments	John Roughton	40.2%	16.7%	19.57%	Actual		N/A	100%	90.90%	68.5%	P8	Changed business processes have resulted in significant progress against this target. As we move to increase the numbers of assessments subject to this level of assessment completion is likely to fall
					25.00%	Profile		35.00%	35.00%	35.00%			
CYP6.5 (DIS 1704)	% of completion rates (within 7 days) - Initial Assessments	John Roughton	65.8%	52.4%	53.51%	Actual		N/A	72.5%	66.5%	64.8%	P8	Changed business processes have resulted in significant progress against this target. We need to build from this progress to make further improvements in both timeliness and quality of completion rates
					62.00%	Profile		65.0%	65.0%	65.0%			
CYP7.1 (PAF D78)	% of Long Term Placement stability (2.5 years)	Howard Lovelady			73.90%	Actual	78.90%	69.10%	60.78%	57.10%		O2	Below target reflecting the challenge of achieving long term stability for cohort significantly lower comparatively for the authority
						Profile	76.00%	76.00%	76.00%	76.00%			
CYP7.2	Number of approved foster carers in the authority	Howard Lovelady			81	Actual				88			We continue to have success in increasing the number of local foster carers incl. those on the local specialist scheme
						Profile				85			
CYP8.5 (DIS 1403)	% of care leavers with 5+ GCSEs A*- C	Ruth Love	14.2%	8.7%	0%	Actual		0.0%	12.5%	12.5%	9.0%	P8	Very small cohort which makes it a poor indicator of our success or otherwise of our work to enhance the education of looked after children
					10%	Profile		12.0%	12.0%	12.0%			
CYP8.6 (PAF C24)	% LAC missing 25+ days school	Ruth Love	18.82%	15.38%	12.19%	Actual		17.58%		17.58%	11.50%		We anticipate progress against this indicator whose figures are reported only annually
					12.00%	Profile		12.00%		12.00%			
CYP10.1	Number of families attending targeted Parenting Programmes	Mary Cousins				Actual				42		O3/P5/ P8	New PI starting in 2007/08 under LAA. Excellent progress being made by parenting education programmes
						Profile							
CYP10.2	Number of facilitators trained to deliver targeted Parenting Programmes	Mary Cousins				Actual				20			New PI starting in 2007/08 under LAA. As above
						Profile							
CYP15.1, SSC2.1 (LPSA2 7.1)	% of young offenders who receive a final warning, or are sentenced to a (YOT supervised) disposal, or are released from custody (into YOT or ISSP supervision) between 1 Oct – 31 Dec in the year specified and who re-offend within 12 months.	Simon Page			37.6%	Actual				N/A		O4	
						Actual				Not set			
CYP15.2, SSC2.2 (LPSA2 7.2)	Average number of offences committed per young offender, whilst subject to a bail or remand episode during the specified year	Simon Page			3.0	Actual				N/A		P8	
						Profile				Not set			
CYP15.3	% young people who receive a substance misuse assessment within five working days from screening (of those, identified through screening, as requiring an assessment).	Simon Page			63.8%	Actual				82.8%			New PI starting in 2007/08 under LAA
						Profile				90.0%			
YJB 1	Reduce the number of first-time entrants to the youth justice system by 5% by March 2008, compared to the 2005/06 baseline	Simon Page				Actual				N/A			Figures are yet to be finalised this year for the FTE target due to a backlog of information coming from the Police.
						Profile							
YJB 2	Reduce custodial sentences to no more than 5% of all sentences imposed.	Simon Page			4.9%	Actual				3.9%			York continues to perform well in reducing custody to 3.7% down from 4.6% last year. Custody is proven to be the least effective options in reducing reoffending nationally and locally.
						Profile				5.0%			
YJB 3	Ensure that victims participate in restorative processes in 25% of relevant disposals referred to the YOT, and 85% of victims participating are satisfied	Simon Page				Actual				75%			New for 2007/08
						Profile							


2006/07 Year End Monitor ~ Children & Families

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YJB 4	Ensure that 90% of young offenders supervised by YOTs are in suitable full-time education, training or employment.	Simon Page			57%	Actual				61.40%			York YOTs ETE performance has improved throughout this year to 61.4% from a baseline figure (05/06) of 57%. Jan-March 07 (70%) results show an encouraging sign that York is beginning to see the benefit of restructuring the YOT to create an education officer, through better work with connexions and improving data quality. This is an ambitious target for all YOTs considering the number of young offenders who are unemployed, but a wide range of educational activity can be legitimately counted towards the target even if they do not form one single programme.
						Profile				90.00%			
YJB 5	Ensure that all young people, who are assessed by Asset or the Mental Health Assessment Framework as manifesting non-acute mental health concerns, are referred by the YOT for an assessment and engagement by the appropriate CAMHS Tiers 1-3 service commenced within 15 working days of referral.	Simon Page			100%	Actual				82.8%			York's CAMHS performance for non-acute services (94.4%) remains close to the 100% target with only 3 young people out of 54 not receiving the required level of service. This target relies on the young person attending within the required timescales which can be a problem.
						Profile				90.0%			
YJB 6	Ensure that for 20% of young people with a Final Warning with intervention, relevant communitybased penalty, or DTO, and for 20% of young people on prevention programmes, their parent/carer(s)	Simon Page			1.9%	Actual	0%	2.3%	5%	7.6%			Parenting has seen one of the greatest improvements over 06/07 for the YOT and although York did not hit the target of 10% for the year the progress made is quite significant finishing the last quarter with 17.5% of young people, with programmes ending, receiving a parenting intervention. This target will be doubled for 07/08 to 20% but will now also included prevention programmes.
						Profile	10%	10%	10%	10.0%			
CP1	Number of Children's Centres provided within the most disadvantaged communities	Ken Exton				Actual						P8	New PI starting in 2007/08
PAF A1 BVPI49	% LAC having 3 or more moves of placement (Star Blocker)	Howard Lovelady	7.55%	18.24%	17.14%	Actual	2.00%	7.24%	11.61%	14.65%	13.40%		Continued progress evident against this indicator over the past 2 years
			10.00%	10.00%	10.00%	Profile	3.00%	7.00%	10.00%	13.00%			
PAF A2 BVPI50	% of care leavers: 1+ A*-G at GCSE or equiv (Star Blocker)	Ruth Love	64.29%	56.52%	46.00%	Actual		25.00%	37.50%	37.50%	54.20%		Disappointing performance from small cohort - future performance based on Key Stage results more encouraging
			65.00%	65.00%	60.00%	Profile		60.00%	60.00%	60.00%			
PAF A3	% of children on the Child Protection Register (CPR) who have been re-registered	John Roughton	13.27%	16.87%	12.16%	Actual	4.76%	7.70%	10.53%	9.60%	13.20%		Excellent performance
					11%	Profile	13.00%	13.00%	13.00%	13.00%			
PAF A4 BVPI161	Ratio of Care leavers in educ, training or employment	Ruth Love	0.76	0.97	0.74	Actual		0.50	N/A	0.58	0.76		Somewhat disappointing performance from small cohort
					0.8	Profile		0.8	0.8	0.8			
PAF B8	Adjusted-Cost of services for LAC	Howard Lovelady	£575.97	£608.69	£625.00	Actual				N/A	£663.93		
					£515.00	Profile				£560.00			
PAF C81	Final warnings/reprimands and convictions of LAC	Ruth Love				Actual		2.97		1.18	3.80%		Continued good performance
						Profile		3.90		3.90			
PAF C19	% of Health needs assessments undertaken for LAC for more than 1 year	Howard Lovelady	79.82%	73.20%	80.84%	Actual		82.52%		82.52%	82.40%		Continued good performance
			90.00%	80.00%	80.00%	Profile		82.00%		82.00%			
PAF C20 BVPI162	% of reviews of children on CPR undertaken on time (Star Blocker)	John Roughton	100.00%	94.87%	96.00%	Actual	100.00%	100.00%	100.00%	100.00%	99.00%		Excellent performance
			100.00%	100.00%	100.00%	Profile	100.00%	100.00%	100.00%	100.00%			
PAF C23 BVPI163	% of Adoptions undertaken on from the looked after population (Star Blocker)	Howard Lovelady	15.20%	17.80%	9.64%	Actual	0.83%	4.07%	5.38%	8.15%	8.1%		Whilst below target this figure still equates to national averages
			10.00%	10.00%	10.00%	Profile	2.00%	3.00%	6.00%	10.00%			


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PAF E44	Expenditure on Children in Need as a % of all expenditure in Children & Family Services	Peter Dwyer	43.74%	45.70%	45%	Actual				N/A	38.4%		
					37%	Profile				42.00%			
APA SM13 DIS 3123	% of Residential childcare staff who have achieved L3 in NVQ in caring for children	Sue Foster	54.5%	64.0%	64%	Actual		77.1%		77.10%	44.2%		Good performance
					80%	Profile		70.0%		70.00%			
APA SM14 DIS 3124	% of social workers & residential managers who need to achieve the child care PQ award	Sue Foster	20.0%	23.3%	37.0%	Actual		40.4%		40.40%	40.0%		Good performance
					27.5%	Profile		38.0%		38.0%			
DIS 3331	Numbers of carers of disabled children in receipt of Direct payments	Howard Lovelady	0	4	6	Actual				7	8.7		Target achieved
						Profile				7			
SP 1413	% of LAC with access to computers in foster or residential care (aged 5-16)	Howard Lovelady	63.5%	67.0%	70.0%	Actual		N/A		80.00%	1.00		Good performance
						Profile		80.0%		80.00%			
CF1	Allocated & unallocated work levels %age of cases unallocated	Pete Dwyer			1.99%	Actual	2.8%	1.47%	1.1%	3.21%			Only last quarter out of target and action to resolve already in place
					<3%	Profile	<2.5%	<2.5%	<2.5%	<2.5%			
CF2	Supervision Undertaken	Sue Foster	81.80%	83.00%	89.0%	Actual		81.4%		81.4%			Remains a priority but only reported annually
					100.0%	Profile		90.0%		90.0%			
CF3	Staff satisfaction survey results (state key 2-3) (Carried out every 18 mths)	Judy Kent	Not Done	74%	Not Done	Actual	Not collected this year						
						Profile							
CF5	% of completed and signed care plan for LAC	Judy Kent			45%	Actual	50%	61%	100%	100%			The Care Plan completion rate has improved significantly due to changes made within the ICS system. Care plans for every looked after child have been entered into the ICS system and the care plan document has been combined with the review document. This ensures that the care plan for each looked after child is created, reviewed and updated on a regular basis.
						Profile	70%	70%	70%	70%			
CF6	Number of CLA	Pete Dwyer	159	148	140	Actual	153	152	155	157			After increases in the first quarter the looked after population has stabilised - greater evidence that the increase reflects more teenagers staying in care longer rather than an increase in receptions into care
						Profile				150			
PAF B79	Children aged 10-16 years in foster placements or placed for adoption	Howard Lovelady	N/A	N/A	N/A	Actual	84.0%	82.3%	84.1%	85.9%			Good performance
						Profile				82%			


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 PI is lower than the lower quartile mark when comparing to available Quartile information for that year

 PI is higher than the upper quartile mark when comparing to available Quartile information for that year

 Actual is better than the profile by the tolerance factor

 Actual is worse than the profile by the tolerance factor

 O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and/or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Children and Families

Service Manager: Peter Dwyer Asst Director

Section A: Service Plan Initiatives and Actions

1. Achievements.

- We have successfully relocated the existing Holgate Family Centre into the new Integrated Children's Centre at Hob Moor
- We are on target to successfully relocate Clifton Family Centre into the new Integrated Children's Centre at Clifton Green by end of October 2006
- Plans are under development which will see the relocation of Heworth Family Centre into a Tang Hall Children's Centre during 2007/8
- We are engaged in the opportunities created through the development of integrated youth service provision and the city centre one stop shop for inclusion of elements of our 11 plus provision
- We have managed the closure of a children home and ensuing implications for staff and children and young people in a transparent and recognised professional manner
- We have approval for use of reinvestment of Resources from Home Closure and have now used some of this resource to enhance service provision
- As a result of the above we have enhanced Adolescent support arrangements to reduce the % that are readmitted to care
- We have achieved closure of a residential unit without displacing costs elsewhere
- We have consistently reduced to less than 2.5% the level of unallocated work in the section
- We have increased the % of young people in care living in local foster care
- We have Increased the % of signed completed care plans in place
- We have reduced the size of some assessment documents and are undertaking active pilots prior to re-launch - we are seeing progress as a result in speed of assessment completion rates
- We have completed a review of the Referral and Assessment team have approval for amendments to skill mix and key processes within the team and have implemented recommendations arising - we are embracing workforce remodelling learning across the service
- We have held joint seminars with Housing to increase understanding and enhance protocols on impact of Housing policy on children and young people
- We have established an effective Family Group Conference service within the 11 plus service arm and are now reviewing its future post April 2007
- We have led a successful transition from the previous Area Child Protection Committee structure to establish a new Local Safeguarding Board
- We have reduced the overall unit costs for care
- We have undertaken a "reducing bureaucracy" initiative in which we analysed paperwork demands on practitioners and have already identified some ways to simplify or eradicate identified demands

- We identified 3 specific consultation exercises with key customer groups for next 12 months and are making progress against them
- We have partially reduced key budget pressures in eg R and A team; the Glen whilst maintaining service effectiveness
- National announcements have been made concerning the minimum fostering rates and we are beginning consultation within the authority and with foster care association on the local implications
- We have identified and addressed casework issues during transitional period in implementing new Adoption and Children Act
- We have reviewed Corporate Parenting Arrangements and a new forum of officers/members and young people is being introduced
- We have reviewed and enhanced internal case transition processes

- We have established the Children’s Rights Service as an internally managed service with strong interest in the new CR officer post
- Training on Adoption and Children Act has been delivered to social workers delivered as general overview of Act, followed up by sessions focusing on practice implications. Training of adoption panel members, approved adopters and applicants; trainers on adoption preparation courses has been completed.
- Our new home based Sitting Service for disabled children and their families is up and running. We currently have five approved sitters and one being assessed
- Maintained ongoing promotion of supervision and PDR completion by senior management team / line managers.
- Service Level Agreement & delivery plan with LCCS Integrated Training Unit in place.
- Guide for “Looked After” children and young people completed. Planned improvements to information through web development, Workforce Strategy and other initiatives
- We have increased the % of young people in care achieving educational success
- We have initiated work to impact on partnership child protection interventions with drug abusing families
- We have Reviewed and amended group management arrangements in the Health and Disability service
- We have progressed with Safer York full implementation of “Cause for Concern” the local safeguarding Boards recommendations for improvements in Domestic Violence work
- We are making the planned progress to meet the timescale to implement foster and adoptive payment arrangements through RAISE
- We have supported developments to integrate assessment practice for disabled children and young people
- We have supported and contributed positively to the development of more integrated assessment processes across partners eg Common Assessment/ICS.
- We have reduced the % of re-registrations of children on the child protection register that occur within 12 months of registration
- We have increased the numbers of carers on Direct payments
- We have established named participation workers from the leaving care group
- We have prioritised the identification and support of Private Foster carers

2. Actions planned but not completed.

- Reduce the number of young people needing to be looked after by the local authority
- We have not reduce key budget pressures on legal fees, fostering and Contact
- Implement the recommendations of the scrutiny committee report into leaving care
- Create greater flexibility in the care provided through the Glen Respite Care Centre
- Implement Review recommendations for the undertaking of Young Carers Assessments
- Work within Directorate to enhance “Educational” Provision to NEET LAC

Commentary

The first quarter saw a 10% increase and more recent analysis finds this was across ages and statutory reasons. The last 3 quarters have seen that stabilise and a slight reduction but still up on April 06 position.

Related to the above – increased care figures and court activity inevitably brings with it additional costs in these budget areas

Most recommendations have been fully implemented but developing greater choice of work placements for care leavers remains a future priority

The Glen continues to achieve positive internal and external inspection feedback. However pressure on placements has not enabled any major flexibilities to be developed in the nature of respite care packages provided. It remains a priority. Progress has now been made on a partnership basis and recommendations for enhanced practice are ready to be rolled out during the forthcoming year.

Whilst strong liaison arrangements are in place this has not fully impacted upon the engagement in educational provision of some LAC



2006/07 Year End Monitor ~ Lifelong Learning & Culture

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			03/04 (02/03 academic)	04/05 (03/04 academic)	05/06 (04/05 academic)	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/T erm	3rd Mon Target (Whole Year)			
EDE4.5 (LPSA 10.1)	The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York	Alistair Gourlay			27	actual				17	P5	Total target for the completion July 08 is 113. The LPSA targets were slow to be agreed and final sign off did not occur until January 2006. As a result it was then not possible to recruit any one to work on the project until early April. Resulting in a lower than expected number achieving a qualification. It is difficult to judge the split of the targets between this PI and the two below.
						profile				23		
EDE4.6 (LPSA 10.2)	The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York	Alistair Gourlay			64	actual				67	P5	Total target for the completion July 08 is 360. The LPSA targets were slow to be agreed and final sign off did not occur until January 2006. As a result it was then not possible to recruit any one to work on the project until early April. Resulting in a lower than expected number achieving a qualification.
						profile				70		
EDE4.7 (LPSA 10.3)	The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York	Alistair Gourlay			124	actual				151	P5	Total target for the completion July 08 is 559. The LPSA targets were slow to be agreed and final sign off did not occur until January 2006. As a result it was then not possible to recruit any one to work on the project until early April. Resulting in a lower than expected number achieving a qualification.
						profile				150		
L1	Total Number of enrolments on adult Education Provision (non-accredited) Academic year reporting	Alistair Gourlay	4954	5613	6043	actual		5582		5582		Enrolments are up for 2005/06, for two main reasons. Students coming through the IT in the Community Project have been significant, and the number of courses continuing into the summer was more than anticipated.
			5700	5800	5600	profile			5000			
L3	Percentage retention on adult education courses (accredited) Academic year reporting	Alistair Gourlay	78%	78%	84%	actual		85%		85%		The target for this PI was set with information received when we were in a partnership with York College and we were unable to verify the data. We are now confident that the data set is accurate.
			79%	80%	79%	profile			79%			
L5	Percentage retention on adult education courses (non-accredited) Academic year reporting	Alistair Gourlay	87%	92%	94%	actual		93%		93%		
			81%	90%	92%	profile			94%			
L6	Percentage of Learners over 65	Alistair Gourlay	21.3%	22.3%	24%	actual		25%		25%		
			23%	23%	23%	profile			24%			
L8	Total Number of enrolments on adult Education Provision (accredited) Academic year reporting	Alistair Gourlay	2330	2051	2153	actual		1645		1645		This figure excludes 461 skills for life diagnostic assessments, that were included in previous years but have been excluded this time. These will not be collected in future years due to changes in recording of student information.
			2500	2500	1950	profile			1600			
L10	Number of learners achieving a qualification outcome contributing to the national target for Skills for Life Academic year reporting. (This is the baseline figure for the LPSA 2 targets above).	Alistair Gourlay	60	200		actual		235		235		This is slightly below the benchmark that we expected. This is mainly because we were expecting a number of learners from the flexible learning centres to contribute to this target. Unfortunately they all used the Learndirect route and were not counted.
				183		profile			250			
L11	Numbers of learners recruited to programmes which aim to improve literacy and numeracy skills (enrolments) Academic year reporting (This is a subset of L14)	Alistair Gourlay				actual		507		507		This is a volume measure to support the number of learners achieving the national test. It is important as this demonstrates the number of learners the service is supporting, who have identified literacy and numeracy needs.
						profile			359			
L14	Number of learners recruited to Family Learning and Skills for Life courses (enrolments) Academic year reporting	Alistair Gourlay				actual		1007		1007		This figure excludes the diagnostic assessment described in L8. The target was set taking into account the diagnostics. Targets for subsequent years are now correct.
						profile			1200			

2006/07 Year End Monitor ~ Lifelong Learning & Culture

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L16	Success rate on accredited programmes Academic year reporting	Alistair Gourlay				actual		76%		76%		This is the first year we have been responsible for accredited data. This was previously managed under a franchise arrangement with York College meaning we were unable to verify the accuracy of the data. As we are now responsible for this data and are confident of its accuracy, this year's accredited data should be used as a benchmark.
						profile				69.26%		
L20	Percentage achievement rate on accredited programmes. Academic year reporting	Alistair Gourlay				actual		90%		90%		This is the first year we have been responsible for accredited data. This was previously managed under a franchise arrangement with York College meaning we were unable to verify the accuracy of the data. As we are now responsible for this data and are confident of its accuracy, this year's accredited data should be used as a benchmark.
						profile				86%		
L22	% of people on adult education courses who are claiming a means tested benefit (academic year reporting)	Alistair Gourlay				actual				10%		This is a new PI from 2007/08
						profile						

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYP 2007/10 and or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Adult and Community Education
Service Manager: Alistair Gourlay

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Explore the potential of other services and partners using the platform – implement the actions that arise from this. (Some progress with library service)
- Explore the potential of just after work programmes in the central library
- Develop a model of referral (For LPSA 2G) that is clear and simple
- Work with Future Prospects to see how students on the IT in the Community courses can make use of the Learning Platform
- Continue to promote healthy and active lifestyle message through Health and Well Being Programmes
- Work with other providers and the learning and heritage network to develop progression routes for suitable programmes
- Develop a model of referral (For LPSA 2) that is clear and simple.

2. Actions planned but not completed.

- Run training to other services within the service arm on Skills for Life awareness
- Train frontline library staff on skills for life awareness training
- Identify staff with weekly teaching hours above 8 and consult with them on the introduction of new contracts
- Explore income generation potential for flexible learning centres
- Ensure cross service Health and Well being programmes are embedded in the strategic plan for Active York
- Review the contracts and terms of conditions for the staff transferring to the council from Learning Connections
- Facilitate and support the formation and development of strong community groups able to manage their own opportunities

Commentary

One session completed and one planned with the library service. Now developing a whole council approach to Skills for Life. Some initial sessions taken place and now being rolled out.

Not completed. Action rolled forward into new service plan for implementation by July 2007

Now being taken forward as part of a self financing programme

Not completed. This action is to be reviewed.

The first meeting has taken place but this has been held up due to inspection preparation

Not completed. No capacity or plans to take this forward.

2006/07 Year End Monitor ~ Lifelong Learning & Culture

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			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)			Unitary Average
CYP11.4 (LA2a)	No. of arts events for young people supported by York @Large	Gill Cooper			330	actual				301			PI definition amended under LAA starting in 2007/08
CYP11.8 (PA1)	No. pupils taking instrumental with A&C service in school (DfES return in Feb)	Gill Cooper	2446	2501	2244	actual	2277	2334	2313	2356			Disappointing levelling of numbers for instrumental teaching. Arts Education manager is undertaking a review of timetabling to move children off the waiting list and into lessons.
EDE5.1 (LY12)	Percentage of respondents (Talkabout Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper			42.5%	actual			42.5%	42.5%			
EDE5.2	Number of high quality events in the city supported by York@Large	Gill Cooper			180	actual				N/A			New PI starting in 2007/08 under LAA
SSC12.1	Number of new festival/event activities designed to target communities with low participation rates	Gill Cooper				actual							New PI starting in 2007/08 under LAA
SSC12.2 (LY11)	Number of visits to www.yorkfestivals.com	Gill Cooper			18691	actual	9076	10158	19057	33714			Massive increase in the visibility of York - City of Festivals brand and reflecting the increase in using the web to research visits.
PA2a	No. of pupils in ensembles at PAC (DfES return at the end of spring term)	Gill Cooper	531	478	368	actual	506	516	451	479			Staff acting up have focussed on revitalising the offer at PAC's. This has seen number here holding steady .
PA2b	No. of pupils in Arts service supported ensembles	Gill Cooper			175	actual	186	139	139	100			Staff restructuring and acting up has meant the suspension of some ensembles until recruitment was complete. This will be in place in June
PA3	% of all schools having a 'Live Arts Week' workshop	Gill Cooper	80%	75%	84%	actual				72%			Staff leaving and departmental restructuring meant that the offer of workshops at live arts in February was fewer than usual. The provision will be reviewed in the coming months now that new staff are in post.
LA1	No. of Community Arts initiatives supported by the Arts & Culture Service.	Gill Cooper	157	232	284	actual	122	184	258	322			The team have worked exceptionally hard and demand for involvement and support remains high.
LA2b	No. of those events that are new (CYP11.4 was LA2a)	Gill Cooper	42	49	126	actual	70	118	145	175			Demand for services and support remains high.
LA3b	No of performances and attendances at Theatre Royal (Quarterly collection)	Gill Cooper	449 (136616)	452 (137368)	486 (142073)	actual	269 (33576)	406 (51,801)	618 (100,602)	750 (149,355)			
LY13	Number of new festivals/event activities	Gill Cooper				actual				3			The Folk Festival, the Literature Festival and the Festival of the Rivers all had their first full outings this year. However the Chinese New Year Festival was much reduced and we will be working with organisers to promote additional activity in 2008.
VJ8B	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: total visitor spend across the tourism industry per annum. (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper		£283.6m	£311.8	actual				N/A			
VJ8C	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: maintain a minimum number of annual jobs at (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper		8681	9561	actual				N/A			

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Arts and Culture
Service Manager: Gill Cooper

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Restructure of the Service to comply with budget savings and re-prioritisation of the objectives has occurred and the final new staff will be in place by June. While this has mean some disruption to the work in the short term, there is a much improved team focus and service improvement will be shown in the longer term.
- The Cultural Quarter Vision presentation has been started with internal and external partners. This roll out will continue with an action plans for the next steps being agreed in early summer.
- We have secured an Arts Council Yorkshire Grant of £72K of additional funds for the arts over the next 3 years.
- Community Places bid to Big Lottery for the Melbourne Street Centre has been developed and submitted by a community partnership led by Accessible Arts and supported by Arts and Culture.
- Illuminating York Festival in January again captured national publicity with its 'Recovered Light' public art installation on the Minster. We will be working over the coming months to review the Festival programme for the city with a view to supporting bids to Yorkshire Forward.
- We are putting together a programme that will meet the Music Manifesto commitment of every child in KS2 having the real opportunity to learn a musical instrument (otherwise known as Wider Opportunities). Proposals have been to Schools Forum and examined as a Key Issue at Headteacher Briefing and we will be producing a project plan for a roll out of the programme shortly.

2. Actions planned but not completed.

- Public Arts scrutiny still has to be considered by E MAP.
- We are still running PAC3 at Archbishop Holgate's school as a pilot.

Commentary

Time pressure has meant that we have not taken a proposal to Members about the next steps in the process
New Young People's Arts officer will take this forward from June 2007

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06	actual	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
CYP9.1	% of VIP settings gaining 'good' or 'outstanding' in Ofsted reports for childcare and nursery education	Heather Marsland			65%	actual				Care=72% Edu=61%		New PI starting in 2007/08 under LAA
CYP11.1 (EY11)	Number of primary schools designated as meeting core offer for extended schools	Heather Marsland			8	actual				15		PI definition amended under LAA starting in 2007/08
CYP11.2	Number of secondary schools designated as meeting core offer for extended schools	Heather Marsland			4	actual				4	O3	New PI starting in 2007/08 under LAA
CYP11.5 (CYP2)	Number of young people taking part in the holiday activities programme	Heather Marsland	24558	41084	40255	actual		48276		54951	O3	School's Out has continued to prove extremely popular
			16170	20800	37000	profile		28000		38000		
CYP11.11	Number of play providers working to improve the quality of play provision through adopting the '9 Better Play Objectives'	Mary Bailey			25	actual				25	O3	New PI starting in 2007/08 under LAA (This figure represents the number of providers who have applied so far)
						profile						
CYP18.1 (EY8)	Percentage of 3-year-olds receiving a good quality, free, early years education place in the voluntary, private or maintained sectors.)	Heather Marsland	100.6%	104.8%	101.1%	actual	100.4%		102.3%	104.14%	O5/P8	Increase possibly due to the extension of free entitlement from 33 to 38 weeks and continued promotion of free early years entitlement. Over 100% due to funding children from outside the city boundary
			96.1%	96.8%	103.1%	profile	100.0%		100.0%	100.0%		
SSC9.6 (CYP1)	No. of community groups working in partnership with CYC to deliver Young people's holiday prog.	Mary Bailey	34	43	56	actual		62		107		School's Out has continued to prove very popular so more groups are becoming involved.
			25	39	48	profile		40		53		
BVPI - 222a	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority with a qualification at Level 4 or above.	Ann Spetch			9.30%	actual				36.3%	27%	The Transformation Fund was not available until September 06 hence making it difficult to achieve the target. However, over a 7 month period there has been a three fold increase on the previous year
					50%	profile				60%		
BVPI - 222b	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority which have input from staff with graduate or post graduate training in teaching or child development.	Ann Spetch			0%	actual				4%	62%	The government have changed the target dates from 100% by 2010 to 100% in 2015. Also as it take several years to qualify we will see an improvement in 07/08. Transformation fund monies are being made available by the government to support this.
					67%	profile				65%		
EU 4	Proportion of 3 year olds with a pre-school nursery place in the maintained sector (Autumn Term)	Heather Marsland	37.5%	35.8%	36.4%	actual	29.8%		32.3%	34.63%		Figure fluctuates slightly year on year due to parental choice
			31.6%	32.9%	35.7%	profile	32.7%		32.7%	32.7%		
EY10	Number after school places and holiday places provided (registered under Ofsted and as reported in the Childrens Services Plan)	Heather Marsland	2115	2331	2545	actual	2495	2693	2725	2838		The increases being seen this year have largely come about through new holiday scheme activities and some changes to out of school provision in response to demand
						profile	2500	2500	2500	2500		
EY1	% of enquirers to the Children's Information Service rating the service as 'Excellent' or 'Very Good'	Heather Marsland				actual	91%	91%	89%	92%		This level of service represents a great level of customer service from the CIS. All named enquiries are sent an evaluation form one month after using us. Of those that were returned forms in 06/07 1115 rated the service as 'excellent' and 127 as 'very good'
						profile	90%	90%	90%	90%		
EY7	% of staff appraised during the year	Heather Marsland	100%	100%	100%	actual	94%	97%	100%	100%		
			100%	100%	100%	profile	75%	100%	100%	100%		
EY9	To ensure early years settings, inspected by Ofsted, are making satisfactory progress in delivering EL Goals	Heather Marsland		100%	N/A	actual				100%		All settings inspected received satisfactory or above
				94%	94%	profile				94%		

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
CYP4	Number of holiday activities	Mary Bailey	216	552	423	actual				597		School's Out has continued to prove very popular so more activities have been added
			106	569	569	profile				586		
EY20	No.of support visits from the Developmental Worker Team to each Headteacher and their active Shared Foundation Partnership (measured termly)	Anne Spetch				actual						New PI for 2007/08
						profile						

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Early Years & Extended Schools Service
Service Manager: Heather Marsland

Section A: Service Plan Initiatives and Actions

1. Achievements.

- EYESP meetings maintained with four meetings held this year
- Shared Foundation newsletter published termly
- NEF administered including the renewal of guidance leaflets
- Support and advice has been given to: schools and partnerships to help achieve the 5 core elements of the extended schools initiative; support the development of Children's Centres, especially the childcare element; schools who are developing extended school projects through lottery funding; Neighbourhood Nurseries to fully integrate with Children's Centres including extending the NNI forum to include providers in CC areas; providers with information on grant finding streams they might be eligible to apply for; to continue to support the development of the Youth Offer in conjunction with Youth service and CIS; continue to support the Play sector to apply to the Playful Ideas of the Lottery Fund
- Support given to Partnerships to identify SENCO and QTS reps
- Delivery of FS curriculum and incorporation of SEN issues monitored
- Ofsted data and FS Profile analysed to identify and address areas for action and individual settings worked with to discuss Ofsted action plans
- Awarding process for Service Level Agreement partners revised
- Grants including the GSSG, Transformation Fund, 2 year-old Pilot, etc. administered as per requirement
- Service Budget managed to the satisfaction of senior management, even though there was about £80K overspent on NEF
- The CIS Recruitment and Retention Strategy is being reshaped to meet the needs of the early years part of the Children's Workforce Development
- The Information Scheme has continued to grow and break its targets. Up to the 31 March 2007 100% of users rating the scheme as 'very good' or 'good' and 100% saying they would recommend the scheme to friends. The CIS has also increased the number of enquiries it receives
- Successful CIS brokerage service developed
- Service links with existing and new partner organisations further developed
- Sort approval via EMAP for the new Taking Play Forward policy, an agreement for the proposed schemes to be included in the Lottery bid for September and confirmation of the Yorkash projects
- Start to develop the Yorkash project to prepare for next years allocation of £120k
- Develop a new project for the Summer Schools Out called Its Up 2 U which aims to encourage young people to develop volunteering opportunities for young people in their community
- Deliver and attend a range of play related meeting including Yorkshire Play, Play England Regional Network and the Taking Play Forward partnership.
- Work with Play partners to begin planning for Summer Schools Out, National Play day, Yorkshire and the Humber regional conference in May
- Continue to develop the Cultural Diversity Project and support the Chinese Cultural Association and Culture group based at Haxby Road School

2. Actions planned but not completed.

- The YorOK website has been subject to delay as part of the wider easy@york programme.

Commentary

However with a new strategy in place the new website and service directory should launch later in 2007

2006/07 Year End Monitor ~ Resources

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
F7	Primary School Revenue Reserves as a % of Primary School ISB Budget Share	Richard Hartle	10.3%	11.3% 5% - 10%	8.7% 5% - 9%	actual				N/A			Provisional figure available by 18 May
						profile				5% - 8%			
F8	Secondary School Revenue Reserves as a % of Secondary School ISB Budget Share	Richard Hartle	2.6%	3.5% 2% - 5%	2.7% 2% - 5%	actual				N/A			Provisional figure available by 18 May
						profile				2% - 5%			
F9	Percentage of Schools whose net outturn expenditure is within 10% or £5,000 (whichever is the greater) of their net Start Budget	Richard Hartle		n/a	13.7% 50%	actual				N/A			Provisional figure available by 18 May
						profile				55%			
ST5	Percentage of departmental cost centres that outturn within £1,000 or 1% of the approved budget (whichever is the greater), subject to the variation being less than £10,000	Patrick Scott/ Richard Hartle		59%	55.9% 65%	actual	85%	81%	not collected	N/A			Provisional figure available by 18 May
						profile	70%	70%	70%	70%			
F10	The quality of LA financial information, including comparative data for schools (Audit Commission School Survey Question 3.31)	Richard Hartle				actual				1.70			New indicator for 2007/08
						profile							
F11	Opinion of LA consultation on the planning and review of the budget for children's services (Audit Commission School Survey Question 6.7)	Richard Hartle				actual				1.95			New indicator for 2007/08
						profile							
F12	The clarity of the educational rationale behind the school funding formula (Audit Commission School Survey Question 6.8)	Richard Hartle				actual				1.89			New indicator for 2007/08
						profile							
F13	The effectiveness of the LA's support to improve resource and financial management in your school (Audit Commission School Survey Question 6.12)	Richard Hartle				actual				1.73			New indicator for 2007/08
						profile							
F14	The effectiveness of the LA's support for developing extended schools (Audit Commission School Survey Question 6.19)	Richard Hartle				actual				2.43			New indicator for 2007/08
						profile							

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: LCCS Finance
Service Manager: Richard Hartle

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Undertaken and implemented a complete restructure of the LCCS finance team
- Implemented new education and school funding system including multiyear budgets for schools
- Devised and implemented new funding arrangements for personalised learning in schools
- Completed the statutory Deprivation Funding Statement for the DfES
- Continued the work on disaggregation of central children's social services budgets
- Consistent financial reporting of schools data completed
- Improved school budgeting spreadsheet introduced
- Implemented new PFI accounting arrangements and developing PFI charging arrangements for schools
- Delivered a balanced LCCS budget for 2006/07
- Final phase of SEN delegation implemented from April 2006
- Implemented the scheme to clawback excessive schools reserves
- Responded to various DfES consultations on changes to school funding arrangements
- Developed resources and training to help schools towards the Financial Management Standard in Schools
- Generated over £10k of additional income for the service by increasing the number of schools buying in
- Completed a mini base budget review of children's social services budgets
- Contributed financial support and advice to the following projects
 - Gershon efficiency reviews
 - New west of York school
 - LPSA2
 - Extended Schools
 - Integrated Children's Centres
 - Youth Service agenda for change
 - Oaklands Sport Centre partnership
 - School Improvement Partners
 - Home to School Transport – new IT system
 - Replacement Financial Management System
 - Learning Connections transfer
 - Job Evaluation
 - Manor School replacement
 - Joseph Rowntree School replacement
 - Early Years restructure
- Agreed the process for accessing secondary schools against the Financial Management Standard in Schools (FMSiS)

2. Actions planned but not completed.

- LMS Scheme review in light of DfES consultation
- Review processes for funding transfers to schools including:
 - BAFS and remit system
 - FMS codes
 - School notification procedures

Commentary

Lack of capacity due to vacancies and the long-term sickness absence of the Schools Accountant

2006/07 Year End Monitor ~ Resources

Code	Description of PI	Service Manager	Historical Trend				06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
HR1	Completion of contractual documentation within statutory time limits	Jo Sheen				55%	actual				66%		This target is proving difficult to meet within existing resources and using current IT systems. Other HR administrative tasks may not be completed if all necessary resources are diverted to meeting this statutory target. Additional work for pay and grading project will mean further slippage against this statutory target unless there is investment in improved IT systems and / or additional staffing.
						100%	profile				100%		
HR3	AC Schools Survey response to question re: Local Q6 - The effectiveness of HR administrative services, including the issuing of contracts of employment to staff	Jo Sheen		3.18	2.46	2.5	actual		2.64		2.64		A slight decrease in satisfaction, but no specific areas of concern identified. Could be due to uncertainty and additional work created by the council wide pay and grading project
						2	profile				2.00		
HR4	Employment Tribunal cases successfully defended or settled for "nuisance value" only	Jo Sheen				100%	actual				100%		
						100%	profile				100%		
HR7	AC Schools Survey response to question re: Local Q5 - The quality of professional HR personnel advice and casework	Jo Sheen		2.47	1.9	1.46	actual		2.18		2.18		A slight decrease in satisfaction but no specific areas of concern have been readily identified. Could be due to uncertainty and additional work caused by pay and grading project
						2	profile				2.00		
ST1	% of Appraisals (PDRs) completed as a percentage of all eligible directorate staff	Patrick Scott/ Jo Sheen	95%	No return	94%	90%	actual			94%	94%		
			90%	95%	100%	100%	profile				95%		
SK1	Days lost through sickness for all the LCCS (inc schools)	Patrick Scott/ Jo Sheen			10.96	9.01	actual	2.22	3.98	N/A	9.96		
							profile						

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: HR

Service Manager: Jo Sheen

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Recruitment & Selection – Guidance for HT Recruitment being completed following consultation with Teacher Panel; once complete guidance to be rolled out to Governing Bodies
- Recruitment & Selection – Safeguarding procedures further refined following briefings delivered to Heads, schools and administrators. Procedures to be kept under review to ensure currency.
- Job Evaluation / Pay & Grading – LCCS HR team have maintained role of interface between corporate centre and schools to ensure project is successfully implemented in schools. Significant input regarding job design, generic post development and auditing / verifying HR information held on the Delphi IT system
- Supporting Schools Reorganisations / Mergers – West-Side merger (York High) completed successfully, to date only approximately 6 staff displaced.
- Change Management – The following restructures have been completed: Library Service, Arts and Culture, Parks & Open Spaces and the Children's Centres reorganisation and development is on track to be completed this summer; EDS reorganisation has been problematic but is almost complete. Ongoing support to the Directorate around its restructure and recruitment of new senior management team.
- Extended Schools – Continued to provide advice to individual schools as required and continue to be involved in developing advice and guidance to schools generally on Extended Schools issues.
- Develop HR Team Roles – A temporary set of staffing arrangements has been in place to trial two job sharing arrangements. These have been successful and moves are now underway to make this arrangement permanent.
- Improve Admin Systems – Specific work undertaken to improve paperwork for use by Children and Families Service Managers; other improvements are being kept under review and refined as required.

2. Actions planned but not completed.

- Headship Recruitment Guidance embedded and evaluated
- Recruitment and retention strategy developed
- Workforce Reform and Remodelling – Advice and support for schools re: use of "other professionals"

Commentary

Not done as implementation has been delayed.

Not completed as other areas of work have taken priority, e.g. job evaluation / pay & grading

Not completed as other areas of work have taken priority, e.g. job evaluation / pay & grading; also found that this has not been as big an issue for schools as expected

2006/07 Year End Monitor ~ Resources

Code	Description of PI	Service Manager	Historical Trend				06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7	
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)			Unitary Average
IT1	Percentage of LCCS bids carried forward to full project status.	Laura Conkar				300%	actual		66%		66%			There is increasing competition within the Council for this limited annual IT Development funding therefore the criteria set for achieving a successful bid has become more difficult to meet. As a consequence the quality of bids is rated early on in the process and less bids are being put through to the final round.
						100%	profile				100%			
IT2	% of schools connected to broadband	Laura Conkar	52%	50%	100%	100%	actual				100%			Now that all schools have broadband access this PI could be deleted.
			38%	52%	100%	100%	profile				100%			
IT3	Quality of ICT newsletter based on annual survey - AC Local Q3	Laura Conkar		2.56	2.63	2.57	actual		2.72		2.72			Although the newsletter is circulated to schools, we cannot guarantee that the newsletter will be widely read by teachers and ICT Coordinators because of their workload. However it is hoped that the quality of the newsletter will address the requirements of regular readers even if it does acquire any new readerships.
				3	3	3	profile				3			
IT4	Quality of ICT services based on annual survey - AC 6.14	Laura Conkar		3.02	2.46	2.71	actual		2.64		2.64		SP 4	The service has seen a growth in demand for its services as a result of the Directorate growing to incorporate YOTS and Children's Services. There is a lack of capacity to meet this demand while maintaining the integrity of the current services provided.
				3	3	3	profile				3			

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: ICT Client Manager
Service Manager: Laura Conkar

Section A: Service Plan Initiatives and Actions

1. Achievements.

- The Service has completed the project management of the ICT infrastructure for the Fulford School House on behalf of the Youth Service and Connexions
- Completed project management of the ICT infrastructure requirements for the YOT team based in the Court buildings.
- Additional services built onto the core broadband service. This includes videoconferencing capability linked to the SuperJanet network and VPN (remote access) capability for schools to enable access to school services and resources from home.
- Facilitated the provision of ICT resources and access to NHS network via CYC network for PCT staff based at Hob Moor and Applefields.
- Facilitated the agreement of protocols for enabling Connexions workers to access their network through the CYC network.
- Piloting protocols with Corporate IT for enabling other PCT staff based in Children's Centres to access the NHS network.
- Completed the initial phase of setting up an OJEU compliant framework for ICT Managed Services. PQQ to be sent out on the 11th of May.
- OJEU framework for cabling put in place in partnership with North Yorkshire, final list due to be available end of May.
- Completed consultation with head teachers on plans for new broadband procurement
- Continuing to provide ICT advice for the Joseph Rowntree One School Pathfinder project and for the York High project.
- Continuing to provide ICT advice and support for the remaining Children's Centres.
- Provided procurement advise to the following schools requiring investment in new ICT infrastructure – Knavesmire/Ralph Butterfield/Stockton on The Forest/Burton Green/Copmanthorpe
- Completed ICT infrastructure upgrade project at 68 Centre for the Youth Service.
- Initiated project to provide infrastructure for Internet access for young people at the Wenlock Terrace Children's home.
- Continuing to provide opportunities for dialogue with our clients through the strategic EDIT meeting and the operational Broadband meetings.
- Upgraded the Bandwidth for the School and Libraries Broadband egress from 22mb to 45mb
- IP Address range for the broadband network has been extended to enable additional services and requirements.
- The service has continued to provide IT Directorate duties in the form of new user requirements/deletions/transfers and IT requisitions, and to provide information to the directorate and coordinate the IT bid process.
- Initiated work on a number of new projects including providing ICT advice on Acomb library and the TAC environmental requirements within schools.

2. Actions planned but not completed.


- Secondary authentication layer for the VPN (remote access) requirement in schools


Commentary


Although VPN can be rolled out securely to schools we are looking at providing a further layer of authentication. We are in negotiations with both Affiniti and Corporate IT to identify a suitable method eg. NTRUST cards or fobs.


2006/07 Year End Monitor ~ Resources


Code	Description of PI	Service Manager	Historical Trend				06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
MIS1	The effectiveness of your LEA's strategy for managing information and data (Audit Commission School Survey Q 6.11)	Richard Wyborn	2.93	2.17	1.68	1.44	Actual		1.38		1.38		Year on year improvement over 5 consecutive years. York now top rated Authority in the country. This reflects the quality of service provided to schools which has improved significantly, partly as a result of the additional resources allocated to the service. The future targets sustain York's position with the top 10 LA's in the country.
		2.00			1.75	Profile			1.60				
MIS3	Support to schools for using pupil performance data to secure school improvement (Audit Commission School Survey LEA Q13)	Richard Wyborn	2.57	2.02	1.39	1.58	Actual		1.40		1.40		Significant improvement on last year when the LA was ranked as 2nd highest in the country. The indicator has been removed from the main AC survey but is still used by a significant number of LA's. Of those still using the indicator, York is the highest ranked. This area of work was targeted in last year's service plan as requiring further improvement. Projects such as school self evaluation training, the parent's survey and deprivation analyses have been very well received by schools and meet the new relationship with schools and ECM agendas directly. The future targets sustain York's position with the top 10 LA's in the country.
		2.00			1.75	Profile			1.60				
MIS4	The MIS team's support for pupil data collection exercises (Audit Commission School Survey LEA Q4)	Richard Wyborn		1.75	1.49	1.46	Actual		1.42		1.42		This area of work has always been highly rated by schools. This year's performance continues the trend of year on year improvement since 2003.
					2.00	1.75	Profile			1.60			
MIS6	% of schools meeting deadlines for MIS data collection exercises included in the department's Data Calendar	Richard Wyborn				85%	Actual				90%		Significant improvement on last year reflecting improvement in quality of school data and additional resources supporting data collection from schools. New targets have been set for future years based on the new higher 90% figure.
						80%	Profile				82%		
MIS 8	The quality of the information schools receive from your council about looked-after children in your school (Audit Commission School Survey Question 3.24)	Richard Wyborn				2.50	Actual		2.41		2.41		This indicator improved on 05/06 but was slightly below the target of 2.30. MIS will actively work with Children and Families group managers to improve data about looked after children at an authority, school and geographical level. The targets set for this indicator reflect this ambition. (2.10 in 2007/08)
							Profile				2.30		


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 PI is lower than the lower quartile mark when comparing to available Quartile information for that year

 PI is higher than the upper quartile mark when comparing to available Quartile information for that year

 Actual is better than the profile by the tolerance factor

 Actual is worse than the profile by the tolerance factor

 O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Management Information Service

Service Manager: Richard Wyborn

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Undertook 2nd phase of Parent's survey project. 21,000 surveys have now been sent out to parents throughout the city.
- The secure electronic transfer system has been upgraded and improved
- The service supported the successful school improvement beacon bid
- Supported APA/JAR day for Service and Group managers to improve self evaluation, information schedules and use of data.
- Initial project plan completed for the procurement of a new MI system for primary schools
- Successful Implementation of the schools' online admissions system
- Successfully completed training programmes for schools on Pandas and the foundation stage profile
- Completed 2nd annual analysis of deprivation for all schools
- Successfully completed Raise online briefing sessions for schools and advisers.
- Development of analyses to support Primary SIPs completed.
- Supporting the PRU to improve use and access to data
- Completed the development of a departmental sickness management system which is now at the pilot stage
- Process mapping work with libraries service now completed.
- Significant update of Information schedules completed.
- Supported primary schools in the completion of the new DfES termly census
- Completed the development of a family support tracker system which is now at the pilot stage
- Made significant improvements to education at home and education otherwise systems and data quality.

2. Actions planned but not completed.

- Migrate existing referrals on ISIS system to RAISE system and test data, reporting and analysis functions
- Develop links between Raise and Pupil database to enable improved access and sharing of information
- Review use of QPR with a view to phased implementation and replacement of existing excel based PI system
- Development of information hub/establishing an information profile of the city
- Pilot the use of common datasets through the integrated children's centres

Commentary

ISIS system will continue to run for an extended period. Archiving will now take place in late 2007.

Interim links between systems in place but more formal links will be made using the corporate 'biz-talk' system. An IT bid for exploratory time is currently being drafted.

Timescale for this project has slipped as department is waiting for corporate decision on performance management to be made. An Interim solution, however, is now being planned.

Potential funding streams are being sought to put in place a city wide information hub. MIS are currently working with corporate PIT team and the Safer York partnership to produce a provisional information profile of the city by the end of August. This work is also linked to the next stage of the development of the information schedules.

Although initial work has started, the timeline for this project has slipped. A Performance Management Working Group is currently being setup and will meet in May 2007.

2006/07 Year End Monitor ~ Resources

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06 Unitary Average	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/T erm	3rd Mon Target (Whole Year)			
CYP2.3 (P3)	% of pupils taking a school meal in primary schools	Maggie Tansley	38.1%	35.6%	37%	actual	31%	30%	33%	34.0%			
			35%	38%	35%	profile	31%	32%	33%	33%			
P8	Percentage of primary schools with 25% or more of their places unfilled	Maggie Tansley	22.2%	14.8%	12.9%	actual				14.8%			Declining pupil population tips some schools over 25% where capacity remains static.
			18%	18%	16%	profile				14%			
P9	Percentage of secondary schools with 25% or more of their places unfilled	Maggie Tansley	18.2%	9.1%	9.1%	actual				18.2%			Percentage of unfilled places are high but once Oaklands and Lowfield merge this will be back within target.
			9.1%	18.2%	9.1%	profile				9.1%			
P10	Percentage of primary schools oversubscribed (@ PLASC)	Maggie Tansley	20.3%	18.5%	22.2%	actual				14.8%			Some expansion of accommodation at popular schools has removed some instances of overcrowding.
						profile				20.0%			
P11	Percentage of secondary schools oversubscribed (@ PLASC)	Maggie Tansley	18.1%	45.4%	36.3%	actual				54%			Popular schools become more overcrowded whilst capacity remains static.
						profile				27%			
P12	Percentage of schools with an A rating recording the unsuitability to teach the curriculum (bi-annual survey)	Maggie Tansley			35.4%	actual							
						profile							
P6	The percentage of primary classes with more than 30 pupils in Years 3 to 6	Maggie Tansley	22.7%	22.5%	21.3%	actual				19.0%			Monitored for information only
			21%	20%	20%	profile							
P1	Percentage of primary classes with more than 30 children for Reception to Year 2 inc	Maggie Tansley	2.8%	3.9%	4.0%	actual				1.0%			Large improvement towards meeting target.
			0%	0%	0%	profile				0%			
P2	Number of recorded defaults raised during school meals monitoring	Maggie Tansley	8	2	0	actual	0	0	0	0			No defaults issued.
			4	10	3	profile	1	3	5	5			
P4	Numbers of schools (in contract) not getting 95% pass rate for school cleaning	Maggie Tansley	16	24	27	actual	0	1	9	23			
			12	14	24	profile	8	14	22	22			
P5	Nos. of schools with a D rating recorded for any condition element	Maggie Tansley	4	14	3	actual	1	1	1	1			
			6	4	4	profile	3	3	3	3			

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PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

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**Learning, Culture & Children's Services
Service Plan Monitoring Report Year End,
2006 – 2007**

**Service: Planning and Resources
Service Manager: Maggie Tansley**

Section A: Service Plan Initiatives and Actions

1. Achievements.

- New menus to reflect nutritional standards and Healthy Schools introduced in September 2006
- In partnership with colleagues, Extended Schools training delivered to satisfaction of DfES/TDA
- Web-based information migrated over to corporate web sites, LCCS web authors trained and contributing
- Templates for Statements on access, transport and sustainability produced and completed Statements now accompanying planning applications
- Building changes captured in the asset database via monthly updates
- Capital bidding round complete and recommendations for programme will go to December EMAP for approval
- Strategy for prioritising the order in which schools enter the Building Schools for the Future (secondary) and Primary Capital Strategy programmes will go to EMAP for approval in December
- Procedures for handling Section 106 contributions streamlined
- Level 1 and 2 NVQ Training programme in place for School Cooks
- 7p per meal subsidy in place from Government grant to improve food quality of school meals
- access, transport and sustainability statements developed and in place to support every capital project
- Successful bid made to Targeted Capital Fund to support federation of English Martyrs/Our Lady's
- Work started on construction of Skills Centre at Danesgate to provide vocational training for 30 14-16 year olds
- Outline Business Case for £25million + BSF one-school pathfinder project to rebuild Joseph Rowntree School nearing completion
- School condition, suitability and sufficiency surveys in the process of being updated and will be complete by summer half-term
- Reported to DMT on school place planning
- Capital programme to support extended schools approved
- First round of pupil-led capital projects awarded and approved

2. Actions planned but not completed.

- Ensure capital programme scoring criteria reflects the needs of school buildings becoming extended schools/Integrated Childrens Centres
- Consolidate the complaints procedures across the Directorate
- Develop LCCS communication group based on intranet use
-

Commentary

- Separate funding streams identified.
 - Report considering the criteria to be brought to EMAP summer 2007.
- Awaiting direction from DMT
- Not appropriate to pursue currently

Children's Services Portfolio Summary		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	23,139		
<u>Approved Changes:</u>			
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 179	Employees	18,745
• Transfer of Youth Service from Leisure & Culture Portfolio (Council 27/04/06)	+ 1,459	Premises	4,528
• Transfer of Youth Offending Team from Chief Executive's (Council 27/04/06)	+ 181	Transport	2,830
• MIS Posts transferred from Leisure & HASS (CSEMAP 13/12/05)	+ 28	Supplies & Services	12,613
• Safeguarding Children's Grant Supplementary Estimate (Exec 10/10/06)	+ 79	Miscellaneous:	
• Monitor 1 Budget Realignment (Exec 10/10/06) NR	- 120	Recharges	15,051
• Broadband Budget Realignment (Exec 10/10/06)	- 52	Delegated / Devolved	83,737
• Easy@York Contribution (EMAP 18/01/06)	- 18	Other	3,794
• Establish PFI Revenue Budgets (Exec 06/01/06)	- 6	Capital Financing	5,805
• NNDR Budget Adjustments (Corporate)	+ 3		
• Corporate Asset Rental Adjustments	+ 174	Gross Cost	147,102
• Bismarck Street Interest Saving (Part Year Effect)	+ 5		
• Bank Accounts for Schools (BAFS) Scheme Cash Flow Saving - Base Adjustment	+ 168	Less Income	122,029
• Corporate Deferred Charges Adjustment NR	- 193		
• Corporate Superannuation Adjustment	+ 47		
<u>Director's Delegated Virements:</u>			
• Schools Out Programme - from Chief Executive's SYP Budget (NR)	+ 5		
• Procurement Savings Transferred to Corporate Procurement Unit	- 11		
• PA to AD(Children & Families) budget transferred from HASS	+ 9		
• Holocaust Memorial Funding NR	- 2		
2006/07 Latest Approved Budget (Net Cost)	25,073	Net Cost	25,073

<u>Summary of Service Plan Variations from the Approved Budget:</u>	Latest Approved Budget	Net Variation General		Draft Outturn	Variation
	£000	Fund	DSG	Expenditure	%
		£000	£000	£000	
<u>Access & Inclusion</u>					
Access Services	4,677	+ 108	+ 76	4,861	+ 3.9%
Special Educational Needs	4,607	- 36	- 289	4,283	- 7.0%
Youth Service	1,481	- 2		1,479	- 0.1%
<u>Children & Families</u>	9,595	+ 297		9,891	+ 3.1%
<u>Lifelong Learning & Culture</u>					
Adult & Community Education	5	- 0		5	- 1.8%
Arts & Culture (Education)	338	+ 4		342	+ 1.2%
Early Years & Extended Schools (Education)	2,481	- 0	+ 79	2,560	+ 3.2%
<u>Resource Management</u>					
LCCS Finance	6,794	- 153	- 18	6,623	- 2.5%
Human Resources	626	- 30		596	- 4.7%
ICT Client Services	20	- 3		18	- 13.6%
Management Information Service	255	+ 1		255	+ 0.2%
Planning & Resources	453	- 25	+ 7	435	- 4.0%
Strategic Management	1,250	- 11	+ 11	1,250	+ 0.0%
<u>School Improvement & Staff Development</u>					
Education Development Service	-11	- 24	- 35	- 70	- 527.0%
Governance Service	70	+ 15		85	+ 21.4%
<u>Schools Delegated and Devolved</u>	71,979	- 0	- 175	71,804	- 0.2%
<u>Dedicated Schools Grant (Income Only Budget)</u>	-79,545		- 253	- 79,798	- 0.3%
Children's Services Portfolio Total	25,073	+ 142	- 598	24,617	- 1.8%

<u>Access Services</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	4,675	Employees	2,121
<u>Approved Changes:</u>		Premises	67
		Transport	2,417
		Supplies & Services	314
		Miscellaneous:	
		Recharges	326
		Delegated / Devolved	88
		Other	0
		Capital Financing	0
		Gross Cost	5,333
<u>Director's Delegated Virements:</u>		Less Income	657
• Reallocate resources from Business Support re accommodation moves	+ 1	Net Cost	4,677
2006/07 Latest Approved Budget (Net Cost)	4,677		

Significant Variations from the Approved Budget:		
• Work Related Learning has underspent, partly due to the 2006/07 budget being set for an increase in the number of placements which has not yet materialised, and partly due to a delay in the recruitment of staff. This has been partially offset by additional costs within the SEN service for Home Tuition.		- 32
• Additional savings generated following the transfer of Home to School Transport administration from DEDS to LCCS and subsequent renegotiation of main primary and secondary school contracts.		- 21
• There has been a significant increase in the cost of special school transport from the start of the new academic year in September. The 3 year taxi contracts for all journeys have recently been retendered and price increases have on average been higher than budgeted for. There are more SEN pupils whose needs require transport to special schools than in previous years even though the total number of children at the special schools has not increased. Expenditure on escorts has increased partly due to more risk assessments being undertaken leading to a more cautious approach and partly due to a recent decision by SENAP to provide more escorts for Applefields pupils.		+ 108
• Discretionary expenditure has also increased due to the number of appeals granted by Members (over 20 this year) and an increase in medical related requests for transport. A saving of £15k was agreed for 2006/07 which was achievable if Members had ended their scope to overturn eligibility criteria for home to school transport at Appeal Panels.		+ 59
• At the first monitor we reported an underspend on staffing at the PRU and the Bridge Centre of £30k. Since then there has been a large fall in the number of younger children being taken into the PRU due to a change in policy requiring the PRU to concentrate on older children. This has resulted in a significant drop in the income receivable from schools within the DSG funded PRU itself and a reduction in the transport costs which are funded from the General Fund.		- 27
• CAMHS grant carried forward from 2005/06 in error has had to be repaid.		+ 48
• Net amount of all other minor variations in expenditure and income.		- 11
Draft Net Outturn Expenditure		4,861
Overall Net Variation from the Approved Budget		+ 184
Percentage Net Variation from the Approved Budget		+ 3.9%

<u>Special Educational Needs</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	4,582	Employees	1,975
<u>Approved Changes:</u>		Premises	4
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 25	Transport	42
		Supplies & Services	1,995
		Miscellaneous:	
		Recharges	541
		Delegated / Devolved	495
		Other	829
		Capital Financing	0
<u>Director's Delegated Virements:</u>		Gross Cost	5,881
		Less Income	1,273
2005/06 Latest Approved Budget (Net Cost)	4,607	Net Cost	4,607

Significant Variations from the Approved Budget:	
• In recent years the Out of City Placement budget has been significantly overspent. For 2004/05 and 2005/06 Members agreed significant additional budget growth to deal with the on-going implications of all existing and planned placements. For 2006/07 the continuing cost of all existing placements has resulted in a saving against the budget provided of £217k. This has been offset by an an increased cost of £67k to fund five placements which started in the Autumn term.	- 155
• The cost of providing Inclusion Support Packages for children has been more than the budget in 2006/07 and partly offsets the underspend on Out of City Placements.	+ 48
• There is an overspend of £65k on Learning Support Assistants in 2006/07. This has been partially offset by an underspend on School Based Area Teachers due to a reduction in the number of statements following the delegation of the first 15 hours support to schools.	+ 21
• Overspend on Home Tuition due to additional costs incurred because a number of PRU and Work Related Learning placements have been delayed.	+ 39
• Recent changes to the way in which charges for Inter Authority Recoupment can be calculated mean that a greater level of overheads can now be included in the charge for each pupil. As York is currently a net provider of places in mainstream special schools this has resulted in a net underspend on the overall recoupment budget. The projected underspend has reduced since the first monitor due to an increase in the cost of York children placed in schools in other Local Authorities.	- 226
• Underspend on staffing following the retirement of the Head of SEN Services and the review of senior roles within SEN.	- 31
• Staffing underspend due to vacancies in the Vision Support team	- 10
• Net amount of all other minor variations in expenditure and income.	- 11
Draft Net Outturn Expenditure	4,283
Overall Net Variation from the Approved Budget	- 325
Percentage Net Variation from the Approved Budget	- 7.0%

<u>Youth Service</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	1,459	Employees	1,267
<u>Approved Changes:</u>		Premises	115
• NNDR Budget Adjustments (Corporate)	+ 2	Transport	17
• Corporate Asset Rental Adjustments	+ 14	Supplies & Services	290
• Corporate Superannuation Adjustment	+ 6	Miscellaneous:	
		Recharges	175
<u>Director's Delegated Virements:</u>		Delegated / Devolved	0
• Schools Out Programme - from Chief Executive's SYP Budget (NR)	+ 5	Other	0
• Theatre Royal education programme grant - from YS Voice & Influence to Arts & Culture	- 5	Capital Financing	113
		Gross Cost	1,977
2006/07 Latest Approved Budget (Net Cost)	1,481	Less Income	496
		Net Cost	1,481

Significant Variations from the Approved Budget:	
• Overspends on repair and maintenance and utility costs in Youth Service premises (£17k), plus an additional £24k relating to costs which have been incurred in maintaining spare premises because of delays in removing these buildings from the Youth Service portfolio	+ 41
• Underspend on staffing across the Youth Service due to high vacancies and staff turnover.	- 53
• Underspend on Youth Service training budgets due to staff turnover and fewer courses being held.	- 16
• Increased costs of operating the Duke Of Edinburgh award scheme in 2006/07.	+ 10
• Net amount of all other minor variations in expenditure and income.	+ 16
Projected Net Outturn Expenditure	1,479
Overall Net Variation from the Approved Budget	- 2
Percentage Net Variation from the Approved Budget	- 0.1%

Children's & Families		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	9,251	Employees	5,348
<u>Approved Changes:</u>		Premises	118
• Transfer of Youth Offending Team from Chief Executive's (Council 27/04/06)	+ 189	Transport	223
• Safeguarding Children's Grant Supplementary Estimate (Exec 10/10/06)	+ 79	Supplies & Services	1,119
• Establish PFI Revenue Budgets (Exec 06/01/06)	+ 13	Miscellaneous:	
• NNDR Budget Adjustments (Corporate)	+ 2	Recharges	1,097
• Corporate Asset Rental Adjustments	+ 7	Delegated / Devolved	0
• Bismarck Street Interest Saving (Part Year Effect)	+ 5	Other	2,418
• Corporate Superannuation Adjustment	+ 41	Capital Financing	150
<u>Director's Delegated Virements:</u>		Gross Cost	10,473
• PA to AD(Children & Families) budget transferred from HASS	+ 9	Less Income	878
2006/07 Latest Approved Budget (Net Cost)	9,595	Net Cost	9,595

Significant Variations from the Approved Budget:	
• Overspend on legal fees due to an increase in the number of court cases together with a national trend for courts to call in more expert witnesses. In addition, CYC has a number of complicated cases ongoing, including non accidental injury cases which involve two major court hearings rather than one.	+ 79
• Staffing underspend due to delays in recruitment to the Quality Protects Project Manager and Children's Rights Officer posts.	- 51
• In previous years a subscription has been paid for access to a Fostering website for carers and looked after children. However, the company behind this service ceased trading in 2006 and so no payment has been made in 2006/07.	- 19
• Failure to achieve the income budget for reviewing officer staff charges. This budget has been removed for 2007/08.	+ 15
• The budget set aside for additional contributions to the Children's Trust has not been required in year.	- 18
• There have been significant vacancies in the Referral & Assessment team in the first half of the year due to the vacancy freeze. However, the cost of agency staff to backfill vacant posts exceeds the underspend on staffing. In addition two members of staff redeployed from other areas are being paid on much higher scale points than those they replaced. Staffing in this team has been stabilised for the start of 2007/08 following a management review of service.	+ 59
• Additional costs of Section 34 contacts due mainly to the high level of contact commitments arising from care proceedings.	+ 32
• Overspend resulting from higher than expected numbers of children in foster care (total numbers of looked after children have increased from 140 to 157) (£332k), together with an increase in Independent Fostering Agency (IFAs) fees as more children have been placed with IFAs (£103k). In addition, targets for income from other authorities have not been met as the increase in the number of looked after children has meant that available foster placements are being used by CYC and are not available for recharging (£48k).	+ 483
• The contribution available from the combined Children's Services placement and fostering budget. As all other elements of the combined budget have come in either on line or under budget then the full combined budget of £237k is available to fund fostering costs in 2006/07.	- 237
• Additional costs at The Glen as a result of pressure on the service to meet the specialist needs of increasingly profoundly disabled children, together with an exceptional payment of council tax backdated for 6 years (£8.5k).	+ 57
• There has been a fall in the number of care leavers requiring accommodation and allowances.	- 49
• Following the closure of the Children's Home at Bismarck Street additional budget was provided for one extra external placement which has not yet been needed.	- 42
• There have been fewer adoptions incurring inter agency adoption fees in 2006/07.	- 14
• Staffing overspend across the social work teams due to non achievement of the vacancy factor and expenditure on agency staff to cover vacancies, maternity leave, and long term sick leave. In addition a member of staff has been seconded to do some work with the NSPCC for which there was no funding in 2006/07. This work has been funded in 2007/08.	+ 95
• Overspend in the final months at Bismarck Street Children's Home due to the cost of pay protection for redeployed staff and a contractual back pay claim.	+ 14
• Overspend at Wenlock Terrace Children's Home due to backfill costs for two staff on long term sick, a contractual back pay claim and spend on casual staff being greater than budgeted.	+ 50
• The cost of health and disabilities contracted services has increased significantly in 2006/07.	+ 12
• Staffing overspend due to cover required for the suspended Heworth Family Centre Manager.	+ 22
• Underspend at Holgate Family Centre due to staff vacancies and a contribution from the Intergrated Children's Centres towards the cost of the receptionist. It is not yet clear whether this will continue in 2007/08.	- 16
• Underspend at Clifton Family Centre due to staff vacancies and a contribution from the Intergrated Children's Centres towards the cost of the receptionist. It is not yet clear whether this will continue in 2007/08.	- 19
• Expenditure on agency staff and failure to achieve vacancy factor target within the Family Placement Team.	+ 16
• Underspend due to staff vacancies in The Pathway team	- 28
• Failure to achieve the 4.5% vacancy factor in a number of other teams across Children's Social Services.	+ 20
• To help offset some of the significant overspends within general fund children's services budgets all of the new Children's Services grant has been redirected to the general fund.	- 98
• An allocation was made from corporate contingency when the first monitoring report was taken to the Executive in October.	- 79
• Net amount of all other minor variations in expenditure and income.	+ 13
Projected Net Outturn Expenditure	9,891
Overall Net Variation from the Approved Budget	+ 297
Percentage Net Variation from the Approved Budget	+ 3.1%

<u>Adult & Community Education</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	5	Employees	1,284
<u>Approved Changes:</u>		Premises	135
		Transport	14
		Supplies & Services	471
		Miscellaneous:	
		Recharges	34
		Delegated / Devolved	0
<u>Director's Delegated Virements:</u>		Other	0
		Capital Financing	0
		Gross Cost	1,938
		Less Income	1,934
2006/07 Latest Approved Budget (Net Cost)	5	Net Cost	5

Significant Variations from the Approved Budget:	
• No significant variations to report.	
Projected Net Outturn Expenditure	5
Overall Net Variation from the Approved Budget	- 0
Percentage Net Variation from the Approved Budget	- 1.8%

<u>Arts & Culture (Education)</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	333	Employees	999
<u>Approved Changes:</u>		Premises	19
		Transport	15
		Supplies & Services	150
		Miscellaneous:	
		Recharges	47
<u>Director's Delegated Virements:</u>		Delegated / Devolved	10
• Theatre Royal education programme grant - from YS	+ 5	Other	0
Voice & Influence		Capital Financing	0
		Gross Cost	1,238
		Less Income	901
2006/07 Latest Approved Budget (Net Cost)	338	Net Cost	338

Significant Variations from the Approved Budget:	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	+ 4
Projected Net Outturn Expenditure	342
Overall Net Variation from the Approved Budget	+ 4
Percentage Net Variation from the Approved Budget	+ 1.2%

<u>Early Years & Extended Schools (Education)</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	2,481	Employees	1,169
<u>Approved Changes:</u>		Premises	39
		Transport	44
		Supplies & Services	3,262
		Miscellaneous:	
		Recharges	45
		Delegated / Devolved	372
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		Gross Cost	4,932
		Less Income	2,451
2006/07 Latest Approved Budget (Net Cost)	2,481	Net Cost	2,481

Significant Variations from the Approved Budget:	
<ul style="list-style-type: none"> • Expenditure on demand led nursery education grants was higher than the original estimates. The equivalent of 53 additional full year part time places have had to be funded in 2006/07 bringing the annual total to 1,465. • Net amount of all other minor variations in expenditure and income. 	+ 80 - 1
Projected Net Outturn Expenditure	2,560
Overall Net Variation from the Approved Budget	+ 79
Percentage Net Variation from the Approved Budget	+ 3.2%

<u>LCCS Finance</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	6,694	Employees	947
<u>Approved Changes:</u>		Premises	1,133
• Easy@York Contribution (EMAP 18/01/06)	- 18	Transport	6
• Transfer of Youth Offending Team from Chief Executive's (Council 27/04/06)	- 8	Supplies & Services	914
• Corporate Asset Rental Adjustments	+ 153	Miscellaneous:	
• Bank Accounts for Schools (BAFS) Scheme Cash Flow Saving - Base Adjustment	+ 168	Recharges	1,876
• Corporate Deferred Charges Adjustment NR	- 193	Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	5,542
• Holocaust Memorial Funding NR	- 2	Gross Cost	10,417
		Less Income	3,623
2006/07 Latest Approved Budget (Net Cost)	6,794	Net Cost	6,794

Significant Variations from the Approved Budget:	
• Vacant posts and increased income generation has resulted in a saving of £79k in 2006/07.	- 79
• Reduced insurance premium charges.	- 50
• Higher than expected interest income on school balances	- 37
• Net amount of all other minor variations in expenditure and income.	- 5
Draft Net Outturn Expenditure	6,623
Overall Net Variation from the Approved Budget	- 171
Percentage Net Variation from the Approved Budget	- 2.5%

Human Resources		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	675	Employees	499
<u>Approved Changes:</u>		Premises	0
		Transport	1
		Supplies & Services	54
		Miscellaneous:	
		Recharges	42
		Delegated / Devolved	36
		Other	15
<u>Director's Delegated Virements:</u>		Capital Financing	0
• Workforce Reform Budgets all merged on one cost centre	- 49	Gross Cost	645
		Less Income	19
2006/07 Latest Approved Budget (Net Cost)	626	Net Cost	626

Significant Variations from the Approved Budget:	
• Staff vacancies within school crossing patrols.	- 19
• Retention of the balance of the former teachers performance pay and leadership grants following successful negotiations with the DfES.	- 19
• Net amount of all other minor variations in expenditure and income.	+ 8
Projected Net Outturn Expenditure	596
Overall Net Variation from the Approved Budget	- 30
Percentage Net Variation from the Approved Budget	- 4.7%

<u>ICT Client Services</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	20	Employees	72
<u>Approved Changes:</u>		Premises	0
		Transport	2
		Supplies & Services	6
		Miscellaneous:	
		Recharges	- 52
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		Gross Cost	28
		Less Income	8
2006/07 Latest Approved Budget (Net Cost)	20	Net Cost	20

Significant Variations from the Approved Budget:	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	- 3
Projected Net Outturn Expenditure	18
Overall Net Variation from the Approved Budget	- 3
Percentage Net Variation from the Approved Budget	- 13.6%

<u>Management Information Service</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	227	Employees	259
<u>Approved Changes:</u>		Premises	0
• MIS Posts transferred from Leisure & HASS (CSEMAP 13/12/05)	+ 28	Transport	2
		Supplies & Services	34
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		Gross Cost	295
		Less Income	40
2006/07 Latest Approved Budget (Net Cost)	255	Net Cost	255

Significant Variations from the Approved Budget:	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	+ 1
Projected Net Outturn Expenditure	255
Overall Net Variation from the Approved Budget	+ 1
Percentage Net Variation from the Approved Budget	+ 0.2%

<u>Planning & Resources</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	479	Employees	479
<u>Approved Changes:</u>		Premises	2,856
• Establish PFI Revenue Budgets (Exec 06/01/06)	- 19	Transport	7
		Supplies & Services	1,491
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	626
• Reallocate resources from Business Support re accommodation moves	- 7	Delegated / Devolved	89
		Other	279
		Capital Financing	0
		Gross Cost	5,828
2006/07 Latest Approved Budget (Net Cost)	453	Less Income	5,375
		Net Cost	453

Significant Variations from the Approved Budget:	
• The budget saving to generate income from schools by introducing a new grounds maintenance monitoring service has not been implemented.	+ 10
• The balance on the accommodation review budget was not required in 2006/07.	- 12
• Business Support has underspent on photocopying (£13k), and postage (£9k) budgets. During the year the cost of colour photocopying has been charged out to individual service areas and the cost appears to have been absorbed. The savings on postage are believed to be partly due to the student awards section no longer being in the department.	- 22
• Net amount of all other minor variations in expenditure and income.	+ 6
Projected Net Outturn Expenditure	435
Overall Net Variation from the Approved Budget	- 18
Percentage Net Variation from the Approved Budget	- 4.0%

<u>Strategic Management</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	1,211		
<u>Approved Changes:</u>			
<u>Director's Delegated Virements:</u>			
• Procurement Savings Transferred to Corporate Procurement Unit	- 11		
• Workforce Reform Budgets all merged on one cost centre	+ 49		
2005/06 Latest Approved Budget (Net Cost)	1,250		
		Employees	670
		Premises	2
		Transport	5
		Supplies & Services	59
		Miscellaneous:	
		Recharges	693
		Delegated / Devolved	1
		Other	0
		Capital Financing	0
		Gross Cost	1,430
		Less Income	180
		Net Cost	1,250

Significant Variations from the Approved Budget:	
• Only £62k of the £99k budget set aside to deal with PPA time costs and workforce reform for LEA employed teachers has been allocated to individual services.	- 37
• Staffing cost saving due to recharge of staff time against the Beacon grant.	- 20
• Unbudgeted recruitment costs for the Director of LCCS post.	+ 35
• Shortfall in the dividend received from the Yorkshire Purchasing Organisation.	+ 21
• Net amount of all other minor variations in expenditure and income.	+ 1
Projected Net Outturn Expenditure	1,250
Overall Net Variation from the Approved Budget	+ 0
Percentage Net Variation from the Approved Budget	+ 0.0%

Education Development Service		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	1	Employees	1,536
<u>Approved Changes:</u>		Premises	38
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 154	Transport	32
• Monitor 1 Budget Realignment (Exec 10/10/06) NR	- 120	Supplies & Services	2,438
• Broadband Budget Realignment (Exec 10/10/06)	- 52	Miscellaneous:	
		Recharges	2,797
<u>Director's Delegated Virements:</u>		Delegated / Devolved	5,455
• Reallocate resources from Business Support re accommodation moves	+ 6	Other	0
		Capital Financing	0
		Gross Cost	12,295
		Less Income	12,306
2006/07 Latest Approved Budget (Net Cost)	- 11	Net Cost	- 11

Significant Variations from the Approved Budget:	
• The current schools and libraries broadband contract expires at the end of 2007/08. The original financing of the contract to 31 March 2008 assumed no DfES Standards Fund grant in 2006/07 or 2007/08. For 2006/07 the DfES have now unexpectedly made a grant allocation. Ideally this additional grant should be used to pump prime any new contract entered into from April 2008, but in light of the budget pressures affecting the general fund part of the portfolio budget a one-off saving was offered at the 1st monitor. As part of the Executive's agreement to release contingency funding to cover the net LCCS Directorate shortfall at monitor 1, £120k has been transferred to the Leisure & Culture, Sports Facilities budgets leaving £25k as a contribution in Children's Services.	- 25
• The number of Newly Qualified Teachers has been lower than in previous years resulting in an underspend on the NQT training budget. This budget will be delegated to schools in 2007/08.	- 38
• Net amount of all other minor variations in expenditure and income.	+ 4
Projected Net Outturn Expenditure	- 70
Overall Net Variation from the Approved Budget	- 59
Percentage Net Variation from the Approved Budget	+ 527.0%

<u>Governance Service</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	70	Employees	121
<u>Approved Changes:</u>		Premises	0
		Transport	3
		Supplies & Services	17
		Miscellaneous:	
		Recharges	15
		Delegated / Devolved	0
<u>Director's Delegated Virements:</u>		Other	0
		Capital Financing	0
		Gross Cost	157
		Less Income	87
2006/07 Latest Approved Budget (Net Cost)	70	Net Cost	70

Significant Variations from the Approved Budget:	
<ul style="list-style-type: none"> • A small overspend has occurred in Governance due to additional staffing incurred as a result of long term sickness and a shortfall in income generated in the Clerking Service. 	+ 15
Projected Net Outturn Expenditure	85
Overall Net Variation from the Approved Budget	+ 15
Percentage Net Variation from the Approved Budget	+ 21.4%

<u>Schools Delegated and Devolved</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	71,979	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	1
<u>Director's Delegated Virements:</u>		Delegated / Devolved	83,980
		Other	0
		Capital Financing	0
		Gross Cost	83,981
		Less Income	12,001
2006/07 Latest Approved Budget (Net Cost)	71,979	Net Cost	71,979

Significant Variations from the Approved Budget:	
<ul style="list-style-type: none"> • £350k was set aside to help support the West of York Secondary Review. As both closing schools have ended 2006/07 with positive revenue balances not all of the contingency was required. The £165k will be carried forward into 2007/08 under the DSG regulations and added to the £250k provision already included in the 2007/08 budget. • Net amount of all other minor variations in expenditure and income. 	- 165
Projected Net Outturn Expenditure	71,804
Overall Net Variation from the Approved Budget	- 175
Percentage Net Variation from the Approved Budget	- 0.2%

<u>Dedicated Schools Grant</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	- 79,545	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
<u>Director's Delegated Virements:</u>		Other	253
		Capital Financing	0
		Gross Cost	253
		Less Income	79,798
2006/07 Latest Approved Budget (Net Cost)	- 79,545	Net Cost	- 79,545

Significant Variations from the Approved Budget:

- The pupil numbers used in the calculation of the DSG for 2006/07 has now been fixed by the DfES (the original estimate of the grant was based on pupil estimates prior to final confirmation of PLASC numbers, early years numbers and other data). The confirmed figures are 74.4 fte pupils higher than the estimates (23,491.4 up from 23,417 or 0.3% higher). Each additional fte pupil generates an extra £3,396 resulting in £253k more grant than originally estimated. The Schools Forum (in line with DfES guidelines) has already agreed to carry this additional funding forward to 2007/08. - 253

Projected Net Outturn Expenditure - 79,798

Overall Net Variation from the Approved Budget - 253

Percentage Net Variation from the Approved Budget + 0.3%



Agenda Item

**Executive Member for Education and Children's Services and
Advisory Panel**

12 June 2007

Report of the Director of Learning, Culture and Children's Services and the Director of Resources

CAPITAL PROGRAMME OUTTURN 2006/07
Summary

- 1 The purpose of this report is to:
 - inform Members of the final out-turn position of the 2006/07 Capital Programme
 - advise Members of changes to existing schemes to allow the more effective management and monitoring of the future Capital Programme
 - inform Members of any new externally funded schemes and seek approval for their addition to the 2007/08 to 2009/10 Education Capital Programme
 - inform Members of any financial slippage to or from future financial years.
- 2 The report sets out the capital outturn for 2006/07 against the approved budget. The individual scheme variances are detailed in Annex A, but in summary the outturn of the 2006/07 Education Capital Programme is £11.788m, against the current approved budget of £12.879m, an underspend of £1.091m (8.5%).

Background to the 2006/07 Capital Programme

- 3 The original capital programme for the financial year 2006/07 was approved at Council on 1 March 2006. Since then a number of amendments to the programme have been approved as part of the 2005/06 out-turn report and the two in year monitoring reports. This results in a current approved Education capital programme for 2006/07 which shows gross capital expenditure of £12.879m with £11.792m of other funding, giving a net capital programme cost to the authority of £1.087m. Table 1 below details the approved changes to the 2006/07 capital programme since the original programme was approved in March 2006.

Table 1- Current Approved Education Capital Programme

	Gross Spend £m	Other Funding £m	Net Spend £m
Original Capital Programme 2006/07	13.132	(12.266)	0.866
Slippage and adjustments re 2005/06 Outturn report	1.345	(1.157)	0.188
Adjustments from first Monitoring Report	(1.598)	1.631	0.033
Current Approved Capital Programme 2006/07	<u>12.879</u>	<u>(11.792)</u>	<u>1.087</u>

Consultation

- 4 Not applicable

Options and Analysis

2006/07 Capital Programme Outturn

- 5 The outturn of the 2006/07 Education Capital Programme is £11.788m, financed from £11.107m of external funding, resulting in a net cost to the Council of £0.681m.

- 6 Budget slippage in to 2007/08 is £0.762m. This is comprised of £1.167m of slippage on schemes from 2006/07 to 2007/08, which is reduced by “reverse” slippage on schemes from 2007/08 to 2006/07 of £0.405m.

- 7 The schemes where there are significant variances between the current approved capital budget for 2006/07 and the final outturn are discussed in paragraphs 8 to 32 below.

8 NDS Condition Funding

Unexpected retentions on two schemes have caused a £10k overspend on the remaining part of this now ended DfES funded programme.

9 Fulford Secondary School Targeted Capital

The final retention payments have not yet been agreed, necessitating slippage of the remaining budget of £60k into 2007/08.

10 Applefields Special School Targeted Capital

This scheme has now been completed satisfactorily and has generated a budget saving of £97k.

11 Huntington Secondary School Improvements

The new Teaching and Performing Arts blocks were handed over on 16 April and are in full use by the school and community. We are awaiting preparation of the final account which is likely to result in an increase in the overall scheme costs, and the resolution of an insurance claim concerning an element of the design. A budget of £128k needs to be slipped into 2007/08.

12 Integrated Children's Centres

The Children's Centre programme is based on the concept that providing integrated education, care, family support and health services are key factors in determining good outcomes for children and their parents. Children's Centres provide multi-agency services that are flexible and meet the needs of young children and their families. The core offer includes integrated early learning, care, family support, health services, outreach services to children and families not attending the Centre and access to training and employment advice. At the heart of the Centre will be high quality learning and full day care for children from birth.

- 13 York is expected to deliver eight Integrated Children's Centres by March 2008. Those at Hob Moor (which was delivered as part of the PFI scheme) and Westfield are already operational, while Clifton Green (which is shown as part of the

Neighbourhood Nurseries Initiative Scheme along with Westfield) came into service during the current year, and the remaining five will follow over the next year.

- 14 To support the delivery of this significant programme, and to supplement the funding already made available by the DfES under the Integrated Children’s Centre and Sure Start grant programmes, a proportion of Modernisation funding totalling £450k has been allocated across these projects, together with the redirecting of £200k of funding already earmarked for the schools involved. In addition a grant of £500k has been secured from the Department of Health. Together with contributions of devolved capital from the schools involved, the overall programme now totals £3.230m.
- 15 The Clifton Green Centre became operational in October 2006 following significant remodelling of the Primary School as well as extensive new build. Costs rose by a total of £190k over the course of the project for a number of reasons and the significant ones are detailed below in the table below. This overspend can be covered by a virement from Modernisation, utilising some of the contingency which has been set aside for such eventualities. This reduces the available contingency for any future problems in 2007/08 and 2008/09.

Additional costs	£000
Temporary Nursery Unit	25
Telephone System	25
Ventilation of ICT room	5
Costs of vandalism	115
Other minor items	20
Total	190

- 16 When the temporary nursery unit was moved onto the site from Hob Moor, it was anticipated that it could then be moved onto another project, so a residual value of £20k was placed on it. At the end of the project, it was found to be in too poor a condition to move and had to be demolished on site, at a cost of £5k.
- 17 Improvements in technology since the inception of the project meant a change in Council policy to using Voice Over Internet Protocol (VOIP) telephone systems where the bandwidth is available. While VOIP means free phone calls, the initial equipment and set-up is expensive in capital terms and these had not been included in the original budget.
- 18 Additional mechanical ventilation of the ICT room costing £5k was required as the original design for passive ventilation was found to be insufficient.
- 19 Vandalism on the site has been a significant issue. In order for the contract to progress additional security arrangements were required as follows:-
- round the clock site security costing £48k
 - the erection of a new boundary fence at a cost of £35k to secure the site further.
 - additional staffing costs, arising from increased time required for staff to be on site costing £20k
 - making good damage caused by vandalism costing £12k.

- 20 Of the remaining five centres, four are progressing. Work on the New Earswick centre is now nearing completion, while the plans for the centre at St Lawrence's Primary have been approved by Together for Children and building is expected to commence shortly. In addition to the budget shown in the Children's Services capital programme the school are also receiving £225k of LCVAP funding to support the element of the programme they are delivering.
- 21 Plans have been agreed within the budget allocated for the centre at Carr Junior and tenders are being evaluated for the Haxby Road centre, although the tenders are currently in excess of the budget allocated. Both these schemes are awaiting Together for Children approval.
- 22 The final centre is to be built at Tang Hall Primary. A scheme budget is currently being developed, but there are concerns about the potential size, cost and funding of this project. Further work is being undertaken and an update will be provided at the EMAP meeting. Subject to this, and also to progress on the tenders for Haxby Road, a further report to members may be required to consider any options for funding if the costs are expected to exceed the existing available budget.

NDS Modernisation

- 23 The overall modernisation programme has overspent by £239k against budget, but only £110k is an actual overspend, the remainder being spend incurred on some schemes earlier than profiled, requiring some negative slippage. The major individual projects within this programme with progress or variations are discussed in paragraphs 23 to 26 below.
- 24 The most significant variation within the modernisation programme is on the Canon Lee Extension project, which is now predicted to overspend by approximately £100k. The main reason for the overspend was abnormal ground conditions which had not been identified prior to construction. This required a re-design of the foundations, drainage and steelworks. The overall effect was an extension of time of 5 weeks. The new classrooms and drama studio are now in full use by the school.
- 25 The project at Rufforth Primary to build a hall and associated facilities for use by both the school and the local community was delayed by the main contractor entering administration. The hall has now been officially opened and is in full use by the school. The final account is awaited but it is anticipated that this will be within budget.
- 26 The project at Scarcroft Primary to install a lift, refurbish toilets and create a new accessible entrance, reception, waiting area and offices in the listed building has been completed. It has made a very difficult building accessible to all and was completed on time and within budget.
- 27 Construction of a new classroom and community facility at Skelton Primary to replace a temporary unit and extend and remodel the reception and administrative areas at the front of the school has been completed. Both phases of construction were complete in time for the start of the Autumn term 2006 and feedback from both the school and parents is very positive.

Schools Access Initiative

- 28 The Schools Access Initiative programme in 2006/07 consisted mainly of the completion of some small schemes from 2005/06 together with contributions to larger schemes within the Modernisation programme. The remaining budget of £99k is to be slipped in to 2007/08.

Skills Centre

- 29 Work is progressing well, in spite of the early delays to the project when parts of the land were found to contain elements that warranted further investigation. It is anticipated that vocational courses will start from September 2007. In order for the walled garden to be used for horticultural courses, an amount of remedial work will have to be done to cap off contaminated soil, so it is anticipated that costs for this project will rise by approximately £70,000. An amount has been earmarked within modernisation to fund this if required.

Sure Start, Extended Schools and Childcare Grant

- 30 A report at January EMAP detailed the allocation of the funding within this scheme to support a number of Extended School projects at schools across the city. These projects are all scheduled to be carried out during 2007/08, therefore the 2006/07 funding of £279k needs to be slipped into 2007/08.

York High School

- 31 Planning permission for the school part of the project is due to be determined on 31 May with outline permission for the swimming and hydrotherapy pools being submitted on the same day. Budget of £141k on this scheme needs to be slipped into 2007/08.

Youth One-Stop Shop

- 32 This scheme is now almost complete with only minor work and retentions outstanding, with the remaining budget of £24k being slipped into 2007/08.

2007/08 Capital Programme Budget

- 33 In January 2008 the DfES offered Local Authorities the opportunity to receive an advance of a proportion of their 2008/11 modernisation funding in 2007/08 where this would help advance priority schemes. York has taken up this opportunity and the result of this is an increase in the modernisation funding available in 2007/08 of £1.013m with the reduction spread equally over the following three years.
- 34 The 2007/08 budget has increased as a result of the above adjustments by £2.282m. This gives a start budget for the 2007/08 financial year of £18.853m, £18.277m of which is externally funded and £0.576m from CYC resources.

Corporate Objectives

- 35 The budgets covered in this report reflected the council's corporate objectives for 2006/07.

Financial Implications

- 36 Table 2 below summarises the capital programme from 2007 to 2010 following the changes highlighted in this report.

Table 2: Gross Education Capital Programme	2007/08 £m	2008/09 £m	2009/10 £m
Current Approved Capital Programme	16.485	9.550	0.250
Slippage	0.779	(0.007)	-
Additions	1.513	-	-
Capital Programme after 2006/07 Outturn	18.853	9.543	0.250
<u>Funded by</u>			
External Sources	18.277	5.493	0.250
City of York Council	0.576	4.050	-

- 37 Annex A illustrates the complete 2006-10 capital programme showing the current approved budgets and outturn position for 2006/07 and summarises the scheme slippage and adjustments discussed above.

Implications:

- **Human Resources:** not applicable
- **Equalities:** not applicable
- **Legal:** not applicable
- **Crime and Disorder:** not applicable
- **Information Technology (IT):** not applicable

Risk Management

- 38 There is always a degree of risk associated with operating a capital programme as schemes are developed and implemented. The key to minimising this risk is the effective operation of monitoring and control processes. This report is part of that process, where updated figures and corrective actions are proposed.

Recommendations

- 39 The Executive Member is recommended to:
- note the capital programme outturn for 2006/07 as highlighted in this report and summarised in Annex A.
 - approve the slippage to and from financial years to allow the effective monitoring of the schemes.
 - approve the virements between schemes as detailed above and shown at Annex A
 - agree the revised capital programme as shown at Annex A, subject to the approval of the Executive

Reason: to enable the effective monitoring of the capital programme.

Contact Details

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Report Approved **Date** *30 May 2007*

Simon Wiles
Director of Resources

Report Approved **Date** *30 May 2007*

For further information please contact the author of the report

Background Papers

2006/07 Estimate and Capital Programme Monitoring Files
2006/07 Capital Final Accounts Files

Annex A - Approved Capital Programme and final outturn

Glossary

DfES Department for Education and Skills
LCVAP Local Authority Coordinated Voluntary Aided Programme
LSC Learning and Skills Council
NDS New Deal for School
NMOD New Deal for School Modernisation Scheme
NNI Neighbourhood Nursery Initiative
NOF New Opportunities Fund
PFI Private Finance Initiative
PRU Pupil Referral Unit
TCF Targeted Capital Fund

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CHILDREN'S SERVICES CAPITAL PROGRAMME 2006/07 -2009/10
At 2006/07 Outturn

SCHEME	Expenditure pre 2006/07 (£000's)	Approved 2006/07 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Outturn Adjustments (£000's)	Outturn Slippage (£000's)	Revised 2006/07 Capital Programme (£000's)	2007/08 Approved Capital Programme (£000's)	Outturn Adjustments (£000's)	Outturn Slippage (£000's)	2007/08 Revised Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Monitor 2 Adjustments and Additions (£000's)	Monitor 2 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)
Funding Summary																	
- DfES Condition Grant	1,857	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,857
- DfES Grant	546	148	115	-33	67	-100	115	0	0	100	100	0	0	0	0	0	761
- DfES Devolved Capital Grant	8,573	2,744	2,588	-156	-156	0	2,588	2,790	0	0	2,790	0	0	0	0	0	13,951
- DfES ICC Grant	0	557	413	-144	0	-144	413	1,132	0	144	1,276	0	0	0	0	0	1,689
- SEED Capital Grant	893	26	0	-26	-26	0	0	0	0	0	0	0	0	0	0	0	893
- NDS Modernisation	4,862	2,944	3,628	684	63	621	3,628	3,836	1,013	-621	4,228	250	0	0	250	250	13,218
- Schools Access Initiative	1,061	334	245	-89	-90	1	245	319	0	-1	318	0	0	0	0	0	1,624
- Clifton Review	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DfES Targeted Capital Fund	6,227	2,549	2,559	10	33	-23	2,559	1,662	0	23	1,685	0	0	0	0	0	10,471
- DoH Safeguard Grant	0	0	0	0	0	0	0	0	500	0	500	0	0	0	0	0	500
- LSC Grant	59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	59
- Basic Need	185	58	0	-58	-18	-40	0	0	0	40	40	0	0	0	0	0	225
- Sure Start Capital Grant	1,127	487	0	-487	0	-487	0	989	0	487	1,476	0	0	0	0	0	2,603
- Nusery Operator Contribution	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200
- NHS Grant Improving Working Lives	357	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	357
- Section 106	32	36	34	-2	-2	0	34	424	0	0	424	0	0	0	0	0	490
- School Contribution	31	830	650	-180	0	-180	650	0	0	180	180	0	0	0	0	0	861
- Revenue Contribution	12	18	0	-18	-18	0	0	0	0	0	0	0	0	0	0	0	12
- Venture Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Buildings Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- External Grant	72	561	516	-45	1	-46	516	42	0	46	88	0	0	0	0	0	676
- Government Grant	0	500	359	-141	0	-141	359	5,000	0	141	5,141	2,500	0	0	2,500	0	8,000
- Insurance Income	0	0	0	0	0	0	0	31	0	0	31	0	0	0	0	0	31
- Prudential Borrowing	0	0	0	0	0	0	0	0	0	0	0	1,300	0	0	1,300	0	1,300
- cost to the city	1,641	1,087	681	-406	-183	-223	681	260	86	230	576	5,500	0	-7	5,493	0	8,391
Total Funding Available	27,735	12,879	11,788	-1,091	-329	-762	11,788	16,485	1,599	769	18,853	9,550	0	-7	9,543	250	68,169

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Meeting of Executive Members and Children's Services Advisory Panel**12 June 2007**

Report of the Director of Learning, Culture and Children's Services

New Self-Financing Programmes for Adult and Community Education**Purpose of Report**

1. To propose the setting up of new self-financing programmes within Adult and Community Education in order to maintain and develop learning for personal development.

Background

2. The Adult and Community Education Service has always maintained a broad programme offer, open to all to pursue for personal development purposes. This broad programme, known as "Personal and Community Development Learning" in the language of the funding body, the Learning and Skills Council (LSC), sits alongside more targeted programmes aimed at adults who lack basic skills or those who are taking the first step back into learning. It includes a full range of dance, alternative therapy and sports / exercise programmes, Arts and some modern foreign languages programmes.
3. Over the last few years there has been a significant policy shift at a national level toward more public funding being directed at particular types of qualifications and targeted learners. This shift in policy was emphasised in the recent Leitch report on the future of FE, which restated the commitment to public funding being directed at adults achieving their first full level 2 qualification and those who lack basic literacy and numeracy skills.
4. Whilst the Leitch report reiterated a continued commitment to Personal and Community Development Learning it also emphasised that the majority of this learning would increasingly have to be funded by student fee income and that in many cases this would have to be on a full cost basis.

Options

5. In response to these national developments the Council has the following options:
 - a) to develop a self-funded Personal and Community Development Learning programme

- b) to make a phased withdrawal from Personal and Community Development Learning
- c) to continue with the current mixed arrangements

Analysis

a) Developing a new self-financing programme

6. The funding pressure presents an exciting opportunity for the service not only to expand the range of programmes it offers but, by taking the programmes out of the LSC funding stream, to place the service fully in control of the programmes, able to shape what is offered directly to meet customer needs.
7. In order to do this a pragmatic and incremental approach would be taken to developing the programme offer. In the first instance this would mean:
 - Identifying a range of programmes within the current offer and running them on a self-financing basis. (Many programmes are already self-financing)
 - Exploring the potential of programmes that are currently self-financing to be expanded into other areas of the city, to be offered at other times and venues, or to be delivered in a new way, for example in one day courses at the weekend, in short courses or intensive courses
 - Developing new programmes
8. This first phase would be followed by a development stage which would involve exploring other opportunities for the delivery of core programmes, for example offering ICT training within the Council or further developing the languages for business courses. Currently the library learning centre provision is under-developed and the potential to offer a wider range of programmes both to the individual and tailored programmes for businesses will be explored. The service also believes that there is some potential to offer team building type programmes and alternative therapy programmes with some of the larger businesses.
9. There is a big demand from learners for a variety of dance programmes, Health and Well-being, including Yoga and Pilates and various other leisure based programmes. Take up on these programmes is generally healthy and they are enthusiastically supported. The intention would be to expand these programmes, making them part of a new range of programmes hosted in high quality venues with a minimum level of paper-work, easy payment methods, quick sign up and minimum levels of evaluation. They would be marketed in a much more aggressive fashion using a variety of targeted publications and methods.
10. In terms of volume of activity, the proposed programme would represent about 15% of the service's overall offer with a plan to expand this to 25% of service provision. The rest of the programme offer would remain unaffected. This would enable the service managers to concentrate management time on targeted work

and look to develop these areas whilst at the same time ensure that the broad offer was maintained.

b) Withdraw from Personal and Community Development Learning

11. This would mean a substantial reduction in the programme offer and a severe narrowing of the range of opportunities. It would not only mean a reduction in tutor staffing, but it would put severe pressure on management structures which would certainly lead to a reorganisation and a reduction in the number of people employed.

c) Continue with the current mixed arrangements

12. Whilst on one level this appears to be an option it is likely that this is just putting off the inevitable. It is clear that resources for PCDL are not going to increase and thus reduction will take place. The service is trying to avoid the situation where the gradual reduction in the offer slowly reaches the point where it is not viable. The LSC do not want to see reductions in this programme area and are keen that learner volumes are maintained and are thus encouraging a process that moves services toward more of a mix of provision.

Fees and the financial model for a new self-funded programme

13. The service has carried out modelling work for the self-financing programmes enabling fees to be set on a class by class basis. This modelling work offers some degree of security in the delivery of the self-financing programmes and in their sustainability in the longer term. A three year business planning model is being developed to ensure that it is sustainable.
14. In terms of the level of fees to be charged, this is going to vary from programme to programme depending on a number of factors. In courses that can accommodate large numbers of participants, such as some of the dance classes, it is likely that the fee levels will be very similar to the current fees. In other classes where space or the nature of the activity means that numbers are limited, there will need to be increases in the fees. Similarly where the service is using a venue that is expensive this will have to be reflected in the fee that is charged. However if sufficient volumes of activity can be generated and assuming that the income can be reinvested within the service, it should be possible to spread the fixed costs across more programmes and therefore keep learner fee income under control.
15. It will not be possible to continue with the concessions to those people who are on means-tested-benefits. This is because the modelling assumes that everyone pays a fee. Generally speaking there is not a great take up of learning for personal development from people who claim these benefits as they tend to be more interested in programmes that lead to a qualification. Fee concessions in the rest of the programme will remain unchanged.

16. The bulk of programmes within Adult and Community Education will still have concessions available for those individuals on means-tested benefits. In addition it should be possible to set aside some funding to act as a hardship fund to enable people who could not afford the programmes to access them.

Consultation

17. Consultation has taken place on three levels:
- Tutors have been consulted to consider the type and range of programmes that should be offered
 - The LSC have been part of an ongoing dialogue and are very supportive of the general approach that is being taken
 - Learners have consistently commented on how much they value the programmes but how the current quality assurance arrangements and paper-work are a real barrier to the learning on the programme. (Learner satisfaction rates on these programmes are high and repeat custom is at a high level especially among some of the yoga and other “light” exercise programmes).

Funding to create the self financing model

18. The service has been fortunate in being able to secure resources from the LSC in the form of “seed corn” funding to establish the new model. This funding, £25k in the first year only, will enable the service to secure management and administration support to develop the model and act as a safety net to enable the service to take some risks in developing new programmes.

Staffing structure to support self financing programmes

19. It is proposed to manage the self-financing programmes from within the service’s Planning and Operations team. Overall responsibility for the development of the programme is going to be with the Planning and Operations Manager (with some amendment to the individual’s job description). Two new posts will be established:
- A Coordinator will be responsible for the day-to-day running of the self-financing programme, supporting tutors, overseeing the budget and ensuring that the courses run smoothly. This post will be permanent.
 - An Administrative Assistant will provide direct support to the Planning and Operations Manager in order to release that person to carry out the role of developing the self-financing offer. This post will be for one year in the first instance in order to test its appropriateness and sustainability.
20. If the proposal is agreed these staffing changes will be made by the Director under delegated powers (subject to grading by Human Resources).

Financial Model

21. In order to cover the fixed cost that are within the model, primarily the management and administration, a certain volume of provision has to be run. This has been modelled at 2,500 hours of provision in the first year (about 120 courses), rising to 3,500 (175 courses) in the second and 5,000 (250) in the 3rd year. Whilst the volumes in the first year are achievable, 2nd and 3rd year volumes are more challenging, as they will require opening up of new markets to achieve the levels required. If year three volumes are achieved then it should be possible to generate some surplus income that could be used to support other core management costs.
22. Monitoring of the programme and the financial performance will be critical, ever more so as the programme grows. It will not be viable at the outset to build in additional accountancy support but at the end of the first year the position will be reviewed to determine whether the programme needs to fund additional support in order to secure its viability in the longer term.

Financial Implications

23. It is proposed to run the self-financing programme within a single cost centre so that the service is able clearly to understand the financial model. In this way any surplus funding will be able to be clearly identified and then used in the most appropriate way.
24. There will be some impact on the services core fee income as this is currently made up of some self-financing programmes and service budgets will be reconfigured to take this into account. However, given that the costs associated with this fee income are also going to move this should balance itself out.
25. The £25k from the LSC will be used to underwrite some of the costs of the two new posts although some of the funding will be generated by the programmes themselves.
26. The table below sets out the costs of the proposed self-financing programme.

		07/08 £	08/09 £	Max £
Number of provision hours		2,500 hours	3,500 hours	5,000 hours
Self financing programme coordinator	SC4 22.2 hrs (0.6 FTE) 45 weeks a year	10,391	10,800	11,641
Admin Assistant	SC2 37hrs (1.0 FTE) 52 weeks a year	17,513	17,890	18,385
Operational costs including tutors, premises and materials at £47 per hour		117,500	164,500	235,000

Set Up Costs	19,596	0	0
Total Expenditure	165,000	193,190	265,026

Funded by:

LSC Grant	25,000	0	0
Fee Income at £56 per hour	140,000	196,000	280,000
Total	165,000	196,000	280,000

Surplus / (Shortfall) of Funding	0	2,810	14,974
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- 27 The LSC grant will also be used to fund the start up costs (for example, printing of publicity, equipment for some of the programmes, and some contingency funding for unfilled places).
- 28 The projected surplus in year 2 and 3 would be used to contribute to the funding of the Adult and Community Education Service management structure or reinvested within the self financing model.

Human Resources (HR) and other implications

- 29 If the proposal in this report is approved, it will be necessary for HR to carry out a benchmarking exercises. This will consider the amended job description for the post of Planning and Operations Manager, to establish if the current grade is still appropriate, and also to assess the proposed grades for the two new posts of Administration Assistant and Programme Co-ordinator.
- 30 Proposed changes to the post of Planning and Operations Manager post would be made in consultation with the current postholder. The two new posts would be recruited to in line with the vacancy management procedure and current establishment controls
- 31 There are no other human resources, equalities, legal, crime and disorder, or information technology implications arising from this proposal.

Risk Management

- 32 There are two interrelated risks associated with the development of self-financing programmes. Firstly, students may be reluctant to pay the increases in fees of some programmes. If this is the case then secondly, the service might struggle to generate sufficient volumes of activity to cover some of the fixed costs. The seed-corn funding is vitally important in this regard as it will create a safety net in the first year should the service be unable to generate sufficient volumes of activity to make the model work. It should be possible at the end of the first year to make a judgement about this and therefore forecast the effect for subsequent years.

Recommendations

- 33 The Executive Member is recommended to approve:

- The establishment of new self-financing programmes
- Variation of the Adult and Community Education fee policy to enable fees to be set on a per class basis according to the cost of each of the classes, and the removal of free places for those learners in receipt of a means tested benefit

Contact Details

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3371

Report Approved

Date 14 May 2007

Specialist Implications Officer(s):

Andy Hindle
LCCS Finance 4571

Jo Brighton
LCCS Human Resources

Wards Affected:

All

For further information please contact the author of the report

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Meeting of Executive Members and Children's Services Advisory Panel

12 June 2007

Report of the Director of Learning, Culture and Children's Services

ADULT EDUCATION INSPECTION REPORT AND ACTION PLAN

Summary

1. This report provides Members with information about the recent inspection of the council's post-16 adult and community learning and work-based learning provision and asks them to approve the post-inspection action plan, as agreed with the body responsible for funding this provision, the Learning and Skills Council (LSC).

Background

2. The Adult and Community Education Service (ACES) was inspected by the Adult Learning Inspectorate (ALI) during the week 13-17 November 2006 and the inspection report was published on 5 January 2007 (Annex A). It was a 'multi-remit' inspection in which ACES and the work-based learning provided by York Training Centre (YTC) were inspected jointly. The inspection was one of three ALI pilots for local authority 'multi-remit' inspections.
3. A single grade was awarded for 'overall effectiveness' (grade 2, 'good') and leadership and management (also grade 2, 'good'). All the curriculum areas inspected were grade 2 (good), except ACES' Family Learning provision, which was awarded a grade 1 ('outstanding'). Following the inspection, the two services produced a joint action plan to address areas for development identified during the inspection (Annex B).
4. Members are asked to note the successful manner in which the ACES and YTC worked together during and after this inspection, despite being two distinct services in two different directorates with only limited working contact in the past.

Issues raised about future working

5. Members are also invited to comment upon the implications of this development for the future. Since OFSTED took over the duties of the Adult Learning Inspectorate in April 2007, multi-remit inspections have become established as the norm for local authorities. OFSTED has explicitly stated that there is no expectation that local authorities will reorganise the different elements of their LSC contracts into a single management structure.

However, as it is now clear that the council as a whole is being inspected, rather than separate services as previously, a number of issues will need to be addressed. These include the implications of managing different aspects of the same LSC contract across different directorates within the Council.

Consultation

6. The post-inspection action plan was agreed in consultation with the LSC, who are also providing additional funding to support the plan.

Options

7. Not applicable

Analysis

8. Not applicable

Corporate Priorities

9. The work of the ACES and YTC contributes to the corporate priority - 'Increase people's skills and knowledge to improve future employment prospects'.

Implications

- Financial implications - the Learning and Skills Council has allocated £10,000 additional funding towards implementation of the plan.
- There are no human resources implications
- There are no equalities implications, other than where equality and diversity improvements have been identified. Staff will consult with the equalities team for support and advice as appropriate.
- There are no legal implications
- There are no crime and disorder implications
- There are no IT implications. Where new hardware and software requirements are identified in the plan, procurement will be through the Council.
- There are no property implications.

Risk Management

10. Once approved, the action plan should be uploaded onto the LSC's 'provider gateway', a portal through which the LSC and OFSTED can view the document alongside the service's self-assessment report, inspection report and statistical data. Failure to do this would contravene the LSC's

requirements and failing to implement the agreed improvements could result in the additional funding, or parts thereof, being withdrawn.

Recommendations

11. The Executive member is recommended to:
- Receive the inspection report
 - Approve the action plan
 - Comment on the implications of managing different aspects of the same LSC contract across different directorates within the Council.

Reason: To approve the Post Inspection Action plan.

Contact Details

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Chief Officer Responsible for the report:

Patrick Scott
Director of Learning, Culture and Children's Services

Report Approved

Date 24 May 2007

Patrick Scott
Director of Learning, Culture and Children's Services

Report Approved

Date 24 May 2007

Specialist Implications Officer(s) None

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

Annexes

Annex A - ALI inspection report, 5.1.2007 (short version)

Annex B - Joint post-inspection action plan for Adult and Community Education Service and York Training Centre

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INSPECTION REPORT

The City of York Council

17 November 2006



ADULT LEARNING
INSPECTORATE

Adult Learning Inspectorate

The Adult Learning Inspectorate (ALI) was established under the provisions of the *Learning and Skills Act 2000* to bring the inspection of all aspects of adult learning and work-based learning within the remit of a single inspectorate. The ALI is responsible for inspecting a wide range of government-funded learning, including:

- work-based learning for all people aged over 16
- provision in further education colleges for people aged 19 and over
- **learnirect** provision
- Adult and Community Learning
- training funded by Jobcentre Plus
- education and training in prisons, at the invitation of Her Majesty's Chief Inspector of Prisons
- adult information, advice and guidance services (**nextstep**).

Inspections are carried out in accordance with the Common Inspection Framework by teams of full-time inspectors and part-time associate inspectors who have knowledge of, and experience in, the work which they inspect. All providers are invited to nominate a senior member of their staff to participate in the inspection as a team member.

Pre-inspection analysis

The resources allocated to a cycle 2 inspection are primarily determined by the findings from the previous inspection. Account is also taken of information about achievement and retention obtained from the funding body, and any significant changes in the size or scope of the provision.

Where a provider has received good grades in cycle 1, the cycle 2 inspection is relatively light. If the provider offers a number of areas of learning, a restricted sample is inspected.

Where a provider has received satisfactory grades in cycle 1, the cycle 2 inspection is less intensive and it is possible that not all areas of learning are included.

Where there are significant unsatisfactory grades from cycle 1, the intensity of the cycle 2 inspection is broadly the same as cycle 1, and all significant areas of learning are inspected.

Providers that have not previously been inspected will receive a full inspection.

Overall effectiveness

The grades given for areas of learning and leadership and management will be used to arrive at a judgement about the overall effectiveness of the provider.

An **outstanding** provider should typically have leadership and management and at least half of the areas of learning judged to be a grade 1. All area of learning grades will be graded 1 or 2.

A **good** provider should have leadership and management and at least half of the area of learning grades judged to be a grade 2 or better. A good training provider should not have any grade 4s, and few grade 3s in the areas of learning.

A **satisfactory** provider should have adequate or better grades in leadership and management and in at least two thirds of the area of learning grades. An adequate provider might have a range of grades across areas of learning, some of which might be graded 4.

Provision will normally be deemed to be **inadequate** where more than one third of the area of learning grades and/or leadership and management are judged to be inadequate.

The final decision as to whether the provision is inadequate rests with the Chief Inspector of Adult Learning.

Grading

Inspectors use a four-point scale to summarise their judgements about the quality of provision in occupational/curriculum areas and Jobcentre Plus programmes, as well as to summarise their judgements about the quality of learning sessions. The same scale is used to describe the quality of leadership and management, which includes equality of opportunity and quality assurance. The descriptors for the four grades are:

- *grade 1 - outstanding*
- *grade 2 - good*
- *grade 3 - satisfactory*
- *grade 4 - inadequate*

INSPECTION REPORT

The City of York Council

Contents

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INSPECTION REPORT

DESCRIPTION OF THE PROVIDER

1. The City of York Council (CYC) provides adult and community learning programmes for young people and adults and work-based learning for young people. Adult and community learning provision is located within CYC's learning, culture and children's services directorate and work-based learning programmes are offered by the council's economic development directorate. All provision is funded through contracts with the North Yorkshire Learning and Skills Council. The adult and community learning service is based at one of the council's offices in the centre of York. The head of service is responsible for all aspects of strategic and operational management. He reports to the assistant director of learning, culture and children's services. Following a reorganisation of management roles in 2005, the head of service is now supported by a management team consisting of a head of planning and operations and a head of information technology (IT) and e-learning. There are also two strategic managers responsible for family learning and skills for life and quality assurance and staff development. Skills for life is the government's strategy on training in literacy, numeracy and the use of language. A team of curriculum managers and centre co-ordinators is responsible for day-to-day management of the provision.
2. The adult and community learning service's mission is 'to provide opportunities for everyone to be part of a thriving learning community, particularly focusing on participation by people who have had the least benefit from the education system so far'
3. Programmes are delivered through adult education centres based at seven secondary schools. The adult education centres also use about 80 smaller venues such as village halls and community centres. Courses are offered in all but two of the 15 sector subject areas. Adult and community learning programmes are divided into six curriculum areas comprising visual and performing arts and design, information and communications technology (ICT), modern foreign languages, family learning and skills for life, academic studies, and health and well-being.
4. Work-based learning is provided by York Training Centre, based in the city centre. Its mission statement is 'to enhance the economic well-being of the local community through socially inclusive learning and employment opportunities'. CYC provides training for apprentices and advanced apprentices in care, early years care, sport, leisure and recreation, administration and customer service. A small number of learners are working towards a national vocational qualification (NVQ). CYC's provision in environmental conservation, catering and hospitality and retailing was discontinued in 2005-06 as was its contract with Jobcentre Plus for a range of work preparation programmes.
5. CYC's work-based learning centre employs four managers, four administrative staff and 22 trainer/assessors. Apprenticeship training accounts for 45 per cent of the provision in work-based learning, and vocational training for school pupils aged 14-16 accounts for 30 per cent. The remainder is mostly commercially-funded work.

OVERALL EFFECTIVENESS**Grade 2**

6. **The overall effectiveness of the provision is good.** More specifically, provision is good in health, public services and care, ICT, arts, media and publishing, languages, literature and culture, and business administration and law. Family learning is outstanding. Leadership and management and quality improvement arrangements are good and equality of opportunity is satisfactory.

7. **Achievement and standards are good.** Overall success rates are good in most areas of learning. Framework success rates in work-based learning have improved steadily in the past two years and are now satisfactory. Current apprentices are making good progress. Learners develop good skills in ICT, creative arts and modern foreign languages. Those on family learning programmes develop good personal, social and parenting skills. Attendance is good for most courses. Most learners progress well and there are many examples of learners who have progressed from introductory courses to level 2 qualifications. Standards of work are good in all areas of learning.

8. **The quality of provision is good.** Standards of teaching and learning are mostly satisfactory. Teaching in arts, media and publishing is good and outstanding in family learning. Of the 37 sessions observed by inspectors, 19 per cent were outstanding, 49 per cent were good and 32 per cent were satisfactory. None were inadequate. Tutors make good use of resources to support learning in modern foreign languages. For example, tutors of French, German and Italian, use digital projectors particularly effectively to develop learners' spoken responses or conversations without recourse to English. Family learning tutors are well qualified and highly motivated. They deliver well-paced, interactive and challenging lessons which provide learners with a very good range of practical activities and opportunities for discussion. Some of the weaker lessons in ICT are characterised by an over-reliance on work sheets and paper-based activities. Opportunities to develop and reinforce key learning points are not always taken. Assessment is generally satisfactory. Learners receive constructive feedback on written and practical work, which helps them to improve. In work-based learning, training officers use an appropriate range of assessment methods. They plan assessments well and adequately record direct observation of working practice. There is some poor assessment practice in modern foreign languages. CYC has made satisfactory progress to implement the process of recognising and recording progress and achievement in different curriculum areas. This process is clearly linked to programme review and evaluation.

9. **The range of programmes to meet the needs and activities of learners is good,** particularly in arts, media and publishing and family learning. A wide range of information sources is used to support planning, including local intelligence, learner questionnaires and free taster courses to identify potential new learners. The service works closely with schools and other partners to target parents and carers who do not have a level 2 qualification. Partnership working is effective in widening participation and engaging learners. CYC works particularly effectively with schools and voluntary organisations to provide a wide range of accessible venues at times that meet learners' personal needs.

10. **Support for learners is good.** Very good links with statutory and voluntary sector support agencies ensure that every effort is made to provide a network of support for

disadvantaged and vulnerable learners and families. Publicity materials provide clear and effective guidance to prospective learners. Most telephone and personal enquiries at the advice and guidance centre or learning centres are dealt with helpfully and efficiently. Tutors provide good individual support for learners in class. Laptop computers are available on a free loan and free creche support is provided to targeted provision. Recent developments in an entry to employment (E2E) programme are effectively supporting young learners who did not attend school regularly or who were excluded from school for long periods. One hundred and fifty-five pupils aged 14-16 are in work-related learning provided at CYC's training centre. Support is particularly effective in meeting the individual needs of work-based learners. Tutors make frequent visits to employers to support learners in the workplace. Most are making very good progress towards completion of their apprenticeship.

11. The inspection team was broadly confident in the reliability of the self-assessment process. The adult and community learning self-assessment process is critical and inclusive. The service makes good use of staff and learner feedback to make judgements about the quality of provision. CYC identified most of the key strengths and weaknesses that the inspectors found, but understated some strengths in family learning, arts, media and publishing, leadership and management and quality improvement. Inspectors gave a higher grade for these aspects of the provision. The self-assessment grades for ICT, languages, literature and culture and equality of opportunity matched those given by inspectors. The adult and community learning quality improvement plan is comprehensive and provides clear timescales and responsibilities for improving the provision. The self-assessment report produced by the council's work-based learners team is insufficiently inclusive. Inspectors found different strengths and weaknesses for most aspects of the inspected provision but gave the same overall grades.

12. The provider has demonstrated that it is in a good position to make improvements. CYC has made considerable improvements in its adult and community learning provision since the previous inspection in 2003 and the quality monitoring visit in 2005. Work-based learning has also improved significantly since the inspection in 2002 and the reinspection of health, public services and care in 2003. Inspection grades have improved for all areas of learning. Many weaknesses identified during previous inspections have been successfully dealt with, and some are now strengths. Leadership and management and quality improvement arrangements are now good. Success rates in work-based learning are improving and the proportion of learners who complete within the planned period is increasing.

KEY CHALLENGES FOR THE CITY OF YORK COUNCIL:

- maintain the high standards of provision
- maintain and further develop partnership working
- maintain a broad and affordable range of provision in adult and community learning
- reinforce understanding of equality of opportunity in work-based learning
- systematically implement all aspects of quality assurance
- extend e-learning to work-based learning

THE CITY OF YORK COUNCIL

GRADES

grade 1 = outstanding, grade 2 = good, grade 3 = satisfactory, grade 4 = inadequate

Grades awarded at inspection

Leadership and management		2
Contributory grades:		
Equality of opportunity		3
Quality improvement		2

Health, public services and care			2
Contributory areas:	Number of learners	Contributory grade	
<i>Social care</i> Apprenticeships for young people	14	2	
<i>Early years</i> Apprenticeships for young people	33	2	

Information and communications technology			2
Contributory areas:	Number of learners	Contributory grade	
<i>ICT for users</i> Adult and community learning	297	2	

Arts, media and publishing			2
Contributory areas:	Number of learners	Contributory grade	
<i>Fine arts</i> Adult and community learning	310	2	
<i>Crafts</i> Adult and community learning	220	2	
<i>Media and communication</i> Adult and community learning	53	2	

Languages, literature and culture			2
Contributory areas:	Number of learners	Contributory grade	
<i>Other languages, literature and culture</i> Adult and community learning	564	2	

Business administration and law		2
Contributory areas:	Number of learners	Contributory grade
Administration Apprenticeships for young people	7	2
Customer service Apprenticeships for young people	6	2

Family learning		1
Contributory areas:	Number of learners	Contributory grade
Adult and community learning Adult and community learning	195	1 1

ABOUT THE INSPECTION

13. Inspectors reported on and graded CYC's adult and community learning provision in ICT, arts, media and publishing, languages, literature and culture and family learning. CYC's work-based learning provision in health, public services and care and business administration and law was also inspected and graded. Inspectors gave an overall grade for leadership and management and contributory grades for equality of opportunity and quality improvement. Inspectors sampled provision in adult and community learning and work-based learning areas that were not separately reported on and graded. The inspection was carried out in three stages during October and November 2006.

Number of inspectors	8
Number of inspection days	42
Number of learners interviewed	217
Number of staff interviewed	99
Number of employers interviewed	10
Number of locations/sites/learning centres visited	47
Number of partners/external agencies interviewed	16
Number of visits	3

Leadership and management

Strengths

- comprehensive strategic and curriculum planning and management in adult and community learning
- particularly effective partnerships to promote learning and skills
- very good city-wide strategy for provision of information, advice and guidance

THE CITY OF YORK COUNCIL

- very effective strategy to promote accessibility to e-learning in adult and community learning
- good arrangements for appraisal and staff development
- good strategies for widening participation
- very effective quality improvement strategies

Weaknesses

- weak reinforcement of equality of opportunity in work-based learning
- insufficiently well-established aspects of quality assurance

Health, public services and care

Strengths

- good progress towards framework completion
- good individualised support for learners
- good employer involvement in training

Weaknesses

- insufficient resources to support new programmes
- poor understanding and reinforcement of equality of opportunity

Information and communications technology

Strengths

- good success rates for the examination-based computer programme
- good development of skills
- very effective and accessible virtual learning environment
- good community-based learning

Weaknesses

- insufficiently individualised target-setting on some non-accredited courses
- insufficient sharing of good practice

Arts, media and publishing

Strengths

- good development of creative and craft skills
- much good teaching which challenges learners
- particularly effective and responsive curriculum planning

Weaknesses

- insufficient quality monitoring of aspects of teaching and learning

Languages, literature and culture

Strengths

- good achievement
- good use of resources to support learning in foreign languages
- good academic and personal support for learners of foreign languages
- particularly effective recent strategies to improve quality in foreign languages

Weaknesses

- some poor assessment

Business administration and law

Strengths

- good progress by learners
- good development of learners' vocational skills
- good off-the-job training
- good employers and work placements

Weaknesses

- insufficient employer involvement in reviews
- insufficient links between on- and off-the-job training

Family learning

Adult and community learning

Strengths

- very good development of learners' personal, social and parenting skills
- good achievement on accredited courses
- outstanding teaching and learning
- highly responsive and flexible programme to meet learners' needs and interests
- very effective support for learners
- outstanding leadership and management

Weaknesses

- no significant weaknesses identified

WHAT LEARNERS LIKE ABOUT THE CITY OF YORK COUNCIL:

- good teaching and support materials
- friendly and approachable staff
- being treated as adults
- small group teaching
- relating theory to practical work
- convenience and accessibility
- learning new skills and techniques
- learning about the culture behind the language
- regaining confidence
- inspirational teaching

WHAT LEARNERS THINK THE CITY OF YORK COUNCIL COULD IMPROVE:

- insufficient car parking
- too much paperwork
- slow internet access

**CITY OF YORK COUNCIL
POST-INSPECTION ACTION PLAN**

Area for development: 'Aspects of quality assurance are insufficiently well established' (inspection report para.28)					
Target/objective: 1) Review and improve OTL procedures in WBL and ACL 2) Establish clear and coherent quality frameworks/manuals for WBL and ACL					
Actions	Timescales	Person responsible	Success criteria	Resources	Progress
1. Engage appropriately qualified and experienced consultant to audit all aspects of current OTL practice in WBL and ACL and report recommendations for improvements	30 April 2007	MC / KS	Consultant appointed, audit completed and recommendations reported	£600 to cover fees and expenses for one-day visit	
2. Work with consultant to amend OTL schemes in light of audit	31 May 2007	MC / KS	Changes agree and schemes amended – information disseminated to staff ready for 2007/08 implementation	£1200 to cover fees and expenses for follow-up support for consultant support (one day per service)	
3. Implement new quality frameworks for WBL and ACL, including quality calendars and manuals	30 June 2007	MC/JE	New quality frameworks produced and published	£1200 (£600 per service) to support staff time to work jointly/share good practice and/or fund consultant support)	

**CITY OF YORK COUNCIL
POST-INSPECTION ACTION PLAN**

Area for development: Self-assessment (inspection report para.11)					
Target/objective: Improve the accuracy and rigour of the self-assessment processes in WBL and ACL					
Actions	Timescales	Person responsible	Success criteria	Resources	Progress
1. Review self-assessment processes for WBL and ACL and agree and implement arrangements for joint working on 2006/07 SAR	30 November 2007	MC/JE	Processes reviewed, joint working arrangements agreed – 2006/07 SARs both report how self-assessment process enhanced by collaboration	£1000 to support staff time for review and future collaboration on each other's self-assessment processes	
2. Procure kite-marked management information software (e.g. Goldmine) to enhance use of data for self-assessment and quality improvement purposes - ACL only	30 April 2007	MC/LK	Software implemented – broader range of timely reports for self-assessment made available; clearer targets evident in quality improvement plan	£2000	
3. Implement a range of learner focus group meetings to enhance the 'learner voice' in the self-assessment process – ACL only	30 June 2007	MC	One area of learning focus group delivered per area of learning (6 in total) – outcomes used to inform self-assessment process	£1000	

**CITY OF YORK COUNCIL
POST-INSPECTION ACTION PLAN**

Area for development: Good development of learners' vocational skills (para.89) – WBL only					
Target/objective: To maintain and further enhance the development of learners' vocational skills					
Actions	Timescales	Person responsible	Success criteria	Resources	Progress
1. Procure up to date industry standard computers to replace old machines	31 March 2007	KS	Computers installed – evidence of impact on learning collated and reported (30 November 2007)	£1,500	

Area for development: Very good city-wide strategy for provision of information, advice and guidance (inspection report para.10) – WBL only					
Target/objective: Further enhance the provision of good quality IAG in the city					
Actions	Timescales	Person responsible	Success criteria	Resources	Progress
1. Apply for and achieve the MATRIX standard	21 December 2007	KS	MATRIX standard achieved	£1,500 towards assessment and accreditation	

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Meeting of Executive Members and Children's Services Advisory Panel

12 June 2007

Report of the Director of Learning, Culture & Children's Services

Children's Centres Programme: Progress Update

Summary

1. This report informs the Executive Member and Advisory Panel of progress to date on the development of the eight Children's Centres in York under Phase 2 of the national programme.

Background

2. The Government's aim is to establish a network of 3500 Sure Start Children's Centres across the country by 31 March 2010 – "one for every community". The City of York Council was included in Phase 2 of the national programme and has received £1.683m for capital works, and £1.546m in revenue funding, to establish eight Children's Centres across the City by 31 March 2008. The eight Centres will serve a population of just under 6,200 children from birth to five years. It is anticipated that the Council may be asked to develop a further 3-4 Centres under the third and final phase of the national programme (2008/2010), enabling a network of 11 or 12 Sure Start Children's Centres to provide services to all 9,000 of the City's under fives population. The announcement of Phase 3 is expected towards the Autumn of this year, along with information about the longer-term funding of the programme.
3. Sure Start Children's Centres are at the heart of the Government's strategy to tackle child poverty and social exclusion and to deliver better outcomes for children and families. They have become a primary means of delivering a range of integrated and localised services to children aged 0-5 years and their parents/carers, building on the successes of Sure Start local programmes, early excellence centres and neighbourhood nurseries.
4. It was always intended that Sure Start local programmes should serve as a catalyst for the re-shaping of key statutory services for children from birth to five years. The children's centre programme has now become the Government's main vehicle for "mainstreaming" the progress that has been made through the 524 Sure Start local programmes. This approach aims to ensure that the lessons learned through local programmes about "what works" for children and families are carried forward into the planning, design and delivery of mainstream services; and that Sure Start values and principles should underpin an approach and style of working that is made available to all children under the age of five and their parents/carers across the country. A particular emphasis has been placed on the importance of actively involving

parents/carers and the local community in the planning and delivery of services provided by and through Sure Start Children's Centres.

5. Children's centre services address the five objectives set out in *Every Child Matters* and should be responsive to locally identified need and parental choice. Services will be offered to parents-to-be, parents/carers and children under the age of five years, to promote the physical, intellectual and social development of babies and young children so that they can flourish at home and when they get to school.
6. Sure Start Children's Centres will offer information, advice and support to parents/carers, as well as integrated early years provision, access to health care services, family support, outreach visiting, adult learning opportunities and access to employment advice. The mix of services on offer will differ between Centres, reflecting the particular make-up and needs of individual communities. However, there will be an expectation that resources, whilst remaining available to all, should be particularly targeted on those children who are in greatest need of additional help to achieve their fullest potential – what has been termed “progressive universalism”.
7. Sure Start Children's Centres are underpinned by legislation. The Childcare Act 2006 places a duty on local authorities and their NHS and Jobcentre Plus partners to work together to improve outcomes for all children up to the age of 5 years and to reduce the inequalities between them. The Act also makes provision for the Early Years Foundation Stage, a new integrated education and care quality framework for children from birth to five, which must be in place by September 2008, and which will support providers in delivering high quality integrated early education and care.
8. At the time of the Government's very first announcement of its children's centre programme in July 2002, the Council was already in the process of taking its own decision to work towards the establishment of Children's Centres in three areas of the city, making use of locally available resources including Sure Start and Neighbourhood Nursery funding. The aim at that time was to re-locate the three Family Centres to primary school sites at Hob Moor, Clifton Green and Tang Hall. The additional resources made available to the Council under Phase 2 have provided much needed support and have helped to address the significant funding problems that had made it difficult to progress plans as rapidly as was originally hoped.
9. However, the requirement to develop a total of eight Sure Start Children's Centres across the City forced new thinking about the overall approach to service delivery. The concept of “locality” emerged as an organisational and strategic planning framework that would support the consolidation of resources on three main sites (or “service hubs”) at Hob Moor in the west, Clifton Green in the north-east and Tang Hall in the south-east of the City, whilst developing partnerships with other Children's Centres in each locality in order to ensure that the core offer of services is delivered from all eight Centres – see **Background Paper No.2** for full details of the service delivery framework.
10. Clusters of 2/3 Children's Centres in each of the three localities will be managed by a Locality Children's Centres Manager. A central responsibility of

this post will the strategic planning and operational co-ordination and delivery of the core offer of services through a “virtual” multi-agency Locality Team – see **Background Paper No.3** and the organisational chart attached as **ANNEX 1**. These three virtual teams will be accountable to the governing bodies of each of the eight Children’s Centres for developing services in line with locally determined needs and priorities, within the framework of the core offer of services. The three Locality Manager posts are seen as critical to the success of the overall approach and to the management and effective delivery of services in accordance with the core offer.

Progress to date

11. The Executive Member for Education and Children’s Services, meeting with the Advisory Panel on 18 October 2005, agreed proposals to site the eight Children’s Centre at Hob Moor, Westfield, Carr (West locality), Clifton Green, Haxby Road, New Earswick (North East locality), Tang Hall and St. Lawrence’s Schools (South East locality) – see **Background Paper No.1**.
12. A Project Manager was appointed to co-ordinate the development of the eight Centres, reporting to a multi-agency Project Board chaired by the Director of Learning, Culture & Children’s Services. The Project Manager took up post in February 2006 and has since worked very closely with the manager of the Sure Start local programme to co-ordinate the contributions of a wide range of specialist practitioners, to provide direction and support to the eight Local Leadership Groups, and to work towards a smooth and safe transition from the Sure Start local programme to the children’s centre programme.

Partnership working

13. Local Leadership Groups (LLGs) were established for all eight Children’s Centres at an early stage in the process, with Head Teachers being asked to take a prominent role in providing the necessary local leadership. The LLGs were always intended to be small, short-life executive groups, comprising representative of the three key partners (education, health and social care), that would drive initial progress, before giving way to wider and more representative governance arrangements, which will include strong parent representation.
14. All LLGs have continued to meet regularly over the past twelve months, and each Group has now held between nine and eleven full meetings, with additional meetings to progress specific issues, principally the capital programme. Generally, LLGs have been well supported by the key statutory sector partners and are proving to be effective vehicles for progressing early planning and development. They are now working steadily towards the establishment of partnership governance arrangements for each of the eight Centres by the Autumn of this year (or possibly earlier in some cases), followed by the submission of applications to the DfES for formal Children’s Centre designation.

Public involvement

15. The first phase of a stakeholder consultation exercise has now been completed. Individual reports on the emerging messages have been

presented to each Local Leadership Group. The consultation was undertaken on behalf of LLGs by a group of Sure Start parent researchers and has elicited views from over 250 parents and 130 young children, as well as from a wide range of local practitioners and other stakeholders. These views will inform current work towards the development of Implementation Plans for each of the Centres. Through the consultation process there has been a very positive engagement with significant numbers of local parents, many of whom have expressed a firm interest in becoming more involved in the governance arrangements. These parents are likely candidates to serve as some of the first parent representatives on the governing bodies of the Children's Centres.

16. The significance of this early work cannot be over-emphasised. The active involvement of parents in the design, delivery and planning of local services has been seen as a key factor contributing to the success of Sure Start local programmes, a fact that has been strongly underlined by Beverley Hughes, the Minister for Children, Young People and Families. The challenges for the future will be to support parents/carers in playing a full and active part in governance arrangements, and to ensure that an on-going dialogue with parents/carers and other stakeholders becomes embedded in the practice of the Children's Centre teams and is used to continuously improve services.

Governance and management arrangements

17. Guidance on governance and management arrangements for Sure Start Children's Centres is still awaited from the Department for Education & Skills. Meantime, a representative working group has developed a statement of principles and local guidelines to inform decisions about the most appropriate governance arrangement for each of the eight Children's Centres. This work was recently reported to the Children's Centre Project Board and is now being shared with Local Leadership Groups – see **Background Paper No.5**.
18. Research to date has pointed to two broad models of partnership governance – either as an extension of the responsibilities of a school's governing body, or as a separate governing body developed along the lines of a Sure Start Partnership Board but with strong links to the school's governing body. The research indicates that both models can work successfully, provided they have the full support and commitment of local stakeholders. The Project Board has endorsed the principle that, within the local guidelines, there must be freedom to choose either model, based on local circumstances and preferences.

Capital planning

19. New build and/or refurbishment work has been required on all eight Children's Centre sites to create the necessary additional facilities. As indicated above, the development of the Children's Centres at Hob Moor and Clifton was agreed before the Council's inclusion in Phase 2 of the national programme. The Hob Moor site, which has been funded through the Private Finance Initiative, opened in late April 2006. The Clifton site, which has been developed through a mix of funding sources, including Sure Start York's capital budget, opened in November 2006.

20. Of the remaining six sites, building work started on the New Earswick site at the beginning of this year and is progressing well. Completion is expected during September 2007. Design proposals for the Haxby Road site were finally approved by the DfES consultant architect on 23 March 2007, following protracted discussions, and the tendering process is now well advanced. Design plans for the St. Lawrence's, Tang Hall and Carr sites have been agreed by the respective Local Leadership Groups and will be submitted for DfES approval by the end of May 2007. There have been significant delays at the design and planning stages on these four sites, associated in part with the age and condition of the buildings; in part with the particular challenge of meeting the rigorous standards that have been laid down to ensure the quality of play and learning environments for young children; and in part with the need to identify additional capital to augment the DfES capital grant. Despite these delays, there remains a confidence that building work will be completed on all four sites by early in 2008, although these timescales may be subject to change as work progresses. The final site, at Westfield, requires a modest injection of capital to re-provision two rooms as facilities for visiting practitioners to deliver individual and small group sessions.

Revenue planning

21. A revenue budget for 2007/08 that will support the proposed service delivery framework, was agreed by the Project Board at its meeting on 18 February 2007. Information from Government on the revenue funding available for the programme from 1 April 2008 onwards is expected in the Autumn of 2007, when longer-term financial and service planning will be required.

Recruitment to the Locality Children's Centres Manager posts

22. The national advertising campaign for the three posts attracted up to 40 enquiries and resulted in 26 applications from a range of complementary backgrounds. Interviews were held over the two days 16 & 19 March and involved stakeholder representatives and parents. Three strong appointments have been made, two of whom are local practitioners, the third of whom is currently working for a neighbouring Authority. Two of the three will take up post on 21 May. The third postholder will transfer across from her existing post within the Council by the end of August and possibly much sooner.

Recruitment to the Children's Centre Locality Teams

23. Children's Centres will be expected to offer, directly or indirectly, a mix of universal and targeted services, with easy access to more specialist services. Particular elements of the universal services will be developed from the mix of multi-disciplinary services currently provided by the Sure Start local programme, as these services are drawn into mainstream provision through the Children's Centres. Since York has benefited from only one dispersed Sure Start programme, it is imperative that sufficient capability is developed to ensure that the universal and targeted elements of the core offer of services can be effectively delivered across all eight Children's Centres. Accordingly, the Children's Centres service delivery framework invests a significant proportion of the dedicated revenue budget in strengthening, extending and re-shaping Sure Start York's current organisational and service delivery framework in order to effectively deliver the core offer of services across the City.

In addition to their responsibilities for multi-agency co-ordination and the planning and design of increasingly integrated services, the three Locality Children's Centres Managers will each be responsible for a Locality Integrated Services Team (occupying the organisational "space" previously occupied by Sure Start York's two patch teams). The Integrated Services Teams will be established over the Summer period through a mix of recruitment to new and/or additional posts and the assimilation of existing Sure Start York staff, where appropriate and in accordance with the Council's Human Resources procedures.

Organising to deliver the core offer of services

24. As described above, the Children's Centres Programme is a vehicle for greater investment in early preventative services at Levels 1 and 2 of the local Preventative Strategy. The service delivery framework seeks to build on the role and achievements of the Sure Start Local Programme over the past five years. However, it is important to remember that key elements of the core offer of services will continue to be delivered by staff of the key partner agencies. For example, midwives and health visitors will play a central role in delivering the range of required health care services, including those crucial first contacts with beginning parents. Good progress is being made towards the location of the Health Visitor and eventually the Midwifery Team Leaders and some of their staff within each of the three "service hubs" at Hob Moor, Clifton & Tang Hall Children's Centres. In addition, specially equipped clinical rooms are being (or will be) developed at each of these three Centres, with similar but more limited facilities available at the other five Centres, to facilitate the increased delivery of core community nursing and other health care services within local communities.

Sure Start Local Programme

25. Work is now well advanced to address a range of issues associated with the transition from a dispersed SSLP to eight Children's Centres, primarily: HR issues; planning to ensure a safe and orderly transition of services; and the transfer of parental involvement into the emerging Children's Centres governance framework. The 2002/06 Sure Start local evaluation report has now been published (see **Background Paper No.7**) and offers, amongst other things, a valuable evidence-base for the local Children's Centres Programme on the strengths, limitations and costs of a range of services and initiatives that have been delivered over the past four years.

Inclusion of disabled children and those with complex health needs in Children's Centres

26. A short-life multi-agency working group has been established under the auspices of the Project Board to develop a local strategy for ensuring that disabled children and those with complex health needs are able to access the core offer of Children's Centre services at each Centre and/or services of a more specialised nature that may be more effectively delivered on a city-wide basis. The working group's report will inform and shape aspects of the service planning work that is now being undertaken by the Local Leadership Groups.

Information for Families

27. A strong message from parents through the consultation process has been the need to develop more effective and accessible means of providing advice and information services to parents/carers. The Council's Children's Information Service (CIS) is leading a piece of work to develop public information services in each of the eight Children's Centres. "Information Champions" have been identified at the Hob Moor and Clifton Children's Centres as part of a pilot exercise that has seen the use of "warm phones" to put parents in touch with information and advice from JobCentre Plus, the Benefits Agency and other sources, and the use of a personal computer to access the CIS and other information sources over the internet. It is planned to develop this same level of provision across all eight sites, building on the experience of the two pilot sites. It is also planned to offer advice and information sessions staffed by CIS outreach workers, and to offer some level of local access to advisers from JobCentre Plus and Future Prospects.

Integrated early years provision

28. Another short-life working group has produced a strategy for developing integrated early education and childcare provision across each Children's Centre partnership, in line with the challenging requirements of the Childcare Act 2006 and the core offer of services – see **Background Paper No.4**. A number of initiatives to explore and develop increased integration of provision and practice will be piloted over the next 12 months. There will also be an investment in dedicated capacity to undertake service development work over the same period.

Workforce Development

29. There are very significant workforce development issues to be addressed as early education and care services are gradually re-shaped in accordance with the requirements of the Early Years Foundation Stage. There are other challenges around the greater integration of training and staff development activity in line with the development of a common core of knowledge and skills across the full range of practitioners who work with children and their families. A further working group has been established to report to the Project Board on proposals for a local workforce development strategy.

Neighbourhood Policing Service

30. Following a recent contact with Chief Inspector Nick Warnes, Safer York Partnership, work is underway to explore the potential for Neighbourhood Policing Service officers to develop close links with, and contribute to the work of, the eight Children's Centres. It has now been agreed to pilot this approach at Westfield Children's Centre, with a view to learning lessons and gradually rolling the initiative across the other seven Centres. NPS officers are already regular visitors to the Clifton Children's Centre.

Corporate Objectives

31. The Children's Centres Programme contributes both directly and indirectly to six of the Council's corporate priorities. Further, the programme will deliver improved outcomes for young children in each of the five areas identified by

Every Child Matters. Accordingly, it relates to, and contributes to the targets identified in, the Children & Young People's Plan 2007 – 2010 and the Local Area Agreement 2007 – 2010. It also relates to a range of other partnership strategies, for example, the Teenage Pregnancy Strategy, the Parenting Strategy and the local Preventative Strategy.

Options

32. This paper is presented for information only.

Implications

Financial

33. The Council has been offered a £1.683m capital grant, and £1.546m in revenue funding, to establish the eight Children's Centres over the period 2006/08. In combination with the Sure Start Local Programme revenue budget for 2007/08, this level of funding will be sufficient to support the staffing and service delivery proposals that were approved by the Children's Centres Project Board at its meeting on 18 September 2006. Detailed funding proposals for 2007/08 were approved by the Board on 23 February 2007.

Human Resources (HR)

34. A significant proportion of the combined Children's Centres and Sure Start revenue budgets will meet the costs of establishing three Children's Centres locality teams over 2007/08, as described at paragraphs 22 and 23 above – see **Background Papers No.2, No.3 and No.8**. In summary:
- Locality Children's Centres Manager (x3 – Locality role)
 - Integrated Services Team Leader (x3 – Locality role)
 - Children's Centre Development Worker (x8 – Centre role)
 - Children's Centre Childcare & Family Worker (x8 – Centre role)
 - Locality Administrator (x3 – Locality role)
 - Toy Bus Development Worker (x1 – city-wide role)
 - Toy Bus Assistant (x1 – city-wide role)
 - Toy Bus Clerical Assistant (x1 – city-wide role)
 - Childcare Project Manager (x1 – city-wide role on 12 months fixed-term contract in the first instance) – see **Background Paper No.4**
35. The newly appointed Locality Children's Centres Managers will begin recruitment to these posts during June 2007, with a view to having the three staff teams in place by September 2007. There are implications for a number of existing staff of the Sure Start Local Programme, for whom there are no directly equivalent posts in the new Children's Centres structure. The position of these staff members will be addressed in accordance with the Council's HR policies and procedures. At this stage, it is not anticipated that redundancies will arise.

Equalities

36. Through the under-pinning philosophy, and through the prominent involvement of local parents in the design, planning and delivery of local

services, Children's Centres will contribute to the greater empowerment of parents and children, will celebrate diversity and counter discrimination, and will offer parents and children greater equality of opportunity.

Legal

37. The Local Authority has specific duties under the Children Act 2004 and the Childcare Act 2006 to improve outcomes for young children, to reduce inequalities in achievement, and to work with key partner agencies to deliver increasingly integrated services.

Crime and Disorder

38. Achieving improved outcomes for young children and their families may have a longer-term impact on levels of anti-social and criminal behaviour across the city.

Information Technology (IT)

39. The development of the Children's Centres will have implications for the IT infrastructure, as well as requiring investment in additional hardware and software for use by staff of the Integrated Services Teams. The capital programme is addressing infrastructure requirements, and the purchase of additional hardware will be covered through the fixtures and fittings budget.

Property

40. Children's Centres are being developed on primary school sites, in the main through the refurbishment of surplus classrooms, but with one new build and two extensions to existing school buildings, to create three larger Centres that will act as "service hubs" in their respective Localities. Capital funding for the Centres has been drawn from a wide range of sources.

Risk Management

41. The principal risk associated with the Children's Centres Programme is uncertainty over the scale of continuation funding beyond 31 March 2008. The revenue budget for the Sure Start Local Programme has started to taper in 2007/08 (a reduction of some £90k over the 2006/07 budget), and from 2008/09 onwards this budget will no longer be ring-fenced to the SSLP, which will, in any event, have been transferred into the Children's Centres Programme by that time. The current Children's Centres Programme has known and guaranteed funding through to 31 March 2008. To date, there has been no indication from Government as to the scale of funding beyond March 2008, other than a broad commitment to meeting the (unspecified) costs of running Children's Centres. Accordingly, there is no certainty that the costs of the proposed staffing structure will be covered in full by the available revenue funding from 2008/09 onwards. The position will not be clarified until the detailed outcome of the current Comprehensive Spending Review is announced later this year.

Recommendation

42. The Executive Member is recommended to note the contents of this progress report, and to receive a further progress report in 6-9 months time.

Reason: To ensure that Members are informed about the establishment of children's centres in the city.

Contact Details

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Report Approved Date 16 May 2007

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Report Approved Date 16 May 2007

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Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers (copies available from the author of this report)

1. *A Strategy for Establishing Children's Centres in York*, Report to the Education and Children's Services EMAP, 18 October 2005
2. *Improving Outcomes For All Our Children: A Strategic Framework for the Delivery of Children's Centre Services across the City of York*, Report to Children's Centres Project Board, 18 September 2006 (revised 14 February 2007)
3. *To establish the posts (x3) of Locality Children's Centres Manager on a permanent basis to co-ordinate and manage the delivery of the core offer of services from the eight Children's Centres across the City*, Officer Decision Log, 15 January 2007

4. *A strategy for developing integrated early years provision across the eight Children's Centres in York*, Report to Children's Centres Project Board, 26 April 2007
5. *Arrangements for Governance & Management of Sure Start Children's Centres*, Report to the Children's Centres Project Board, 26 April 2007
6. *Staffing Establishment: Children's Centres*, Report to the LCCS Departmental Management Team, 14 May 2007
7. *Local Programme Evaluation Report, 2002 – 2006: A Legacy of Learning*, Sure Start York, October 2006
8. *To establish a number of posts on a permanent basis (as specified below) to form three Children's Centres locality teams that will lead the delivery of the core offer of services from the eight Children's Centres across the City*, Officer Decision Log, 14 May 2007

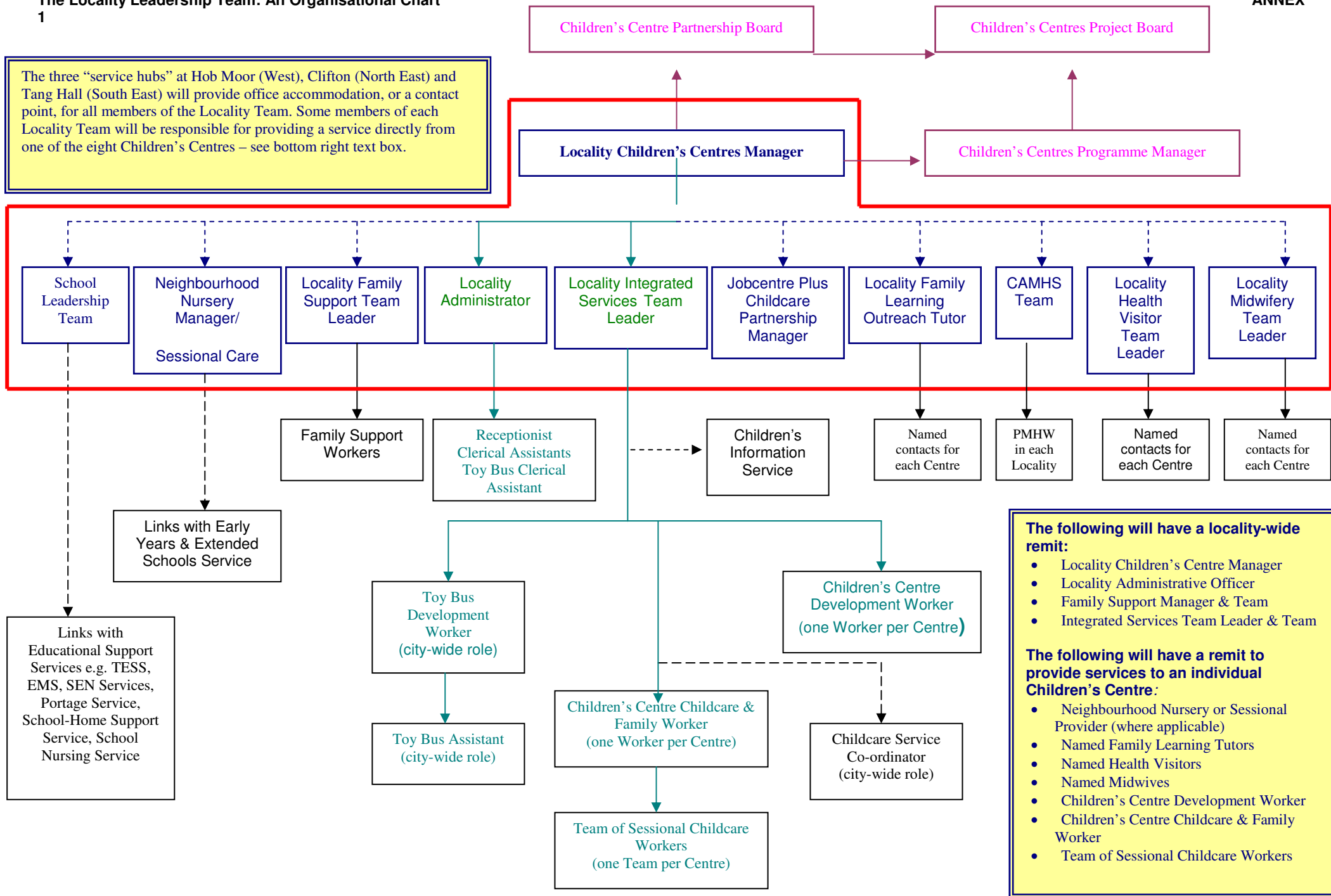
Annexes

ANNEX 1 The Locality Leadership Team: An Organisational Chart

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The Locality Leadership Team: An Organisational Chart
1

ANNEX



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Meeting of Executive Members and Children's Services Advisory Panel

12 June 2007

Report of the Director of Learning, Culture and Children's Services

School Term Dates and Holidays 2008/2009

Summary

- 1 This report recommends term dates and holidays for the school year 2008/2009.

Background

- 2 For community and voluntary controlled schools, responsibility for setting the school term and holidays dates rests with the local authority. Voluntary Aided schools have the discretion to set their own term dates, but do not usually depart significantly from the pattern established for other schools in the authority.
- 3 It is a statutory requirement that schools are open for 190 days in the year. Teachers are required to work for a further 5 professional development days. Under current arrangements, the term dates and holidays decided by the LA allow for the full 195 days. Individual schools are free to decide on the timing of the 5 Professional Development Days which are usually added to the beginning and end of terms.
- 4 Education (Leeds) has been co-ordinating efforts by the local authorities in the sub region to agree a common pattern of dates for 2008-09 and 2009-2010 and, as far as possible, to align this with the proposals made by the LGA to establish a standard school year. For 2008 – 09, this is proving to be relatively straightforward, and the term and holiday dates proposed by North Yorkshire and East Riding are attached at Annex A. The term and holiday dates proposed for schools in York are attached as Annex B.

Consultation

- 5 The authority is required to consult with the professional associations and chooses to discuss the term and holiday dates with JCG. Feedback will be provided at the meeting.

Options

- 6 The option is available of setting any term and holiday dates within the statutory requirement for the number of days that schools are required to be open.

Corporate Priorities

7 It is a statutory duty of the authority to set term and holiday dates.

Implications

Financial

8 There are no implications.

Human Resources (HR)

9 There are no implications.

Equalities

10 There are no implications

Legal

11 Under s.21 of the Education (No.2) Act 1986, as amended by s.115 of The Education Reform Act 1988, it is the duty (stated in the school's articles of government) of the LEA, in the case of a county or controlled school, or governing body of an aided or special agreement school, to determine the dates when schools terms and holidays are to begin and end.

Crime and Disorder

12 There are no implications

Information Technology (IT)

13 There are no implications

Property

14 There are no implications

Other

15 There are no implications

Risk Management

16 The responsibility to set term and holiday dates does not represent a major risk for the authority.

Recommendation

17 The Executive Member is recommended to approve the pattern of school terms and holidays for 2008/09 proposed in Annex B.

Reason: To ensure that dates for school terms and holidays are set according to statutory requirements.

Contact Details

Author:

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Children's Services
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Chief Officer Responsible for the report:

Patrick Scott
Director of Learning, Culture and Children's Services

Report Approved

Date 14 May 2007

Patrick Scott

Director of Learning, Culture and Children's Services

Report Approved

Date 14 May 2007

Specialist Implications Officer(s) None

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

Annex A: School term and holiday dates for neighbouring authorities

Annex B: CYC school term and holiday dates 2008/09: Proposed

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**SCHOOL TERM AND
HOLIDAY DATES
ACADEMIC YEAR
2008/2009**



EAST RIDING
OF YORKSHIRE COUNCIL

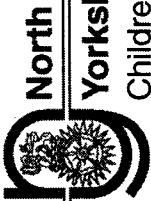
**APPROVED BY
CABINET
10 APRIL 2007**

2008	SEPTEMBER					OCTOBER					NOVEMBER				DECEMBER			
Monday	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29
Tuesday	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30
Wednesday	3	10	17	24		1	8	15	22	5	12	19	26	3	10	17	24	31
Thursday	4	11	18	25		2	9	16	23	6	13	20	27	4	11	18	25	
Friday	5	12	19	26		3	1	17	24	7	14	21	28	5	12	19	26	
Saturday	6	13	20	27		4	1	18	25	1	8	15	22	6	13	20	27	
Sunday	7	14	21	28		5	1	19	26	2	9	16	23	7	14	21	28	

2009	JANUARY					FEBRUARY				MARCH					APRIL				
Monday	5	12	19	26		2	9	16	23	2	9	16	23	30	6	13	20	27	
Tuesday		6	13	20	27	3	10	17	24	3	10	17	24	31	7	14	21	28	
Wednesday		7	14	21	28	4	11	18	25	4	11	18	25		1	8	15	22	29
Thursday	1	8	15	22	29	5	12	19	26	5	12	19	26		2	9	16	23	30
Friday	2	9	16	23	30	6	13	20	27	6	13	20	27		3	10	17	24	
Saturday	3	1	17	24	31	7	14	21	28	7	14	21	28		4	11	18	25	
Sunday	4	11	18	25		1	8	15	22	1	8	15	22	29	5	12	19	26	

2009	MAY					JUNE					JULY				Autumn	40	
	4	11	18	25		1	8	15	22	29	6	13	20	27		35	
Tuesday	5	12	19	26		2	9	16	23	30	7	14	21	28	Spring	30	
Wednesday	6	13	20	27		3	10	17	24		1	8	15	22	29	30	
Thursday	7	14	21	28		4	11	18	25		2	9	16	23	30	Summer	24
Friday	1	8	15	22	29	5	12	19	26		3	10	17	24	31	35	
Saturday	2	9	16	23	30	6	13	20	27		4	11	18	25		TOTAL	194
Sunday	3	10	17	24	31	7	14	21	28		5	12	19	26			

 School Closure Days - 1 September 2008, 5 January 2009, 20 April 2008 2 Days for schools to allocate (One of which is disaggregated or taken out of term time)
 Bank Holiday  Holiday Dates



School Term and Holiday Dates Academic Year 2008/09

2008	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	2009
Monday	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29	27
Tuesday	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30	28
Wednesday	3 10 17 24	1 8 15 22 29	5 12 19 26	3 10 17 24	29
Thursday	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25	30
Friday	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26	
Saturday	6 13 20 27 28	4 11 18 25 26	1 8 15 22 29 30	6 13 20 27	6 13 20 27
Sunday	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28	28 29 30
2009					
Monday	5 12 19 26	2 9 16 23	9 16 23 30	6 13 20 27	27
Tuesday	6 13 20 27	3 10 17 24	10 17 24 31	7 14 21 28	28
Wednesday	7 14 21 28	4 11 18 25	11 18 25	8 15 22 29	29
Thursday	8 15 22 29	5 12 19 26	12 19 26	9 16 23 30	30
Friday	2 9 16 23 30	6 13 20 27	13 20 27	10 17 24	
Saturday	3 10 17 24 31	7 14 21 28	1 8 15 22 29	11 18 25 26	6 13 20 27
Sunday	4 11 18 25	1 8 15 22	2 9 16 23 29	12 19 26	28 29 30
2009					
Monday	11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24	27
Tuesday	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	28
Wednesday	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26	29
Thursday	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	30
Friday	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	
Saturday	2 9 16 23 30	6 13 20 27 28	4 11 18 25 26	1 8 15 22 29	6 13 20 27
Sunday	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 29	28 29 30

3

➤ Shaded areas denote holiday dates. Darker shading denotes UK public holidays

➤ This pattern of dates identifies 195 days when teachers are available for work. Five of these days will be training/professional development days for teachers and pupils will not attend on these days. Each school determines when the training days take place and individual schools should be contacted to ascertain their particular dates when pupils will not attend.

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Learning, Culture and Children's Services School Term and Holiday Dates Academic Year 2008/2009

2008	SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER				
Monday	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29		
Tuesday	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30		
Wednesday	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31		
Thursday	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25			
Friday	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26			
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Tuesday		6	13	20	27	3	10	17	24	3	10	17	24	31		7	14	21	28	
Wednesday		7	14	21	28	4	11	18	25	4	11	18	25	1	8	15	22	29		
Thursday	1	8	15	22	29	5	12	19	26	5	12	19	26	2	9	16	23	30		
Friday	2	9	16	23	30	6	13	20	27	6	13	20	27	3	10	17	24			
Saturday	3	10	17	24	31	7	14	21	28	7	14	21	28	4	11	18	25			
Sunday	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26			

2009	MAY					JUNE					JULY					AUGUST				
Monday		4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	
Tuesday		5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25		
Wednesday		6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26		
Thursday		7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27		
Friday	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28		
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